



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

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Meeting Date: April 14, 2004

Item Number: 5.A.

Subject:

Resolution Recognizing William H. Caruthers, Jr., Colonel, U. S. Army
(Retired)

County Administrator's Comments:

County Administrator:

A handwritten signature, likely of the County Administrator, is written over a horizontal line.

Board Action Requested:

Mr. Barber requests the Board adopt the attached resolution.

Summary of Information:

This resolution recognizes William H. Caruthers, Jr., Colonel, U. S. Army
(Retired) as a representative of all the residents of Chesterfield County
who have fought in the armed services.

Preparer: Lisa Elko

Title: Clerk to the Board

Attachments:



Yes



No

#000001

RECOGNIZING WILLIAM H. CARUTHERS, JR., COLONEL, U.S. ARMY (RETIRED)

WHEREAS, on June 6, 1944, Major William H. Caruthers, Jr. of the 56th Signal Battalion, United States Army Infantry, was one of many Americans who were a part of the Allied forces that took to the beaches of Normandy, as part of the largest armada of land, sea, and air forces ever assembled, embarked on a great crusade across the English Channel to free the European continent of a tyranny that had taken hold and threatened to strangle the very freedoms that we cherish most; and

WHEREAS, Major Caruthers, as a Signal Corps officer, was one of only a few to land on Omaha Beach on June 6, 1944 and was also involved in the logistical planning of this invasion which included over 5,000 ships, 10,000 aircraft and 154,000 soldiers, sailors, and airmen from the United States, Great Britain, Canada, Poland, France, Norway, the Netherlands, Czechoslovakia, New Zealand, Australia, Luxembourg, and Belgium; and more than 9,000 Americans died during the invasion; and

WHEREAS, Major Caruthers played a vital role in the events leading up to the invasion including, but not limited to, organizing activities intended to perpetrate a deception that the invasion would occur in the Pas de Calais area and by participating in dangerous pre-June 6, 1944 U. S. Army Air Corps reconnaissance flights over Normandy; and

WHEREAS, Major Caruthers and his U. S. Army Signal Corps' 56th Signal Battalion detachment were not originally intended to go ashore until the beach-head was secure, but went ashore at approximately 8:30 a.m., and as his landing craft hit a sandbar, Major Caruthers jumped into 15 feet of water at which time one of his men fell mortally wounded; without regard for his own safety, he commenced to drag the soldier's body through the water with the intention of getting him to safety and to safeguard secret maps and documents that the soldier was carrying, and at this moment, Major Caruthers' image was captured in an historic photograph that has become an iconic record of D-Day; and

WHEREAS, the photographic image of Major Caruthers has been widely published and circulated in the 60 years since D-Day and also appeared on the cover of Time Magazine's commemorative May 28, 1984 edition, and the photograph has also been reprinted in countless reference books and textbooks as one of the most notable photographic images of World War II; and

WHEREAS, Major Caruthers resorted to using hand grenades taken from his fallen comrades because his rifle was disabled by sand and seawater and suffered permanent hearing damage because of the concussions of grenades and explosions on Omaha Beach on June 6, 1944; and

WHEREAS, Major Caruthers received both the Silver and Bronze Star Medals for his actions on Omaha Beach; and

WHEREAS, born on December 20, 1915 in Phoenix, Arizona, Major Caruthers entered service in the United States Army on June 28, 1941, served in the U. S. Army Reserves from December 12, 1945 until April 19, 1961 and retired at the rank of Colonel; and

WHEREAS, Colonel Caruthers made his home in Virginia, working for Reynolds Metals Company--now Alcoa--for 32 years, retiring as Director of Patents and Licensing for the Mill Products Division in 1982; and

WHEREAS, the Chesterfield County Board of Supervisors recognizes Colonel Caruthers as one of the valiant American Army soldiers who was responsible for the beginning of liberation of the concentration camps as well as cities, towns, and villages throughout Europe that had suffered for so many years, thereby bringing liberty to millions; and

WHEREAS, the Chesterfield County Board of Supervisors and all citizens of the county owe a lasting debt of gratitude to those, like Colonel Caruthers, who pledged their lives to secure for us the blessings of liberty, and, 60 years later, allow us to recall the courage, spirit, and determination of those who went ashore on the windswept beaches of Normandy, the first beach-head for European freedom and one of the most epic battles in world history.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, hereby expresses its gratitude and appreciation to its resident, Colonel William H. Caruthers, Jr., as a representative of all the residents of Chesterfield County who have fought in the armed services and returned to civilian life while, at the same time, being visible reminders in our society of the sacrifices that have been made so that we can all enjoy freedom in our professional and personal lives.

000002



**CHESTERFIELD COUNTY
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Meeting Date: April 14, 2004

Item Number: 5.B.

Subject:

Recognizing Alesia Rae Campbell, Upon Her Retirement, for Nearly 28 Years of Dedicated Service to the County

County Administrator's Comments:

County Administrator: _____

A handwritten signature, likely of the County Administrator, is written over the line.

Board Action Requested:

Adoption of attached resolution

Summary of Information:

Staff requests the Board adopt the attached resolution recognizing Automation Technician Alesia Rae Campbell for nearly 28 years of service to Chesterfield County.

Preparer: _____ Francis M. Pitaro

Title: Director of General Services

Attachments:



Yes



No

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000003

RECOGNIZING MRS. ALESIA RAE CAMPBELL UPON HER RETIREMENT

WHEREAS, Mrs. Alesia Rae Campbell retired on April 2, 2004 after providing nearly twenty-eight years of dedicated and faithful service to Chesterfield County; and

WHEREAS, Mrs. Campbell began her service on June 6, 1976 as a clerk in the Treasurer's Office where she served for eight years; and

WHEREAS, Mrs. Campbell provided ten years of quality service in the Utilities Department before coming to the General Services Radio Shop where she has provided ten years of excellent customer service as an Automation Technician; and

WHEREAS, Mrs. Campbell has seen the county grow from a population of 114,000 to 284,000 and has been involved in activities and served on committees on behalf of the county and it's citizens, including the Chesterfield Employees Association, Christmas Mother Program, Book Bag Fund, and Employee Advisory Committee; and

WHEREAS, Mrs. Campbell is a graduate of TQI University as well as the Employee Leadership Institute, and was selected in 2003 as the Employee of the Year for the Department of General Services; and

WHEREAS, Mrs. Campbell always performed her duties and responsibilities in an excellent manner and placed the welfare and safety of citizens and fellow county employees above her own personal comfort and feelings and will be missed by her fellow co-workers.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, publicly recognizes Mrs. Alesia Rae Campbell and extends appreciation for her twenty-eight years of dedicated service to the county, congratulations upon her retirement, and best wishes for a long and happy retirement.

AND, BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Mrs. Campbell and that this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County.

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Meeting Date: April 14, 2004

Item Number: 6.A.

Subject:

Work Session for Public Facilities Plan, an Amendment to The Plan for Chesterfield Relating to Public Facility Needs Through 2022

County Administrator's Comments:

County Administrator: _____

Board Action Requested:

Summary of Information:

The Public Facilities Plan update began in 1999. The Planning Commission reviewed the draft plan at three work sessions and two public hearings. At a regular hearing on February 17, 2004, the Planning Commission recommended approval of the Public Facilities Plan amendment. This Plan amendment would replace the existing Public Facilities Plan that was adopted in 1995.

The Plan comprehensively assesses public facility needs. The principal goal of the Plan is to forecast when and where expanded and new facilities will be needed to most efficiently and conveniently serve county residents.

The Plan quantifies demands for fire/rescue stations, libraries, parks, police stations, and schools through a detailed analysis of current and projected service demands. The Plan recommends the following facilities by 2022:

- Six new and five expanded fire/rescue stations
- Five new and one expanded elementary schools

Preparer: Thomas E. Jacobson

Title: Director of Planning

C:DATA/AGENDA/2004/APR/APR14/PUBFACPLAN/GOK

Attachments:



Yes



No

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000005

**CHESTERFIELD COUNTY
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- Two new middle schools and one expanded middle school
 - Two new high schools (one of which is pending construction) and one expanded high school
 - Two new regional parks
 - Ten new community parks
 - 29 new neighborhood parks
 - Nine new special purpose parks
 - Four new and four expanded library branches
 - One new police station and three new community policing offices

The attached plan reflects changes recommended by the Planning Commission.

The Midlothian District Supervisor recommends greater locational flexibility for library facilities in the Robious Road area. See Attachment for recommended text amendment.

The County Administrator recommends text changes summarized below and provided on the attachment.

- Clover Hill High School Replacement in 2009 or later
- Flexibility to replace older school facilities
- Flexibility for Fire/EMS Response
- Note park projects can be met through public/private partnerships

000006

Attachment to April 14, 2004, Agenda Item for Public Facilities plan

County Administrator's Recommendations:

School recommendations (page 38) would not allow construction of a Clover Hill High School replacement school. To accomplish this goal, the following text changes would be necessary in the draft Plan:

- Add new bullet point to "Other Criteria" on page 37: "Existing schools may be converted from one school type to another, or replaced with a new school, provided that the converted school is consistent with the Locational and Other Criteria of this Plan, and is located within the same geographic area identified in Plan recommendations. Original student capacity displaced by school conversion or replacement may be assigned to a new school facility in the original school's geographic service area, subject to the Locational and Other Criteria of this Plan. Should the existing Clover Hill High School be replaced with a new school, the new school should be located in the area generally north of Hull Street Road and east of Old Hundred Road and open in 2009 or later."

Fire/EMS recommendations (page 9) include a specific recommended order of construction for each facility. This approach may not be fully responsive to evolving Fire/EMS service capabilities (such as use of "first response vehicles" and other non-facility solutions). To accomplish this goal, the following text changes would be necessary in the draft Plan:

- Amend recommendation preface text on page 9: "Construct new fire/rescue stations to serve existing service gaps. ~~Listed in order of priority...~~"
- "Improve fire/rescue stations to serve existing service gaps: ~~Listed in order of priority...~~."

Parks and Recreation recommendations (pages 18-20) are ambitious, reflecting the recently adopted Parks and Recreation Master Plan project list. To clarify that some future park needs may be met through partnerships between the private and public sectors, the following language should be added to the draft Plan:

- Add sentence at the bottom of the page 20: "Recommendations may be implemented through private/public sector partnerships for funding and developing future parks and recreational facilities."

000007

Midlothian District Supervisor's Recommendations

Library recommendations (pages 12-13) include a Robious/Huguenot library branch. This recommendation should be more flexible to address land availability and changing needs for the optimum size of new libraries.

To accomplish these goals, the following text change would be necessary in the draft Plan:

- Amend recommendation text on page 13: "e. Robious/Huguenot: Construct a ~~new 12,000~~ 15,000 to 20,000 square foot branch library in the vicinity of Huguenot and Robious Roads. ~~corridor from Huguenot Road to James River Road.~~



**CHESTERFIELD COUNTY
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Meeting Date: April 14, 2004

Item Number: 6.B.

Subject:

Work Session on County Administrator's Proposed FY2005/2006 Biennial Financial Plan, the Proposed FY2005 Community Development Block Grant and HOME Annual Plan, and the Proposed FY2005-FY2011 Capital Improvement Program

County Administrator's Comments:

Recommend adoption

County Administrator: _____

[Signature]

Board Action Requested:

Hold a final work session on the County Administrator's Proposed FY2005/2006 Biennial Financial Plan, the Proposed FY2005 Community Development Block Grant and HOME Annual Plan, and the Proposed FY2005-FY2011 Capital Improvement Program

Summary of Information:

This time has been scheduled for a final work session on the County Administrator's Proposed FY2005/2006 Biennial Financial Plan, the Proposed FY2005 Community Development Block Grant and HOME Annual Plan, and the Proposed FY2005-FY2011 Capital Improvement Program. Staff will review proposed revisions to the plans at the work session. These revisions and any additional revisions requested will be incorporated prior to adoption.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:



Yes



No

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000009

Changes to the FY2005/2006 Proposed Budget

Police-Federal Community Oriented Policing Grant

DRAFT

FY2005 Actions Requested:

Salaries

Appropriate Federal Grant Funds for Officer Salaries

\$310,000

Appropriate Local Match for Salaries

97,100

Decrease donations Appropriation to pay for salaries

(97,100)

Capital

Appropriate reserve funds for purchase of vehicles

\$300,000

Consider funds from FY04 results of operations for balance of capital

249,200

\$549,200

Positions

Create 17 Positions

000010

DRAFT

Changes to the FY2005/2006 Proposed Budget

Police-Federal Community Oriented Policing Grant

FY2006 Actions Requested:

Salaries

Approve Federal Grant Funds for Officer Salaries

\$692,500

Approve Local Match for Salaries

273,500

Capital

Designate Funds for Police Vehicles in the Capital Reserve

\$500,000

Decrease FY06 Diamond Funding in CIP for Vehicles

(500,000)

Consider funds from FY05 results of operations for balance of capital

155,600

Positions

Create 6 Positions

000011

Changes to FY2005/2006 Proposed Budget

Waste and Resource Recovery-Changes to Proposed Fee Structure

DRAFT

1. Replace "Pass" and "Decal " with new "Customer Value Card"

	<u>Visits</u>	<u>Cost</u>	<u>Per visit</u>
Level 1	15	\$60	\$4.00
Level 2	30	\$110	\$3.67
Level 3	75	\$220	\$2.93

Benefits of the Value Card:

Card can be used from year to year, no expiration like the decal

Card can be purchased at the transfer station

Card is transferrable from person to person, vehicle to vehicle (not a decal)

Card prices are all less per visit than the current pass price of \$4.16 per visit

All other fee changes in proposed budget would remain as presented

Note: Refuse collection and bagged leaf collection fees will still be free to qualified tax relief customers

000012

Waste and Resource Recovery-Changes to Proposed Fee Structure (continued)
Eliminate Leaf Vacuum Program and Implement Litter Program

DRAFT

2. Eliminate the Leaf Vacuum Program

Continue to provide free service to qualified tax relief customers

Budget action requested:

Adjust budget for the Elimination of Leaf Vacuum (\$100,000)

3. Litter Program

Collaborative public/private effort

Two part time employees-30 hours per week dedicated to the program

Litter collection route developed-problem areas identified-problem areas addressed once every 2/3 weeks

Developing a partnership arrangement-VDOT, Browning Ferris (BFI),
Shoosmith Brothers, and Virginia Extension Service

Other collaborations and initiatives being explored/developed:

Sheriff's Department and Riverside Regional Jail-possibility of additional work crews

Police Department/Courts-enforcement efforts

VDOT-County possibly taking over the "Adopt-a-Highway" program and reviving
volunteer group involvement

Expanded educational/promotional program to prevent littering

Business community for sponsorship and involvement

Budget actions requested:

Appropriate VDOT contribution for litter program

\$20,000

Appropriate Litter Grant Funds for litter program

\$35,600

Changes to the FY2005/2006 Proposed Budget

DRAFT

Requested Actions:

1. Senior Center of Richmond		
Additional request		\$7,000
Use of District Improvement Funds		
Clover Hill	\$2,500	
Dale	2,000	
Midlothian	2,500	
	<u> </u>	
	\$7,000	
<hr/>		
2. Chalkley Elementary Afterschool		
Additional request		\$6,000
Use of District Improvement Funds		
Clover Hill	\$1,000	
Dale	2,500	
Midlothian	2,500	
	<u> </u>	
	\$6,000	
<hr/>		
3. Shepherd's Center		
Additional request		\$15,000
Use of District Improvement Funds		
Bermuda	\$3,000	
Matoaca	3,000	
General Fund	9,000	
	<u> </u>	
	\$15,000	

000014

DRAFT

Changes to the FY2005/2006 Proposed Budget

Requested Actions:

4. Decrease Donations (\$200,000)

5. Increase Historical Society contribution \$88,000

6. Terrorism Coordinator
Appropriate grant funding to pay for position
Create a position \$59,100

7. Debt Service-reduction due to refinancing (\$57,900)

8. Corrections to Proposed Budget:

Correct BRAC appropriation \$19,000
Correct department personnel budgets \$32,200
Increase department personnel budgets \$12,600
Create one additional position in Fire Department

000015

DRAFT

Changes to the FY2005/2006 Proposed Budget

Requested Actions:

9. Schools

Appropriate Appomattox Regional Governor's School in order to assume fiscal agent responsibilities	\$3,552,000
Construction Management-technical adjustment to the operating budget	\$468,000

DRAFT

Recommended FY2005-2011 Capital Improvement Program

Schools March, 2004 CIP	\$324,475,700
County Incorporating changes received to date	233,717,200
Utilities	<u>150,697,000</u>
FY2005-2011 Capital Improvement Program	\$708,889,900

DRAFT

Changes to Current Year Budget: FY2004

Requested Actions:

Capital Reserve Items

Use Reserve for Capital Projects for Unexpected Building Repairs and Maintenance Items incurred this fiscal year in General Services	\$125,000
Use of Reserve for Capital Projects for Start-up expenses and Capital needed for New Jail Project for Sheriff Department	<u>\$260,000</u>
Total Use of Capital Reserve in FY04	\$385,000

Other Items

Reduce 360 West Area Park and Increase Spring Run Athletic Field Project by the same amount (requested by Ms. Humphrey)	\$200,000
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DRAFT

County Administrator Recommendation-Results of Operations for FY2004

Capital for Police for new Community Policing Positions \$249,200
to be added in FY2005

County Administrator Recommendation-Results of Operations for FY2005

Capital for Police for new Community Policing Positions \$155,600
to be added in FY2006

BOARD ACTIONS REQUESTED

1. Adopt Ordinance amendments relating to fees for collecting delinquent taxes
2. Adopt Ordinance establishing tax rates for calendar year 2004
3. Adopt the 2005-2011 Capital Improvement Program incorporating requested changes and approve requested changes to the current year
4. Consider the revoking of a resolution amending the moral obligation agreement to renovate and upgrade the Diamond Stadium
5. Adopt the 2005 CDBG and HOME annual plan incorporating any requested changes
6. Adopt the 2005 and 2006 Biennial Financial Plan incorporating requested changes including adopting the revised financial policies presented to the Board on February 11, 2004
7. Adopt the Appropriations Resolution which appropriates FY2005 funds and approves a FY2006 spending plan. Incorporate requested changes in the resolutions.

Note: The Ordinance amendment relating to Building Inspection fees has been readvertised. The public hearing is tentatively scheduled for April 28, 2004.



**CHESTERFIELD COUNTY
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Meeting Date: April 14, 2004

Item Number: 8.A.1.

Subject:

Proposed Ordinance Amendments Relating to Fees for Collecting Delinquent Taxes

County Administrator's Comments: *Recommend approval*

County Administrator: *[Signature]*

Board Action Requested:

Adopt the attached ordinance amendments relating to fees for collecting delinquent taxes.

Summary of Information:

Staff is recommending an increase in the administrative fee from \$20 to \$30 for collection of delinquent taxes and other charges and in the administrative fee from \$25 to \$30 if taxes are collected after judgment. The Treasurer's cost to pursue such cases exceeds \$40 per case. This increase is expected to generate an additional \$35,000 per year and will be used to help offset postage costs in the Treasurer's office.

The proposed ordinance is attached.

Preparer: Rebecca T. Dickson

Title: Director of Budget and Management

Attachments:



Yes



No

000021

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING
AND RE-ENACTING SECTION 9-5 RELATING TO
FEES FOR COLLECTING DELINQUENT TAXES

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) *That Section 9-5 of the Code of the County of Chesterfield, 1997, as amended, is amended and re-enacted to read as follows:*

Sec. 9-5. Fee imposed for collecting delinquent taxes.

Any person who fails to pay taxes or other charges to the county when due shall be charged a delinquent collection fee. The delinquent collection fee shall consist of administrative costs, attorney's fees, and collection agency fees.

Administrative costs shall be:

- (1) Thirty ~~Twenty~~ dollars (~~\$20.00~~ 30.00) if the treasurer collects subsequent to 30 or more days after notice of delinquent taxes or other delinquent charges but prior to judgment; and
- (2) Thirty ~~Twenty-five~~ dollars (~~\$25.00~~ 30.00) if the treasurer collects the taxes or other charges after judgment.

Attorney's fees and collection agency fees shall not exceed 20 percent of the taxes or other charges collected.

The entire delinquent collection fee imposed by this section shall not exceed twenty (20) percent of the delinquent tax bill or other delinquent charges and shall be in addition to all applicable penalties and interest.

(2) *That this ordinance shall become effective immediately upon adoption.*



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Meeting Date: April 14, 2004

Item Number: 8.A.2.

Subject:

Adoption of an Ordinance Establishing the Annual Tax Levy on Various Classes of Real Estate and Personal Property

County Administrator's Comments: *Recommend adoption of current rates*

County Administrator: *[Signature]*

Board Action Requested:

Adopt a Tax Rate Ordinance Establishing Tax Rates for Calendar Year 2004.

Summary of Information:

The Board held a public hearing on March 24, 2004 concerning the attached ordinance regarding annual tax levies. Tax levies on all existing classes of property were advertised as follows: \$1.07 for real estate; \$3.60 for personal property; \$1.00 for machinery and tools; \$0.50 for airplanes; \$0.96 for personal property for volunteer firefighters, rescue squads, and auxiliary members; \$0.01 for wild and exotic animals; \$3.24 for vehicles using clean and special fuels; and \$0.96 for personal property class for vehicle trailers and semi-trailers with a gross weight of 10,000 pounds or more.

The FY2005 budget was prepared at a \$1.07 real estate tax rate.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:



Yes



No

000023

**AN ORDINANCE TO ESTABLISH THE ANNUAL TAX LEVY
ON VARIOUS CLASSES OF PROPERTY FOR THE
COUNTY OF CHESTERFIELD**

BE IT ORDAINED by the Board of Supervisors of the County of Chesterfield that for the year beginning on the first day of January, ~~2003~~ 2004, and ending on the thirty-first day of December, ~~2003~~ 2004, the taxes on property in all the Magisterial Districts of the County of Chesterfield shall be as follows:

Sec. 1. Real Property and Mobile Homes.

On tracts of land, lots or improvements thereon and on mobile homes the tax shall be \$1.07 on every \$100 of assessed value thereof.

Sec. 2. Personal Property.

(a) On automobiles, trailers, boats, boat trailers, other motor vehicles and on all tangible personal property used or held in connection with any mining, manufacturing or other business, trade, occupation or profession, including furnishings, furniture and appliances in rental units, the tax shall be \$3.60 on every \$100 of the assessed value thereof.

(b) On aircraft as defined by Section 58.1-3503 and -3506 of the Code of Virginia, 1950, as amended, the tax shall be \$.50 on every \$100 of the assessed value thereof.

(c) On motor vehicles owned or leased by members of volunteer rescue squads, volunteer fire departments, volunteer police chaplains and by auxiliary police officers as provided in Section 9-57, Code of the County of Chesterfield, 1997, as amended, the tax shall be \$.96 on every \$100 of the assessed value thereof.

(d) On wild or exotic animals as defined by Section 58.1-3506 of the Code of Virginia, 1950, as amended, the tax shall be \$0.01 on every \$100 of the assessed value thereof.

(e) On motor vehicles which use clean special fuels as defined in Section 58.1-2101 of the Code of Virginia, 1950, as amended, the tax shall be \$3.24 on every \$100 of the assessed value thereof.

(f) On motor vehicles, trailers, and semitrailers with a gross vehicle weight of 10,000 pounds or more used to transport property for hire by a motor carrier engaged in interstate commerce, the tax shall be \$.96 on every \$100 of the assessed value thereof.

Sec. 3. Public Service Corporation Property.

(a) On that portion of real estate and tangible personal property of public service corporations which has been equalized as provided in Section 58.1-2604 of the Code of Virginia, 1950, as amended, the tax shall be \$1.07 on every \$100 of the assessed value thereof determined by the State Corporation Commission.

(b) The foregoing subsections to the contrary notwithstanding, on automobiles and trucks belonging to such public service corporations the tax shall be \$3.60 on every \$100 of assessed value thereof.

Sec. 4. Machinery and Tools.

On machinery and tools used in a manufacturing or mining business the tax shall be \$1.00 on every \$100 assessed value thereof.



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Meeting Date: April 14, 2004

Item Number: 8.A.3.

Subject:

Adoption of the FY2005-2011 Capital Improvement Program

County Administrator's Comments: *Recommend adoption with amendments*

County Administrator: *SLR*

Board Action Requested:

Adopt the FY2005-2011 Capital Improvement Program with revisions as approved.

Summary of Information:

The County Charter requires that the Capital Improvement Program be adopted by May 1. Staff recommends that the Capital Improvement Program be adopted at this meeting.

Following the work session, staff will incorporate any requested revisions into the adopted document.

Preparer: Rebecca T. Dickson

title: Director, Budget and Management

Attachments:

☐

Yes

☒

No

000026



**CHESTERFIELD COUNTY
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Meeting Date: April 14, 2004

Item Number: 8.A.4.

Subject:

Consideration of the Revocation of a Resolution Amending the Moral Obligation Agreement Among Chesterfield, Henrico, Richmond and the Richmond Metropolitan Authority (RMA) to Renovate and Upgrade the Diamond

County Administrator's Comments:

County Administrator: _____

Board Action Requested:

Consider revoking the resolution amending the Moral Obligation Agreement among Chesterfield, Henrico, Richmond and the Richmond Metropolitan Authority to renovate and upgrade the Diamond.

Summary of Information:

On September 17, 2003, the Board adopted a resolution authorizing the County Administrator to execute an amended moral obligation agreement between Chesterfield, Henrico, Richmond and the RMA in order to finance a new renovation project for The Diamond. The Agreement is a non-binding, moral obligation to support financially a renovation project with an estimated cost of \$18.5 million. The estimated annual payment from Chesterfield County would be \$500,000 a year until approximately 2015. As of the date of the Board meeting, the RMA has not executed a new long-term lease with the Atlanta Braves. Given the uncertainty of future plans for the stadium, several Board members have requested that the Board consider this resolution that revokes the previously-adopted resolution amending the moral obligation agreement. These Board members have commented, however, that this does not

Preparer: Steven L. Micas

Title: County Attorney

0423:64274.2(62707.1)

Attachments:



Yes



No

000027

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imply that Chesterfield will or will not support a renovation or a new stadium in the future.

The County's bond attorney has reviewed the concept of revoking the prior resolution and sees no effect on the County's bond rating since the agreement has not been executed by the County.

000028

THIS AGREEMENT (“Agreement”), made this ____th day of August, 2003, by and among the City of Richmond (“Richmond”), the County of Henrico (“Henrico”), the County of Chesterfield (“Chesterfield”) (Richmond, Henrico and Chesterfield, being political subdivisions of the Commonwealth of Virginia and being hereinafter sometimes referred to collectively as the “Localities” or individually as “Locality”) and the Richmond Metropolitan Authority, a political subdivision of the Commonwealth of Virginia (“RMA”).

W I T N E S S E T H :

WHEREAS, RMA was created as a political subdivision and public body corporate of the Commonwealth of Virginia by Chapter 178, Acts of Assembly, Session of 1966 (as amended from time to time, the “Act”) for the public purpose of carrying out various projects in the metropolitan Richmond area which will contribute to the economy and welfare of the Commonwealth and the Localities; and

WHEREAS, the General Assembly of the Commonwealth of Virginia amended the Act by Chapter 597 of the Acts of Assembly, Session of 1984, to authorize RMA, with the approval of the Council of Richmond and the Boards of Supervisors of Henrico and Chesterfield, respectively, to acquire land, construct and own a stadium of sufficient seating capacity and quality for the playing of baseball at the level immediately below major league baseball and to lease such land, stadium and attendant facilities under such terms and conditions as RMA may prescribe; and

WHEREAS, by resolutions duly adopted by the Council of Richmond and the Boards of Supervisors of Henrico and Chesterfield, respectively, RMA was requested to finance the construction and assume responsibility for the maintenance and operation of a stadium (“The Diamond”) at 3001 North Boulevard in the City of Richmond, Virginia; and

WHEREAS, The Diamond is a public facility which benefits the entire metropolitan Richmond community and materially enhances the economy of that region and the welfare of its residents; and

WHEREAS, RMA proposes to improve, renovate and upgrade The Diamond (the “Renovation Project”); and

WHEREAS, RMA proposes to finance the Renovation Project from the proceeds of its notes or bonds (the “Stadium Renovation Obligations”), to be issued from time to time in one or more series, in an aggregate amount not now expected to exceed \$18.5 million of project costs, plus amounts for required reserves and financing costs; and

WHEREAS, RMA expects that the revenues to be derived by RMA from the operation of The Diamond and its related facilities will be insufficient to pay all of The Diamond’s operating and maintenance costs or debt service on the Stadium Renovation Obligations when due and will therefore require the non-binding, but moral obligation of the Localities to assist in paying the operating and maintenance costs and debt service on the Stadium Renovation Obligations; and

WHEREAS, each Locality is authorized and empowered under the provisions of the Act, among other things, to provide funds to assist RMA in paying the cost of any RMA facilities or undertakings or the operations and maintenance thereof and to enter into and perform, from time to time, contracts and agreements with RMA to aid RMA in paying the principal of and interest on its revenue bonds if, when and as the revenues and receipts of RMA may be insufficient to pay such principal and interest when due; and

WHEREAS, the Localities have heretofore provided, by Agreement dated August 31, 1984 (as amended by Agreement dated July 6, 1994 in connection with the issuance of certain refunding obligations, the “1984 Moral Obligation Agreement”), and by Agreement dated April 29, 1997, as

amended by Agreement dated September 26, 1998, their non-binding, but moral obligation to assist RMA in connection with the funding and refunding of the The Diamond's construction and operation; and

WHEREAS, RMA contemplates that, prior to the effective date hereof, the Atlanta Braves organization will enter into an agreement with RMA for the use of The Diamond, such agreement commencing January 1, 2005 upon expiration of the current agreement; and

WHEREAS, the Localities now each desire to continue and extend their non-binding, but moral obligation to assist RMA, on the terms and conditions hereinafter set forth, with respect to RMA's obligations to pay when due amounts required to be paid with respect to the Stadium Renovation Obligations;

NOW, THEREFORE, for and in consideration of the foregoing premises and the mutual benefits to be derived therefrom and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. The Localities approve RMA's construction and financing of the Renovation Project, upon such terms as RMA may prescribe from time to time, subject to the provisions of all applicable local codes.

2. The 1984 Moral Obligation Agreement is hereby amended to the effect that references in the 1984 Moral Obligation Agreement to "Stadium Bonds" shall be deemed to include the Stadium Renovation Obligations to finance the Renovation Project and references in the 1984 Moral Obligation Agreement to "Stadium Bonds Debt Service" shall be deemed to include the total principal and interest due on the Stadium Renovation Obligations for the applicable period.

3. This Agreement shall become effective upon the execution hereof by each party hereto and is expressly conditioned upon the execution of an agreement between RMA and the

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Atlanta Braves organization for the use of The Diamond, such agreement to be in form and substance satisfactory to RMA.

4. Except as expressly modified by this Agreement, all of the terms and provisions of the 1984 Moral Obligation are hereby ratified and confirmed and shall remain in full force and effect.

5. In the event of a conflict between the terms, conditions and provisions of this Agreement and the 1984 Moral Obligation Agreement, the terms of this Agreement shall prevail.

6. Terms used in this Agreement and not defined herein shall have the meaning given them in the 1984 Moral Obligation Agreement.

7. This Agreement may be executed in counterparts, each of which shall constitute an original, but all of which, when taken together, shall constitute but one and the same document.

IN WITNESS WHEREOF, Richmond has caused its name to be subscribed hereunto by its City Manager and its seal to be hereto affixed and attested by its City Clerk, they being duly authorized so to do by Ordinance #_____ adopted by the Council of Richmond on the _____ day of September, 2003; Henrico has caused its name to be subscribed hereunto by its County Manager and its seal to be hereto affixed and attested by its Clerk of the Board of Supervisors, they being duly authorized so to do by Agenda Item #___ - 03, adopted by the Board of Supervisors of Henrico on the _____ day of July, 2003; Chesterfield has caused its name to be subscribed hereunto by its County Administrator and its seal to be hereto affixed and attested by its Deputy Clerk of the Board of Supervisors, they being duly authorized so to do by Resolution _____ adopted by the Board of Supervisors of Chesterfield on the _____ day of September, 2003; and RMA has caused its name to be subscribed by its General Manager and its seal to be

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affixed and attested by its Secretary, they being duly authorized so to do by the Board of Directors of RMA by resolution adopted on the ____ day of _____, 2003.

ATTEST:

CITY OF RICHMOND

[SEAL]

By: _____

By: _____
City Manager

ATTEST:

COUNTY OF HENRICO

[SEAL]

By: _____

By: _____
County Manager

ATTEST:

COUNTY OF CHESTERFIELD

[SEAL]

By: _____

By: _____
County Administrator

ATTEST:

**RICHMOND METROPOLITAN
AUTHORITY**

[SEAL]

By: _____

By: _____
General Manager

#62707.1

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**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.A.5.

Subject:

Adoption of the FY2005 Community Development Block Grant and HOME Annual Plan

County Administrator's Comments:

Recommend approval with BOS amendments

County Administrator: *[Signature]*

Board Action Requested:

Adopt the FY2005 Community Development Block Grant and HOME Annual Plan.

Summary of Information:

The FY2005 Proposed Community Development Block Grant and HOME Annual Plan totals \$2,446,300 which is comprised of \$1,490,700 in new Block Grant allotments and \$604,500 in new HOME allotments, as well as \$141,100 in Reprogrammed HOME funds and \$210,000 in Reprogrammed CDBG funds.

The County's Community Development Block Grant and HOME Annual Plan for FY2005 is required to be submitted to the U.S. Department of Housing and Urban Development by May 15, 2004. The submission must follow a required public hearing by the Board of Supervisor's, which was held on March 24, 2004. A Review Committee has made its recommendation to the County Administrator regarding the FY2005 CDBG and HOME funding.

Following the work session, staff will incorporate requested revisions into the adopted plan.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:

☐

Yes

☒

No

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**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.A.6.

Subject:

Adoption of the FY2005-FY2006 Biennial Financial Plan

County Administrator's Comments:

Recommend approval with amendments

County Administrator: _____

LBK

Board Action Requested:

Adopt the FY2005-FY2006 Biennial Financial Plan with revisions as approved.

Summary of Information:

The County Charter requires that the Budget be adopted by May 1. Staff recommends that the Budget be adopted at this meeting.

Following the work session, staff will incorporate requested revisions into the adopted document.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:

☐

Yes

☒

No

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**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: April 14, 2004

Item Number: 8.A.7.

Subject:

Adoption of Resolutions Appropriating Funds for Fiscal Year 2005 and Approving Funds for Fiscal Year 2006

County Administrator's Comments: *Recommend approval consistent with the budget approved by the Board.*

County Administrator: *LGR*

Board Action Requested:

Adopt the attached Appropriations Resolution for FY2005 and approve the attached Appropriations Resolution for FY2006 for fiscal planning purposes.

Summary of Information:

The County Charter requires passage of an appropriations resolution to authorize the expenditure of funds for fiscal year 2004-2005. For the first time, the Board is also being requested to approve, for fiscal planning purposes, a second year of the spending plan for fiscal year 2005-2006 as outlined in the attached resolution. Public hearings will be required next March 2005, prior to the actual appropriation of funds for the second year, 2005-2006. Amendments to the spending plan will be incorporated next year, prior to adoption.

The attached appropriations resolutions detail the allocation of funds consistent with the proposed biennial plan. Changes approved by the Board at the work session will be incorporated in the resolutions. The resolution for FY2005 will appropriate funds, the resolution for FY2006 will only approve funds. The final appropriation authority for FY2006 will be upon adoption next April 2005.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:



Yes



No

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**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

Meeting Date: April 14, 2004

Summary of Information (continued):

As in FY2004, the resolution will withhold \$4.5 million of local funding for schools from the appropriation. The County Administrator will be authorized to transfer \$1.5 million to the School Fund at three specified times during the fiscal year contingent upon funds availability, thereby increasing the appropriation for schools to the total approved amount. This policy allows for the flexibility to adjust the School appropriation in the event of unanticipated circumstances.

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APPROPRIATIONS RESOLUTION

A RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED ESTIMATED REVENUES FOR FY2005 FOR THE OPERATING BUDGET AND THE CAPITAL IMPROVEMENTS PROGRAM FOR THE COUNTY OF CHESTERFIELD, VIRGINIA

BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Chesterfield:

That for the fiscal year beginning on the first day of July 2004, and ending on the thirtieth day of June 2005, the following sections shall be adopted:

Sec. 1 The following designated funds and accounts shall be appropriated from the designated estimated revenues to operate and to provide a capital improvements program for the county. It is the intent of the Board of Supervisors that general property taxes levied on January 1, 2004 and due December 5, 2004 be appropriated for FY2005.

<u>General Fund</u>	<u>FY05 Adopted</u>
<i>Estimated Revenue:</i> From Local Sources:	
General Property Taxes	\$269,091,800
Other Local Taxes	81,206,800
Licenses, Permits, Fees	9,261,200
Fines, Forfeitures and Uses of Money & Property	3,077,900
Service Charges	24,971,100
Miscellaneous and Recovered Costs	8,251,200
From Other Agencies:	
State and Federal	\$115,285,400
Other Financing Sources:	
Reserves	\$10,539,700
Transfer from General Fund	66,100
Transfer from County Capital Projects	184,000
Transfer from Water Operating Fund	1,214,500
Anticipated Fund Balance 7/1/04	<u>38,472,600</u>
Total Revenues	\$561,622,300
<i>Appropriations:</i> General Government	\$35,007,100
Administration of Justice	6,264,500
Public Safety	110,379,100
Public Works	15,062,200
Health and Welfare	46,177,900
Parks, Rec., Cultural	17,478,200
Community Development	11,952,900
Debt Service	14,976,900
Operating Transfers	263,216,000
Reserves	1,884,900
Ending Fund Balance, 6/30/2004*	<u>39,222,600</u>
Total General Fund:	\$561,622,300

*This includes encumbrances carried forward in all funds not to exceed \$10 million. (See "Section 5")

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APPROPRIATIONS RESOLUTION

Comprehensive Services Fund

<i>Estimated Revenue:</i>	Reimbursement, Colonial Heights	\$200,600
	State Aid, Comprehensive Services	4,676,400
	State, Miscellaneous	120,000
	Transfer from Social Services	445,200
	Transfer from Schools	1,038,300
	Transfer from General Fund	<u>1,483,500</u>
	Total Revenue	\$7,964,000
 <i>Appropriations:</i>	Operating Expenses	<u>\$7,964,000</u>
	Total Appropriations	\$7,964,000

School Operating Fund

<i>Estimated Revenue:</i>	Local Sources	\$14,816,500
	State	171,204,000
	Federal	21,444,500
	Transfer from School CIP	275,000
	Use of Reserve	434,000
	Transfer from School Operating	604,400
	Transfer from School Food Service	575,000
	Transfer from General Fund:	
	State Sales Tax	37,467,400
	Local Taxes	196,367,900
	Prior Year Revenue	456,700
	Grounds Maintenance	<u>1,578,100</u>
	Total General Fund	\$235,870,100
	 Beginning Balance	<u>1,000,000</u>
	Total Revenues, Transfers & Reserves	\$446,223,500
 <i>Appropriations:</i>	Instruction	\$312,788,541
	Administration / Attendance & Health	16,401,805
	Pupil Transportation	17,643,321
	Operations & Maintenance	45,392,933
	Debt Service	38,066,800
	Food Service	14,352,000
	Grounds Maintenance	<u>1,578,100</u>
	Total Appropriations	\$446,223,500

School Capital Projects Fund

<i>Estimated Revenue:</i>	Bond Proceeds	\$11,906,400
	Interest Earnings	275,000
	Proffered Funds	2,604,800
	Use of reserve	<u>0</u>
	Total Revenue School Capital Projects Fund	\$14,786,200
 <i>Appropriations:</i>	Transfer to School Operating Fund	\$275,000
	School Projects	<u>14,511,200</u>
	Total Appropriations School Capital Projects Fund	\$14,786,200

APPROPRIATIONS RESOLUTION

County Grants Fund:

<i>Estimated Revenue:</i>	From Other Governments	\$6,941,900
	From the General Fund	<u>1,481,800</u>
	Total Revenue	\$8,423,700
 <i>Appropriations:</i>	Commonwealth Attorney - Drug Court	 \$603,200
	Community Corrections Services	
	Domestic Violence Resource Center	79,300
	Options	63,200
	Pretrial	396,600
	Post Trial	1,571,200
	Targeted Capacity Expansion Grant	299,200
	Community Development Block Grant	2,446,300
	Community Services Board Part C Grant	433,000
	Domestic Violence Prosecutor	82,800
	Domestic Violence Victim Advocate (V-STOP)	38,400
	Families First	373,700
	Federal Day Care Grant	30,000
	Litter Grant	26,000
	Police - Domestic Violence Coordinator	46,600
	Police - School Resource Officers	44,900
	Project Exile Grant (Commonwealth's Attorney)	121,900
	USDA Juvenile Detention Grant	40,000
	Victim/Witness Assistance	384,500
	VJCCCA	<u>1,342,900</u>
	Total Appropriations	\$8,423,700

County CIP Fund

<i>Estimated Revenue:</i>	Lease/Purchase Proceeds	\$6,495,800
	Interest Earnings	0
	General Obligation Bonds	5,733,000
	Transfer from General Fund	10,283,400
	Transfer from Utilities	70,000
	Transfer from Cash Proffers	437,400
	State Grants/Reimbursements	<u>250,000</u>
	Total Revenue	\$23,269,600
 <i>Appropriations:</i>	County Capital Projects	 \$23,269,600
	Transfer to the General Fund	0
	Total County CIP Funds	\$23,269,600

County Maintenance Projects Fund

<i>Estimated Revenue:</i>	Transfer from General fund	<u>\$2,050,000</u>
	Total Revenue	\$2,050,000
 <i>Appropriations:</i>	County Maintenance Projects	 <u>\$2,050,000</u>
	Total County Maintenance Projects	\$2,050,000

APPROPRIATIONS RESOLUTION

Cash Proffer Fund

<i>Estimated Revenue:</i>	Cash Proffers	<u>\$607,400</u>
	Total Revenues	\$607,400
<i>Appropriations:</i>	Reimbursement	\$170,000
	Transfer to County Capital Projects Fund	<u>437,400</u>
	Total Appropriations	\$607,400

Vehicle and Communications Maintenance

<i>Estimated Revenue:</i>	Fleet Management Charges	\$9,995,300
	Radio Shop Charges	<u>1,657,300</u>
	Total Revenue	\$11,652,600
<i>Appropriations:</i>	Fleet Management Charges	\$9,995,300
	Radio Shop Charges	<u>1,657,300</u>
	Total Appropriations	\$11,652,600

Construction Management Fund

<i>Estimated Revenue:</i>	Reimbursement for Services	<u>\$529,500</u>
	Total Revenue	\$529,500
<i>Appropriations:</i>	Construction Management Operations	<u>\$529,500</u>
	Total Appropriations	\$529,500

Risk Management Fund

<i>Estimated Revenue:</i>	Operating Revenues	\$5,035,200
	Interest Earnings	0
	Beginning Retained Earnings	<u>400,000</u>
	Total Revenue	\$5,435,200
<i>Appropriations:</i>	Risk Management Operations	\$5,073,000
	Ending Retained Earnings	<u>362,200</u>
	Total Appropriations	\$5,435,200

Airport Fund

<i>Estimated Revenue:</i>	Operating Revenue	<u>\$616,200</u>
	Total Revenue	\$616,200
<i>Appropriations:</i>	Airport Operations	<u>\$616,200</u>
	Total Appropriations	\$616,200

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APPROPRIATIONS RESOLUTION

Utilities Fund

<i>Estimated Revenue:</i>	Service Charges	\$44,461,000
	Capital Cost Recovery Charges	11,551,000
	Hydrant/Fire Protection	1,214,500
	Transfer from General Fund	
	Used from Water/Wastewater Improvement Replacement Fund	
	Other Revenue	7,779,100
	Anticipated Future Revenue	<u>17,947,600</u>
	Total Revenue	\$82,953,200
<i>Appropriations:</i>	Operations	\$37,957,300
	Debt Service	7,891,400
	Transfer to County Capital Projects	70,000
	Transfer to Capital Projects	35,820,000
	Payment in Lieu of Taxes	1,214,500
	Transfer to Water Improvement Replacement Fund	<u>0</u>
	Total Appropriations	\$82,953,200

Utilities Capital Project Funds

<i>Estimated Revenue:</i>	Transfer from Water/Wastewater Operating Fund	\$17,872,400
	Anticipated Future Revenues	<u>17,947,600</u>
	Total Revenue	\$35,820,000
<i>Appropriations:</i>	Capital Projects	<u>\$35,820,000</u>
	Total Appropriations	\$35,820,000

- Sec. 2 Appropriations in addition to those contained in the general appropriation resolution may be made by the Board only if there is available in the fund an unencumbered and unappropriated sum sufficient to meet such appropriations.
- Sec. 3 The County Administrator may, as provided herein, except as set forth in Sections 7, 12, 13, 15, 16, 17 and 19, authorize the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within the same department or appropriation category. The County Administrator may transfer up to \$20,000 from the unencumbered appropriated balance of one appropriation category to another appropriation category. No more than one transfer may be made for the same item causing the need for a transfer, unless the total amount to be transferred for the item does not exceed \$20,000.
- Sec. 4 The County Administrator may increase appropriations for the following non-budgeted revenue items that may occur during the fiscal year:
- Insurance recoveries received for damage to any county property, including vehicles, for which county funds have been expended to make repairs.
 - Refunds or reimbursements made to the county for which the county has expended funds directly related to that refund or reimbursement.
 - Revenue not to exceed \$20,000.
- Sec. 5 All outstanding encumbrances, both operating and capital, in all county funds up to \$10 million, at June 30, 2004 shall be an amendment to the adopted budget and shall be reappropriated to the 2004-2005 fiscal year to the same department and account for which they were encumbered in the previous year. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than: capital projects; general fund transfers for capital projects and grants; District Improvement Funds; construction reserve for capital projects; reserves; refunds for off-

APPROPRIATIONS RESOLUTION

site and oversized water and wastewater facilities; grants, including federal and state, other revenue, and program income; cash proffers, Economic Development incentive funds, actual transient occupancy tax revenues received and budgeted expenditures in connection with the Richmond Convention Center; Public Safety Career Development Reserve; donations restricted to specific purposes, including donations made by citizens and citizen groups in support of county programs; and all monies reserved for the county and school reserves for future capital projects.

- Sec. 6 Appropriations designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriations until the completion of the project or until the Board of Supervisors, by appropriate ordinance or resolution, changes or eliminates the appropriation. The County Administrator may approve necessary accounting transfers between funds to enable the capital projects to be accounted for correctly. Upon completion of a capital project, staff is authorized to close out the project and transfer any remaining balances to the funding source. This section applies to all existing appropriations for capital projects at June 30, 2004 and appropriations in the 2004-2005 budget. The County Administrator may approve construction contract change orders up to an increase of \$49,999 and approve all change orders for reductions to contracts. The Board of Supervisors must approve all change orders of \$50,000 or more or when the aggregate of all changes to a contract exceeds 10% of the original contract amount (or 20% if the contract is for less than \$500,000).
- Sec. 7 The County Administrator may authorize the transfer of Utilities capital projects funds that are 20% or up to \$100,000 of the original project cost, whichever is less, from any Utilities capital project to any other Utilities capital project. Should the actual contract price for a project be less than the appropriation, the County Administrator may approve transfer of excess funds to the funding source upon completion of the project.
- Sec. 8 The approval by the Board of Supervisors to request and accept any grant of funds to the county constitutes the appropriation of both the revenue to be received from the grant and the county's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year, but shall remain appropriated until completion of the grant or until the Board of Supervisors changes or eliminates the appropriation. The County Administrator may reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between funds to enable the grant to be accounted for correctly. All transfers to grant funds from operating funds are automatically carried over and reappropriated, unless the grant is completed and is to be closed out at June 30. Upon completion of a grant project, County Administrator is authorized to close the grant and transfer back to the funding source any remaining balances. The County Administrator is authorized to reprogram Community Development Block Grant funds by closing program cost centers and transferring funding to newly approved programs based on adoption by the Board of Supervisors. This applies to appropriations for grants outstanding at June 30, 2004 and appropriations in the 2004-2005 budget.
- Sec. 9 The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the federal government to the level approved by the responsible state or federal agency. The County Administrator may adjust items among appropriation categories in order to address state/federal reductions.
- Sec. 10 The Director of Accounting is authorized to make transfers to various funds for which there are transfers budgeted. The Director shall transfer funds only as needed up to amounts budgeted, or in accordance with any existing bond resolutions that specify the manner in which transfers are to be made.
- Sec. 11 The Treasurer may advance monies to and from the various funds of the county to allow maximum cash flow efficiency. The advances must not violate county bond covenants or other legal restrictions that would prohibit such an advance. In addition, the Treasurer may advance cash in support of employee benefit accounts.
- Sec. 12 The County Administrator is authorized to make expenditures from Trust & Agency Funds for the specified reasons for which the funds were established. In no case shall the expenditure exceed the available balance in the fund.
- Sec. 13 The County Administrator is authorized to transfer among appropriation categories and/or appropriate funds in excess of \$20,000 for supplemental retirement, Worker's Compensation, healthcare for retirees, costs related to other compensation issues, and/or any amount of Insurance Reserve funds consistent with the county's Risk Management program to departments, as needed.
- Sec. 14 The portion of the reserve for capital projects related to the school budget will be designated for school projects in the

APPROPRIATIONS RESOLUTION

general fund.

Sec. 15 The County Administrator may appropriate revenues and increase expenditures in excess of \$20,000 for funds received by the county from asset forfeitures for operating expenditures directly related to drug enforcement. This applies to funds currently on-hand at June 30, 2004, and all funds received in the 2004-2005 budget year. The outstanding balance of these funds at June 30, 2004 or June 30, 2005 shall not lapse but be carried forward into the next fiscal year.

Sec. 16 The County Administrator may increase the general fund appropriation in the School Operating Fund, contingent upon availability of funds and taking into consideration any other expenditures which may have occurred, based on the following schedule:

- a) Increase general fund transfer/appropriation on December 15 by \$1,500,000.
- b) Increase general fund transfer/appropriation on February 15 by \$1,500,000.
- c) Increase general fund transfer/appropriation on April 15 by \$1,500,000.

Sec. 17 The County Administrator is authorized to reallocate funding sources for capital projects, arbitrage rebates/penalties, and debt service payments and to appropriate bond interest earnings to minimize arbitrage rebates/penalties. This authority would include the appropriation of transfers among funds to accomplish such reallocations. Budgets for specific capital projects will not be increased beyond the level authorized by Sections 3 and 4. This applies to funds currently on-hand in FY2004, and all funds received in the 2004-2005 budget year.

Sec. 18 Salaries for Planning Commissioners will be increased equivalent to the increase given to all county employees.

Sec. 19 Effective upon adoption of this resolution, the County Administrator is authorized to approve transfers among funds and capital projects as long as total net appropriation is not increased.

Sec. 20 Beginning with the FY97 budget and effective upon adoption of this resolution, the Utilities Department rate stabilization reserve shall be created and maintained as per guidelines outlined below:

- a) The minimum annual contribution to the reserve will be 50% of the previous year's depreciation on fixed assets.
- b) The annual contribution to the reserve will continue until 100% of accumulated depreciation on the fixed assets is funded. If at the beginning of a fiscal year a reserve balance exceeds 100% of accumulated depreciation, a reduction in the annual contribution may be considered.
- c) Funds cannot be used from the rate stabilization reserve if the balance falls below 25% of that utility's fixed asset accumulated depreciation.
- d) The declaration of a financial emergency by the Director of Utilities and a corresponding four-fifths vote by the Board of Supervisors at a publicly advertised meeting declaring the existence of such an emergency is required to suspend Sec. 20 a, Sec. 20 b, and Sec. 20 c.

Sec. 21 Upon adoption of this resolution, the School Board and/or the School Superintendent may make expenditure changes within the school appropriations as follows:

- a) Transfers of \$20,000 or less are subject to the approval of the Superintendent.
- b) Transfers of \$20,001 to \$499,999 require the approval of the Superintendent and the School Board.
- c) Transfers of \$500,000 or more require the approval of the Superintendent, the School Board, and the Board of Supervisors.

The School Board and/or the School Superintendent shall prepare a budget status report reflecting changes to the approved school budget between appropriation categories, as amended, and the report shall be presented to the County Administrator quarterly.

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APPROPRIATIONS RESOLUTION

- Sec. 22 The County Administrator is authorized to reclassify budgeted revenues, as appropriate, to reflect implementation of the state's Personal Property Tax Relief Act. This applies to funds currently on-hand in FY2004, and all funds received in the 2004-2005 budget year.
- Sec. 23 The County Administrator is authorized to reduce the current year departmental budget appropriation by the same dollar amount of the prior year overspending inclusive of encumbrances carried forward.

TENTATIVE APPROPRIATIONS RESOLUTION

FY2006 Second Year Spending Plan

A RESOLUTION TO APPROVE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED ESTIMATED REVENUES FOR FY2006 FOR FISCAL PLANNING PURPOSES FOR THE OPERATING BUDGET AND THE CAPITAL IMPROVEMENTS PROGRAM FOR THE COUNTY OF CHESTERFIELD, VIRGINIA

BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Chesterfield:

That for the fiscal year beginning on the first day of July 2005, and ending on the thirtieth day of June 2006, the following sections shall be approved for fiscal planning purposes. Public hearings will be required prior to the actual appropriation of funds for FY2006.

Sec. 1 The following designated funds and accounts shall be appropriated from the designated estimated revenues to operate and to provide a capital improvements program for the county. It is the intent of the Board of Supervisors that general property taxes levied on January 1, 2005 and due December 5, 2005 be appropriated for FY2006.

<u>General Fund</u>	<u>FY06 Approved</u>
<i>Estimated Revenue:</i>	
From Local Sources:	
General Property Taxes	\$288,465,700
Other Local Taxes	83,629,600
Licenses, Permits, Fees	9,363,600
Fines, Forfeitures and Uses of Money & Property	3,827,300
Service Charges	25,943,500
Miscellaneous and Recovered Costs	8,261,700
From Other Agencies:	
State and Federal	\$118,842,000
Other Financing Sources:	
Reserves	\$5,156,800
Transfer from General Fund	126,200
Transfer from County Capital Projects	225,000
Transfer from Water Operating Fund	1,214,500
Anticipated Fund Balance 7/1/04	<u>39,222,600</u>
Total Revenues	\$584,278,500
<i>Appropriations:</i>	
General Government	\$35,329,500
Administration of Justice	6,336,600
Public Safety	112,878,300
Public Works	15,221,700
Health and Welfare	46,663,400
Parks, Rec., Cultural	17,604,000
Community Development	12,155,800
Debt Service	16,597,900
Operating Transfers	277,319,500
Reserves	3,735,100
Ending Fund Balance, 6/30/2004*	<u>40,436,700</u>
Total General Fund:	\$584,278,500

*This includes encumbrances carried forward in all funds not to exceed \$10 million. (See "Section 5")

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TENTATIVE APPROPRIATIONS RESOLUTION

FY2006 Second Year Spending Plan

Comprehensive Services Fund

<i>Estimated Revenue:</i>	Reimbursement, Colonial Heights	\$200,600
	State Aid, Comprehensive Services	5,345,900
	State, Miscellaneous	120,000
	Transfer from Social Services	445,200
	Transfer from Schools	1,187,200
	Transfer from General Fund	<u>1,759,600</u>
	Total Revenue	\$9,058,500
<i>Appropriations:</i>	Operating Expenses	<u>\$9,058,500</u>
	Total Appropriations	\$9,058,500

School Operating Fund

<i>Estimated Revenue:</i>	Local Sources	\$14,816,500
	State	174,473,200
	Federal	21,444,500
	Transfer from School CIP	0
	Use of Reserve	529,000
	Transfer from School Operating	604,400
	Transfer from School Food Service	575,000
	Transfer from General Fund:	
	State Sales Tax	39,247,300
	Local Taxes	214,208,400
	Prior Year Revenue	0
	Grounds Maintenance	<u>1,586,200</u>
	Total General Fund	\$255,041,900
	Beginning Balance	<u>1,000,000</u>
	Total Revenues, Transfers & Reserves	\$468,484,500
<i>Appropriations:</i>	Instruction	\$329,350,137
	Administration / Attendance & Health	16,540,364
	Pupil Transportation	18,720,769
	Operations & Maintenance	46,714,830
	Debt Service	41,220,200
	Food Service	14,352,000
	Grounds Maintenance	<u>1,586,200</u>
	Total Appropriations	\$468,484,500

School Capital Projects Fund

<i>Estimated Revenue:</i>	Bond Proceeds	\$50,390,000
	Interest Earnings	0
	Proffered Funds	3,125,800
	Use of reserve	<u>8,025,100</u>
	Total Revenue School Capital Projects Fund	\$61,540,900
<i>Appropriations:</i>	Transfer to School Operating Fund	\$0
	School Projects	<u>61,540,900</u>
	Total Appropriations School Capital Projects Fund	\$61,540,900

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TENTATIVE APPROPRIATIONS RESOLUTION

FY2006 Second Year Spending Plan

County Grants Fund:

<i>Estimated Revenue:</i>	From Other Governments	\$5,829,400
	From the General Fund	<u>1,500,200</u>
	Total Revenue	\$7,329,600
<i>Appropriations:</i>	Commonwealth Attorney - Drug Court	\$278,000
	Community Corrections Services	
	Domestic Violence Resource Center	80,600
	Options	63,500
	Pretrial	397,700
	Post Trial	1,576,500
	Targeted Capacity Expansion Grant	0
	Community Development Block Grant	2,006,500
	Community Services Board Part C Grant	433,000
	Domestic Violence Prosecutor	83,100
	Domestic Violence Victim Advocate (V-STOP)	38,400
	Families First	373,700
	Federal Day Care Grant	30,000
	Litter Grant	26,000
	Police - Domestic Violence Coordinator	46,600
	Police - School Resource Officers	0
	Project Exile Grant (Commonwealth's Attorney)	123,300
	USDA Juvenile Detention Grant	40,000
	Victim/Witness Assistance	387,000
	VJCCCA	<u>1,345,700</u>
	Total Appropriations	\$7,329,600

County CIP Fund

<i>Estimated Revenue:</i>	Lease/Purchase Proceeds	\$428,000
	Interest Earnings	0
	General Obligation Bonds	4,958,500
	Transfer from General Fund	9,340,200
	Transfer from Utilities	0
	Transfer from Cash Proffers	1,124,000
	State Grants/Reimbursements	<u>425,000</u>
	Total Revenue	\$16,275,700
<i>Appropriations:</i>	County Capital Projects	\$16,275,700
	Transfer to the General Fund	0
	Total County CIP Funds	\$16,275,700

County Maintenance Projects Fund

<i>Estimated Revenue:</i>	Transfer from General fund	<u>\$1,750,000</u>
	Total Revenue	\$1,750,000
<i>Appropriations:</i>	County Maintenance Projects	<u>\$1,750,000</u>
	Total County Maintenance Projects	\$1,750,000

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TENTATIVE APPROPRIATIONS RESOLUTION

FY2006 Second Year Spending Plan

Cash Proffer Fund

<i>Estimated Revenue:</i>	Cash Proffers	<u>\$1,299,000</u>
	Total Revenues	\$1,299,000
<i>Appropriations:</i>	Reimbursement	\$175,000
	Transfer to County Capital Projects Fund	<u>1,124,000</u>
	Total Appropriations	\$1,299,000

Vehicle and Communications Maintenance

<i>Estimated Revenue:</i>	Fleet Management Charges	\$10,042,500
	Radio Shop Charges	<u>1,822,300</u>
	Total Revenue	\$11,864,800
<i>Appropriations:</i>	Fleet Management Charges	\$10,042,500
	Radio Shop Charges	<u>1,822,300</u>
	Total Appropriations	\$11,864,800

Construction Management Fund

<i>Estimated Revenue:</i>	Reimbursement for Services	<u>\$561,900</u>
	Total Revenue	\$561,900
<i>Appropriations:</i>	Construction Management Operations	<u>\$561,900</u>
	Total Appropriations	\$561,900

Risk Management Fund

<i>Estimated Revenue:</i>	Operating Revenues	\$5,463,600
	Interest Earnings	0
	Beginning Retained Earnings	<u>362,200</u>
	Total Revenue	\$5,825,800
<i>Appropriations:</i>	Risk Management Operations	\$5,463,600
	Ending Retained Earnings	<u>362,200</u>
	Total Appropriations	\$5,825,800

Airport Fund

<i>Estimated Revenue:</i>	Operating Revenue	<u>\$650,400</u>
	Total Revenue	\$650,400
<i>Appropriations:</i>	Airport Operations	<u>\$650,400</u>
	Total Appropriations	\$650,400

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TENTATIVE APPROPRIATIONS RESOLUTION

FY2006 Second Year Spending Plan

Utilities Fund

<i>Estimated Revenue:</i>	Service Charges	\$45,392,000
	Capital Cost Recovery Charges	11,551,000
	Hydrant/Fire Protection	1,214,500
	Transfer from General Fund	
	Used from Water/Wastewater Improvement Replacement Fund	
	Other Revenue	7,515,100
	Anticipated Future Revenue	<u>14,717,900</u>
	Total Revenue	\$80,390,500
<i>Appropriations:</i>	Operations	\$39,108,700
	Debt Service	7,900,300
	Transfer to County Capital Projects	0
	Transfer to Capital Projects	32,167,000
	Payment in Lieu of Taxes	1,214,500
	Transfer to Water Improvement Replacement Fund	<u>0</u>
	Total Appropriations	\$80,390,500

Utilities Capital Project Funds

<i>Estimated Revenue:</i>	Transfer from Water/Wastewater Operating Fund	\$17,449,100
	Anticipated Future Revenues	<u>14,717,900</u>
	Total Revenue	\$32,167,000
<i>Appropriations:</i>	Capital Projects	<u>\$32,167,000</u>
	Total Appropriations	\$32,167,000

Sec. 2 Appropriations in addition to those contained in the general appropriation resolution may be made by the Board only if there is available in the fund an unencumbered and unappropriated sum sufficient to meet such appropriations.

Sec. 3 The County Administrator may, as provided herein, except as set forth in Sections 7, 12, 13, 15, 16, 17 and 19, authorize the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within the same department or appropriation category. The County Administrator may transfer up to \$20,000 from the unencumbered appropriated balance of one appropriation category to another appropriation category. No more than one transfer may be made for the same item causing the need for a transfer, unless the total amount to be transferred for the item does not exceed \$20,000.

Sec. 4 The County Administrator may increase appropriations for the following non-budgeted revenue items that may occur during the fiscal year:

- a) Insurance recoveries received for damage to any county property, including vehicles, for which County funds have been expended to make repairs.
- b) Refunds or reimbursements made to the county for which the county has expended funds directly related to that refund or reimbursement.
- c) Revenue not to exceed \$20,000.

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TENTATIVE APPROPRIATIONS RESOLUTION

FY2006 Second Year Spending Plan

- Sec. 5 All outstanding encumbrances, both operating and capital, in all county funds up to \$10 million, at June 30, 2005 shall be an amendment to the adopted budget and shall be reappropriated to the 2005-2006 fiscal year to the same department and account for which they were encumbered in the previous year. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than: capital projects; general fund transfers for capital projects and grants; District Improvement Funds; construction reserve for capital projects; reserves; refunds for off-site and oversized water and wastewater facilities; grants, including federal and state, other revenue, and program income; cash proffers; Economic Development incentive funds; actual transient occupancy tax revenues received and budgeted expenditures in connection with the Richmond Convention Center; Public Safety Career Development Reserve; donations restricted to specific purposes, including donations made by citizens and citizen groups in support of county programs; and all monies reserved for the county and school reserves for future capital projects.
- Sec. 6 Appropriations designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriations until the completion of the project or until the Board of Supervisors, by appropriate ordinance or resolution, changes or eliminates the appropriation. The County Administrator may approve necessary accounting transfers between funds to enable the capital projects to be accounted for correctly. Upon completion of a capital project, staff is authorized to close out the project and transfer any remaining balances to the funding source. This section applies to all existing appropriations for capital projects at June 30, 2005 and appropriations in the 2005-2006 budget. The County Administrator may approve construction contract change orders up to an increase of \$49,999 and approve all change orders for reductions to contracts. The Board of Supervisors must approve all change orders of \$50,000 or more or when the aggregate of all changes to a contract exceeds 10% of the original contract amount (or 20% if the contract is for less than \$500,000).
- Sec. 7 The County Administrator may authorize the transfer of Utilities capital projects funds that are 20% or up to \$100,000 of the original project cost, whichever is less, from any Utilities capital project to any other Utilities capital project. Should the actual contract price for a project be less than the appropriation, the County Administrator may approve transfer of excess funds to the funding source upon completion of the project.
- Sec. 8 The approval by the Board of Supervisors to request and accept any grant of funds to the county constitutes the appropriation of both the revenue to be received from the grant and the county's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year, but shall remain appropriated until completion of the grant or until the Board of Supervisors changes or eliminates the appropriation. The County Administrator may reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between funds to enable the grant to be accounted for correctly. All transfers to grant funds from operating funds are automatically carried over and reappropriated, unless the grant is completed and is to be closed out at June 30. Upon completion of a grant project, County Administrator is authorized to close the grant and transfer back to the funding source any remaining balances. The County Administrator is authorized to reprogram Community Development Block Grant funds by closing program cost centers and transferring funding to newly approved programs based on adoption by the Board of Supervisors. This applies to appropriations for grants outstanding at June 30, 2005 and appropriations in the 2005-2006 budget.
- Sec. 9 The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the federal government to the level approved by the responsible state or federal agency. The County Administrator may adjust items among appropriation categories in order to address state/federal reductions.
- Sec. 10 The Director of Accounting is authorized to make transfers to various funds for which there are transfers budgeted. The Director shall transfer funds only as needed up to amounts budgeted, or in accordance with any existing bond resolutions that specify the manner in which transfers are to be made.
- Sec. 11 The Treasurer may advance monies to and from the various funds of the county to allow maximum cash flow efficiency. The advances must not violate county bond covenants or other legal restrictions that would prohibit such an advance. In addition, the Treasurer may advance cash in support of employee benefit accounts.

TENTATIVE APPROPRIATIONS RESOLUTION

FY2006 Second Year Spending Plan

- Sec. 12 The County Administrator is authorized to make expenditures from Trust & Agency Funds for the specified reasons for which the funds were established. In no case shall the expenditure exceed the available balance in the fund.
- Sec. 13 The County Administrator is authorized to transfer among appropriation categories and/or appropriate funds in excess of \$20,000 for supplemental retirement, Worker's Compensation, healthcare for retirees, costs related to other compensation issues, and/or any amount of insurance reserve funds consistent with the county's Risk Management program to departments, as needed.
- Sec. 14 The portion of the reserve for capital projects related to the school budget will be designated for school projects in the general fund.
- Sec. 15 The County Administrator may appropriate revenues and increase expenditures in excess of \$20,000 for funds received by the county from asset forfeitures for operating expenditures directly related to drug enforcement. This applies to funds currently on-hand at June 30, 2005, and all funds received in the 2005-2006 budget year. The outstanding balance of these funds at June 30, 2005 or June 30, 2006 shall not lapse but be carried forward into the next fiscal year.
- Sec. 16 The County Administrator may increase the general fund appropriation in the School Operating Fund, contingent upon availability of funds and taking into consideration any other expenditures which may have occurred, based on the following schedule:
- a) Increase general fund transfer/appropriation on December 15 by \$1,500,000.
 - b) Increase general fund transfer/appropriation on February 15 by \$1,500,000.
 - c) Increase general fund transfer/appropriation on April 15 by \$1,500,000.
- Sec. 17 The County Administrator is authorized to reallocate funding sources for capital projects, arbitrage rebates/penalties, and debt service payments and to appropriate bond interest earnings to minimize arbitrage rebates/penalties. This authority would include the appropriation of transfers among funds to accomplish such reallocations. Budgets for specific capital projects will not be increased beyond the level authorized by Sections 3 and 4. This applies to funds currently on-hand in FY2005, and all funds received in the 2005-2006 budget year.
- Sec. 18 Salaries for Planning Commissioners will be increased equivalent to the increase given to all county employees.
- Sec. 19 Effective upon adoption of this resolution, the County Administrator is authorized to approve transfers among funds and capital projects as long as total net appropriation is not increased.
- Sec. 20 Beginning with the FY97 budget and effective upon adoption of this resolution, the Utilities Department rate stabilization reserve shall be created and maintained as per guidelines outlined below:
- a) The minimum annual contribution to the reserve will be 50% of the previous year's depreciation on fixed assets.
 - b) The annual contribution to the reserve will continue until 100% of accumulated depreciation on the fixed assets is funded. If at the beginning of a fiscal year a reserve balance exceeds 100% of accumulated depreciation, a reduction in the annual contribution may be considered.
 - c) Funds cannot be used from the rate stabilization reserve if the balance falls below 25% of that utility's fixed asset accumulated depreciation.
 - d) The declaration of a financial emergency by the Director of Utilities and a corresponding four-fifths vote by the Board of Supervisors at a publicly advertised meeting declaring the existence of such an emergency is required to suspend Sec. 20 a, Sec. 20 b, and Sec. 20 c..

TENTATIVE APPROPRIATIONS RESOLUTION

FY2006 Second Year Spending Plan

Sec. 21 Upon adoption of this resolution, the School Board and/or the School Superintendent may make expenditure changes within the school appropriations as follows:

- a) Transfers of \$20,000 or less are subject to the approval of the Superintendent.
- b) Transfers of \$20,001 to \$499,999 require the approval of the Superintendent and the School Board.
- c) Transfers of \$500,000 or more require the approval of the Superintendent, the School Board, and the Board of Supervisors.

The School Board and/or the School Superintendent shall prepare a budget status report reflecting changes to the approved school budget between appropriation categories, as amended, and the report shall be presented to the County Administrator quarterly.

Sec. 22 The County Administrator is authorized to reclassify budgeted revenues, as appropriate, to reflect implementation of the state's Personal Property Tax Relief Act. This applies to funds currently on-hand in FY2005, and all funds received in the 2005-2006 budget year.

Sec. 23 The County Administrator is authorized to reduce the current year departmental budget appropriation by the same dollar amount of the prior year overspending inclusive of encumbrances carried forward.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

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Meeting Date: April 14, 2004

Item Number: 8.B.1.a.

Subject:

Resolution Recognizing April 11 - 17, 2004, as "National Public Safety Telecommunications Week"

County Administrator's Comments:

County Administrator: _____ *LBK*

Board Action Requested:

Adoption of attached resolution.

Summary of Information:

Preparer: _____ Barbara H. Mayfield

Title: Director

Attachments:



Yes



No

000054

RECOGNIZING APRIL 11-17, 2004, AS "NATIONAL PUBLIC SAFETY
TELECOMMUNICATIONS WEEK" IN CHESTERFIELD COUNTY

WHEREAS, emergencies can occur at anytime that require police, fire or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and emergency medical personnel is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our police officers, firefighters and emergency medical personnel is dependant upon the quality and accuracy of information obtained from citizens who telephone the Chesterfield Emergency Communications Center; and

WHEREAS, Emergency Communications Officers are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Chesterfield County citizens depend on the skill, expertise, and commitment of these communications professionals; and

WHEREAS, Emergency Communications Officers are the single vital link for our police officers, firefighters and emergency medical personnel by monitoring their activities by radio, providing them information and insuring their safety; and

WHEREAS, Emergency Communications Officers of the Chesterfield Emergency Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

WHEREAS, each Emergency Communications Officer has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, publicly declares the week of April 11-17, 2004, as "National Public Safety Telecommunications Week" in Chesterfield County, in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

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**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

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Meeting Date: April 14, 2004

Item Number: 8.B.1.b.

Subject:

Resolution Recognizing Gloria W. Wells Upon Her Retirement April 30, 2004

County Administrator's Comments:

County Administrator:

ABR

Board Action Requested:

Staff requests the Board adopt the attached resolution.

Summary of Information:

Staff requests the Board adopt the attached resolution recognizing Gloria W. Wells for 23 years of service to Chesterfield/Colonial Heights Department of Social Services.

Preparer: Sarah C. Snead

Title: Director-Social Services

Attachments:



Yes



No

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000056

RECOGNIZING MS. GLORIA WELLS UPON HER RETIREMENT

WHEREAS, Ms. Gloria Wells began her public service with Chesterfield County as a receptionist/typist/switchboard operator in the Department of Social Services on December 1, 1980; and

WHEREAS, in 1985, Ms. Wells was one of two employees of the department to be trained by the Virginia Department of Social Services for a pilot program for Food Stamp Program data entry and Aid to Families with Dependent Children Program data entry; and

WHEREAS, Ms. Wells was responsible for all data entry for the Medicaid Program when it was initially automated; and

WHEREAS, Ms. Wells was responsible for data entry in the Social Services Information System when it was first developed; and

WHEREAS, Ms. Wells became a Social Work Aide for the Division of Benefit Programs in February 1996; and

WHEREAS, Ms. Wells has taken several Total Quality Improvement classes through Chesterfield University; and

WHEREAS, Ms. Wells has served on several Goal Groups to work on the department's strategic plan; and

WHEREAS, throughout her career at the Department of Social Services, Ms. Wells has served the most vulnerable citizens of Chesterfield County and the City of Colonial Heights; and

WHEREAS, Ms. Wells has been a dedicated and loyal advocate for the citizens of Chesterfield County and the City of Colonial Heights.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes the outstanding contributions of Ms. Gloria Wells, expresses the appreciation of all residents for her service to the county and congratulations upon her retirement, as well as best wishes for a long and happy retirement.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

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Meeting Date: April 14, 2004

Item Number: 8.B.1.c.

Subject:

Adoption of a Resolution to Amend an Authorizing Resolution Adopted by the Board of Supervisors on March 10, 2004 Related to the Issuance and Sale of Certificates of Participation, Series 2004A and Series 2004B Related to Financing for Various Capital Improvement Projects

County Administrator's Comments: *Recommend Approval*

County Administrator: *LBR*

Board Action Requested:

The Board is requested to adopt the attached resolution which represents a technical amendment to the Authorizing Resolution adopted by the Board of Supervisors on March 10, 2004 related to the issuance and sale of Certificates of Participation, Series 2004A and Series 2004B related to financing for various capital improvement projects.

Summary of Information:

On March 10, 2004, the Board of Supervisors adopted an Authorizing Resolution in connection with the authorization, issuance, sale and delivery of \$14,900,000 principal amount of Certificates of Participation, Series 2004A, dated March 1, 2004 and \$6,940,000 principal amount of Certificates of Participation, Series 2004B, dated March 1, 2004.

On March 24, 2004 the Board formally accepted and approved a bid from Davenport & Company to purchase the Certificates at a true interest cost of 3.72%. This transaction will finance a portion of the cost of the acquisition, construction, installation, furnishing and equipping of a new County Jail, a new Community Development Building, the Chester House Rehabilitative Facility, an Airport Hangar Project at the Chesterfield County Airport, and an Emergency Systems Integration Project.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:



Yes



No

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**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
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Meeting Date: April 14, 2004

In connection with the sale of the Certificates, it has been determined that the principal amount of the 2004A Certificates should be increased to \$14,980,000 (from \$14,900,000) and the principal amount of the 2004B Certificates should be increased to \$6,990,000 (from \$6,940,000) and that the Certificates should be dated and accrue interest from April 15, 2004.

This revision represents a technical adjustment to the par amount of the certificates due to the structure of the bid from Davenport & Company.

000059

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF CHESTERFIELD, VIRGINIA, AMENDING A RESOLUTION ADOPTED ON MARCH 10, 2004, IN CONNECTION WITH THE AUTHORIZATION, ISSUANCE, SALE AND DELIVERY OF CERTIFICATES OF PARTICIPATION, SERIES 2004A, AND CERTIFICATES OF PARTICIPATION, SERIES 2004B

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF CHESTERFIELD, VIRGINIA:

SECTION 1. Findings and Determinations. The Board of Supervisors (the "Board of Supervisors") of the County of Chesterfield, Virginia, hereby finds and determines as follows:

(a) On March 10, 2004, the Board of Supervisors adopted a resolution (the "Authorizing Resolution"), in connection with the authorization, issuance, sale and delivery of \$14,900,000 principal amount of Certificates of Participation, Series 2004A, dated March 1, 2004 (the "2004A Certificates"), and \$6,940,000 principal amount of Certificates of Participation, Series 2004B, dated March 1, 2004 (the "2004B Certificates" and, collectively with the 2004A Certificates, the "Certificates").

(b) In connection with the sale of the Certificates, it has been determined that the principal amount of the 2004A Certificates should be increased to \$14,980,000 and the principal amount of the 2004B Certificates should be increased to \$6,990,000 and that the Certificates should be dated and accrue interest from April 15, 2004.

SECTION 2. Amendment of Authorizing Resolution. The Authorizing Resolution adopted by the Board of Supervisors on March 10, 2004 is hereby amended such that (a) all references therein to the principal amount of the 2004A Certificates are hereby amended to refer to such principal amount as being \$14,980,000, (b) all references to the principal amount of the 2004B Certificates are hereby amended to refer to such principal amount as being \$6,990,000 and (c) all references to the date of the Certificates and the date from which the Certificates shall accrue interest are hereby amended to refer to April 15, 2004 as the date of the Certificates and the date from which the Certificates shall accrue interest.

SECTION 3. Effectiveness of Resolution. This resolution shall be effective from and after its adoption.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

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Meeting Date: April 14, 2004

Item Number: 8.B.1.d.

Subject:

Resolution Recognizing Virginia State Senator John C. Watkins Upon Receipt of the Chesterfield Business Council's Bernard L. Savage Award for 2004

County Administrator's Comments:

County Administrator: _____

JBR

Board Action Requested:

Mr. Barber requested that the following resolution be adopted.

Summary of Information:

This resolution recognizes Senator John C. Watkins for his distinguished career in public service and in the business community.

Preparer: Donald J. Kappel

Title: Director, Public Affairs

Attachments:



Yes



No

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000061

RECOGNIZING THE HONORABLE JOHN C. WATKINS UPON RECEIPT OF THE
CHESTERFIELD BUSINESS COUNCIL'S BERNARD L. SAVAGE AWARD FOR 2004

WHEREAS, The Honorable John C. Watkins currently serves the Commonwealth of Virginia as a state senator; and

WHEREAS, in addition to holding his current office, Senator Watkins served from 1982-1998 in the Virginia House of Delegates and is also a well-known and successful businessman; and

WHEREAS, Senator Watkins has been active in a myriad of civic organizations, including the Greater Richmond Chamber Foundation; the Midlothian Rotary Club; the Chesterfield Business Council; American Legion Post 186; the Chesterfield Historical Society; the Midlothian Friends of the Library; the Children At Risk Advisory Board and the Virginia Mathematics and Science Coalition, where he has served as president and as a member of the Board of Directors; and

WHEREAS, in his business endeavors as president of Watkins Nurseries, Inc.; as Chairman of the Board of the Bank of Powhatan; member, Board of Directors of Chippenham/Johnston-Willis Medical Center; and member, Board of Directors of TransCommunity Bankshares, Senator Watkins also has served the needs and interests of the residents of Chesterfield County and the region; and

WHEREAS, Senator Watkins also proudly served his country in the United States Army from 1969-1971; and

WHEREAS, Senator Watkins has previously been honored by many diverse organizations and with an array of awards, including the W. Thomas Rice Rail Renaissance Award; the Virginia Society of American Institute of Architects; the Northern Virginia Technology Council; the Virginia Tech German Club Alumni Foundation; the Virginia Chapter, ASLA Allied Professional Award; the Community Service Award, American Legion Post 186; Distinguished Friend of Agriculture, Virginia Agribusiness Council; Distinguished Service to Agriculture, Virginia Farm Bureau; Paul Harris Fellow, Rotary International; Midlothian Rotary President's Award; Gamma Sigma Delta, Honor Society of Agriculture; Virginia Nurseryman's Association Nurseryman of the Year, 1987; Outstanding Young Nurseryman of the South, 1978; Virginia Tech Agricultural Alumni Association Distinguished Service Citation; National Honorary Extension Fraternity Epsilon Sigma Phi Friend of Extension Award; Chesterfield Jaycees Outstanding Young Man of the Year, 1982; and Virginia Jaycees Life Member; and

WHEREAS, Senator Watkins has been named as this year's Chesterfield Business Council recipient of the Bernard L. Savage Award, named for a long-time Chesterfield County real estate business owner who helped Chesterfield County transition from a mostly rural county to the major metropolitan locality it is today; and

WHEREAS, Senator Watkins' long and continuous exemplary service to others, recognized by the Chesterfield Business Council and so many others, deserves recognition by this Board of Supervisors of Chesterfield County.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors extends its congratulations to Senator John C. Watkins on being named the Chesterfield Business Council's Savage Award winner for 2004, thanks him for his long and distinguished career in public service and in the business community, and wishes him continued success in all his endeavors.

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BOARD OF SUPERVISORS
AGENDA**

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Meeting Date: April 14, 2004

Item Number: 8.B.1.e.

Subject:

Recognizing the National Organization of Black Law Enforcement Executives,
Central Virginia Chapter

County Administrator's Comments:

County Administrator: _____

A handwritten signature, likely of the County Administrator, is written over the line.

Board Action Requested:

The Board of Supervisors is requested to adopt the attached resolution.

Summary of Information:

The Board of Supervisors is requested to recognize the National Organization of Black Law Enforcement Executives, Central Virginia Chapter, for its ongoing work and commitment to the betterment of the region through programs and initiatives that reduce crime, enrich lives and promote strong communities.

Preparer: _____ Lisa Elko

Title: _____ Clerk to the Board

Attachments:



Yes



No

000063

RECOGNIZING THE NATIONAL ORGANIZATION OF BLACK LAW ENFORCEMENT
EXECUTIVES, CENTRAL VIRGINIA CHAPTER

WHEREAS, the mission of the National Organization of Black Law Enforcement Executives (NOBLE) is "to ensure equity in the administration of justice in the provision of public service to all communities, and to serve as the conscience of law enforcement by being committed to justice by action"; and

WHEREAS, NOBLE, a not-for-profit organization, has approximately 4,300 members nationwide representing many criminal justice agencies, including local and state police departments, sheriff's offices, university police departments, the U.S. Postal Inspection Service, Federal Bureau of Investigations and the U.S. Marshals Service; and

WHEREAS, the NOBLE Central Virginia Chapter formed in 1994 and has achieved numerous accomplishments through training, workshops and community initiatives aimed at reducing crime; and

WHEREAS, the members of the Central Virginia Chapter are active in Brunswick, Chesterfield, Fluvanna, Henrico and Louisa counties, as well as in Charlottesville, Petersburg and Richmond; and

WHEREAS, the Central Virginia Chapter is holding its Annual Awards and Scholarship Banquet on Saturday, April 24, 2004; and

WHEREAS, this year's banquet theme is "Building Partnerships to Make a Difference"; and

WHEREAS, the Central Virginia Chapter will present to individuals, during its annual banquet, several awards in recognition of achievement and outstanding service in further promoting the mission and goals of the chapter; and

WHEREAS, NOBLE also will award scholarships to deserving high school students in Central Virginia, further demonstrating its commitment to the communities of the region.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors extends appreciation to the National Organization of Black Law Enforcement Executives, Central Virginia Chapter, for its ongoing work and commitment to the betterment of the region through programs and initiatives that reduce crime, enrich lives and promote strong communities.

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**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
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Meeting Date: April 14, 2004

Item Number: 8.B.1.f.

Subject:

Recognizing April 18 - 24, 2004, as "Volunteer Appreciation Week" in Chesterfield County

County Administrator's Comments:

County Administrator: _____

A handwritten signature in black ink is written over a horizontal line.

Board Action Requested:

The Board of Supervisors is requested to recognize April 18 - 24, 2004, as "Volunteer Appreciation Week" in Chesterfield County.

Summary of Information:

- First "National Volunteer Week" was recognized in 1973.
- Further support came through presidents, mayors, and other officials signing proclamations.
- For recognition of Chesterfield County residents who have volunteered over millions of hours to this county government and the whole county at-large.
- For commitment to increase awareness, expansion of volunteer opportunities within Chesterfield County, and, recognition of our valuable volunteers.

Preparer: _____ Ngozi Ukeje

Title: Volunteer Coordinator

Attachments:



Yes



No

000065

RECOGNIZING APRIL 18-24, 2004, AS
"VOLUNTEER APPRECIATION WEEK" IN CHESTERFIELD COUNTY

WHEREAS, volunteers contribute significantly to the quality of life in Chesterfield County, in the Commonwealth, and in the nation; and

WHEREAS, volunteering is recognized as an integral part of the government and industry in contributing to the achievements that enhance our nation; and

WHEREAS, volunteers provide the human resources for programs that strengthen our community and add to the quality of life in Chesterfield; and

WHEREAS, volunteers enrich our cultural diversity with their backgrounds, experiences and talents; and

WHEREAS, volunteers bring energy and wisdom together by bridging the gap between younger and older generations; and

WHEREAS, volunteers enable us to meet and often exceed the strategic goals of the organization, thereby increasing the quality of service provided to citizens.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, recognizes the week of April 18-24, 2004, as "Volunteer Appreciation Week" in Chesterfield County and urges all citizens to honor volunteers for their contributions to the county.

000066



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.2.a.

Subject:

Request for a Permit to Stage a Fireworks Display at the Woodlake Pavilion/Amphitheater on May 29, 2004 with a Rain Date of May 31, 2004

County Administrator's Comments:

Recommend Approval

County Administrator: _____

[Signature]

Board Action Requested:

The Board is requested to approve a permit to stage a fireworks display at the Woodlake Pavilion/Amphitheater on May 29, 2004 with a rain date of May 31, 2004.

Summary of Information:

Cindy McVey of the Woodlake Community Association has requested permission from the Board to stage a fireworks display at the Woodlake Pavilion/Amphitheater on property owned by The Lakes on 360, Inc. adjacent to the Swift Creek Reservoir on May 29, 2004, with a rain date of May 31, 2004.

Mr. W.G. Bulifant, III, of Dominion Fireworks, who has previously conducted similar displays elsewhere in the County, will personally discharge the fireworks. The applicant has conducted fireworks displays in previous years without incident. Ms. McVey has submitted evidence of a fireworks liability insurance policy in the amount of \$2,000,000, which names the County as an additional insured. Lt. C. D. Throckmorton of the Fire Prevention Bureau reviewed this fireworks request and indicated that it meets the criteria under the Fire Prevention Code.

Preparer: Steven L. Micas

Title: County Attorney
0505:64652.1

Attachments:



Yes



No

000067

MAR-01-2004 11:46

Chesterfield Fire Prev.

1 804 768 8766 P.03/04

DATE
CHANGE**Application for Fireworks Display**
(Print or Type All Information)

Date of Application 3/1/04 May 29
Event Name: Woodlake Pavilion Date: May 28, 2004
Grand opening
Time of Fireworks: 9:15 pm Rain Date: May 25, 2004 May 31
Event Locations: Woodlake Pavilion & Amphitheater
Shooting site/Display area: attached
(include map)
Sponsoring Organization: Woodlake Community Ass'n
Person in charge of event: Cindy McKey
Mailing Address: 14900 Lake Bluff Pkwy
City: Midlothian State VA Zip: 23112
Work Phone: (804) 739-4344 Home Phone: 739-6772
Person Coordinating Fireworks: Dominion Fireworks - Bubba Bulifant
(for the sponsor)
Mailing Address: P.O. Box 3015
City: Petersburg State VA Zip: 23805
Work Phone: 733-6792 Home Phone: _____
Company Responsible for Shooting Dominion Fireworks
Mailing Address: same as above
City: _____ State _____ Zip: _____
Work Phone: _____ Home Phone: _____
Shooters Name: _____

L:handouts/hos/hono28a

000068

MAR-01-2004 11:47

Chesterfield Fire Prev.

Note:

1. Attach a list of fireworks to be used in the display
2. Attach a copy of the certificate of insurance
3. Include a site drawing noting discharge site, spectator viewing area, parking and any nearby structures
4. Should you have any questions, call the Fire and Life Safety Division at 748-1426.
5. Return application to:

Chesterfield Fire Department
Fire and Life Safety
P.O. Box 40
Chesterfield, VA 23832

Date: 3/4/04

Applicant's Signature:

Print Name:

(office use only)

Remarks:

_____ Site suitable for display pending County Attorney and Board of
Supervisors approval.

_____ Site unsuitable.

Fire Official: _____

Date: _____

Event Representative: _____

Date: _____

L:handouts/hos/hono28a

TOTAL P.04

000069



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.2.b.

Subject:

Request for a Permit to Stage a Fireworks Display at the Sunday Park Peninsula of Brandermill on July 4, 2004

County Administrator's Comments:

Recommend Approval

County Administrator: _____

APR

Board Action Requested:

The Board of Supervisors is requested to approve a permit to stage a fireworks display at the Sunday Park Peninsula at Brandermill on July 4, 2004.

Summary of Information:

Mr. Mike Divita and Ms. Dena Sindelir, of the Brandermill Community Association, have requested permission from the Board to stage a fireworks display at the Sunday Park Peninsula at Brandermill on July 4, 2004 at dusk, with a rain date of July 5th.

Mr. W. G. Bulifant, III, of Dominion Fireworks has previously conducted similar displays here and elsewhere in the County and will personally discharge the fireworks. Mr. Divita and Ms. Sindelir have submitted evidence of a fireworks liability insurance policy in the amount of \$2,000,000, which names the County as an additional insured. The Fire Marshal's Office has reviewed the request and has indicated that the proposed display meets all applicable criteria under the Fire Prevention Code.

Preparer: Steven L. Micas

Title: County Attorney
0500:64699.1

Attachments:



Yes



No

000070

**Application for Fireworks Display
(Print or Type All Information)**

Date of Application: January 27, 2004

Event Name: Brandermill's Fourth of July Date: July 4, 2004

Time of Fireworks: 9:15 p.m. (dusk) Rain Date: July 5, 2004

Event Location: Sunday Park Peninsula in Brandermill

Shooting site/Display area: Sunday Park beach area
(include map)

Sponsoring Organization: Brandermill Community Association

Person In Charge of Event: Mike Divita/Dena Sindelir

Mailing Address: 3001 E. Boundary Terrace

City: Midlothian State: VA Zip: 23112

Work Phone: 804/744-1035 Home Phone: 804/739-9663

Person Coordinating Fireworks: Mike Divita/Dena Sindelir
(for the sponsor)

Mailing Address: 3001 E. Boundary Terrace

City: Midlothian State: VA Zip: 23112

Work Phone: 804/744-1035 Home Phone: 804/739-9663

Company Responsible for Shooting: Dominion Fireworks

Mailing Address: P. O. Box 3015

City: Petersburg State: VA Zip: 23805

Work Phone: 733-6792 After Hours: 452-0595

Shooters Name: W. G. Bulifant, II

000071

Note:

1. Attach a list of fireworks to be used in the display.
2. Attach a copy of the certificate of insurance. *Certificate of Insurance to follow*
3. Include a site drawing noting discharge site, spectator viewing area, parking, and any nearby structures.
4. Should you have any questions, call the Fire and Life Safety Division at 748-1426.
5. Return application to:

Chesterfield Fire Department
Fire and Life Safety
P. O. Box 40
Chesterfield, VA 23832

Date: January 27, 2004 Applicant's Signature: *Joseph M. Divita*

Print Name: Joseph M. Divita
Community Manager
Brandermill Community Association

(office use only)

Remarks: *If the application is approved by the board*
final approval for the event will be contingent on
receiving a Certificate of Insurance. It is the
applicant's responsibility to contact the local fire
company for a standby during the event. your company inc.?
739-2208

☒ Site suitable for display pending County Attorney and Board of Supervisors approval.

☐ Site unsuitable.

Fire Official: *H. C. D. Thalmonte* Date: *3-11-04*

Event Representative: _____ Date: _____

000072



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.2.c.

Subject:

Request for Permit to Stage a Fireworks Display at 70 Bellona Arsenal, Midlothian, Virginia on July 4, 2004

County Administrator's Comments: *Recommend Approval*

County Administrator: _____ *ASR*

Board Action Requested:

The Board of Supervisors is requested to approve a permit to stage a fireworks display at 70 Bellona Arsenal, Midlothian, Virginia on July 4, 2004.

Summary of Information:

George Hoover has requested permission from the Board of Supervisors to stage a fireworks display at 70 Bellona Road, Midlothian, Virginia 23113, on July 4, 2004, with a rain date of July 5, 2004. George Hoover has significant pyrotechnical experience and will personally discharge the fireworks display. Mr. Hoover has assisted in the staging of similar displays on the same property each year for twelve years, except 1993 and 1999, without incident. Mr. Hoover has obtained a liability insurance policy naming the County of Chesterfield as a co-insured party in the amount of \$1,000,000. Lt. C. D. Throckmorton of the Fire Marshal's Office reviewed this fireworks request and indicated that it meets the criteria under the Fire Prevention Code.

Preparer: Steven L. Micas

Title: County Attorney
0505:64700.1

Attachments:



Yes



No

000073

56755

**Application for Fireworks Display
(Print or Type All Information)**

Date of Application: 1/30/2004

Event Name: INDEPENDENCE DAY CELEBRATION Date: JULY 4, 2004

Time of Fireworks: 9:15 pm Rain Date: JULY 5, 2004

Event Location: 70 Bellona Arsenal Midlothian VA 23113

Shooting site/Display area: Riverfront
(include map)

Sponsoring Organization: The Hoover Families

Person In Charge of Event: George Hoover

Mailing Address: 10700 Trade Road

City: Richmond State: VA Zip: 23236

Work Phone: 804-794-3700 Home Phone: 804-320-4447

Person Coordinating Fireworks: George Hoover
(for the sponsor)

Mailing Address: 10700 Trade Road

City: Richmond State: VA Zip: 23236

Work Phone: 804-794-3700 Home Phone: 804-320-4447

Company Responsible for Shooting: Fireworks Productions, Inc

Mailing Address: P O Box 294

City: Maryland Line State: MD Zip: 21105

Work Phone: 800-765-2264 After Hours: 1-410-329-6093

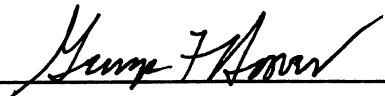
Shooters Name: Dennis Coster

000074

Note:

1. Attach a list of fireworks to be used in the display.
2. Attach a copy of the certificate of insurance.
3. Include a site drawing noting discharge site, spectator viewing area, parking, and any nearby structures.
4. Should you have any questions, call the Fire and Life Safety Division at 748-1426.
5. Return application to:

Chesterfield Fire Department
Fire and Life Safety
P. O. Box 40
Chesterfield, VA 23832

Date: 1/30/2004 - Applicant's Signature: 
Print Name: George F. Hoover

(office use only)

Remarks: It is the applicants responsibility to contact
the local fire company and request a standby for
the event. Your local company is Co#4 379-1062

☒ Site suitable for display pending County Attorney and Board of Supervisors approval.

☐ Site unsuitable.

Fire Official:  Date: 3-11-04

Event Representative: _____ Date: _____

000075



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: April 14, 2004

Item Number: 8.B.3.

Subject:

Authorize the County Administrator or His Designee to Execute the Police Mutual Aid Joint Aviation Agreement Between Chesterfield County, Henrico County and the City of Richmond

County Administrator's Comments: *Recommend Approval*

County Administrator: _____ *JBR*

Board Action Requested:

Staff recommends that the County Administrator or his designee be authorized to execute the Police Mutual Aid Joint Aviation Agreement on behalf of the County.

Summary of Information:

Chesterfield County, Henrico County and the City of Richmond originally executed an agreement effective January 4, 1988, which created a joint Public Safety Aviation Unit. This agreement permitted all three jurisdictions to utilize two aircraft owned by Henrico for police surveillance purposes. On April 27, 1988, the Board approved an amendment to the agreement, which added a third aircraft, jointly owned by all three jurisdictions, to the Aviation Unit. In November 2000, Henrico County retired one of its two aircraft. It was replaced with an aircraft purchased by all three jurisdictions. Thus the Joint Public Safety Aviation Unit currently consists of two planes jointly owned by all three jurisdictions, and a third plane owned solely by Henrico County.

Preparer: _____ Colonel Carl R. Baker

Title: Chief of Police
0505:64696.1

Attachments:



Yes



No

000076

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

The Joint Aviation Unit created by this agreement is staffed by police officers from all three localities. Salaries of the officers are paid by each locality. The operating and maintenance costs of the aircraft are divided equally between the localities. However, the maximum contribution of Chesterfield and Richmond is capped at \$100,000 annually.

If the Board of Supervisors desires that the agreement continue in effect for the 2004-2005 fiscal year, it is necessary that the Board authorize the County Administrator or his designee to execute on behalf of the County an agreement in a form agreeable to the County.

0505:64696.1

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POLICE MUTUAL AID JOINT AVIATION AGREEMENT

This Agreement made this 1st day of July, 2004, between the County of Henrico, a political subdivision of the Commonwealth of Virginia ("Henrico"), the County of Chesterfield, a political subdivision of the Commonwealth of Virginia ("Chesterfield"), and the City of Richmond, ("Richmond").

WHEREAS, The Henrico Division of Police owns and operates one fixed wing aircraft, a Cessna 172 Skyhawk #N2322E, which provides patrol, criminal investigation, special operations, extradition, and vice and narcotics investigation services to the Division; and

WHEREAS, The Henrico Division of Police, the Richmond Police Department, and the Chesterfield Police Department jointly own and operate two fixed wing aircraft, a Cessna 182-RG Skylane #N737GD, and a Cessna Skyhawk #N321ME, which provide patrol, criminal investigation, special operations, extradition, and vice and narcotic investigation services to all three jurisdictions; and

WHEREAS, Chesterfield and Richmond require the occasional assistance of the Henrico Police personnel and aircraft; and

WHEREAS, sections 15.2-1724 et seq. of the Code of Virginia, as amended, authorizes the governing bodies of political subdivisions to enter into Police Mutual Aid Agreements for cooperation in the furnishing of police services; and

WHEREAS, the chief law enforcement officials of the Henrico Division of Police, the Chesterfield Police Department, and the Richmond Police Department agree that it would be beneficial to create a joint aviation unit, the purpose of which would be to support certain aerial law enforcement activities of both counties and the city; and

WHEREAS, by this Agreement, Henrico, Chesterfield, and Richmond are establishing the terms and conditions under which joint aviation services will be provided by the parties of this Agreement. NOW THEREFORE,

WITNESSETH:

For and in consideration of the monetary payments described herein together with the mutual benefits to be derived by Henrico, Chesterfield, and Richmond from this Police Mutual Aid Joint Aviation Agreement, Henrico, Chesterfield, and Richmond hereby covenant and agree as follows:

1. Upon execution of this Agreement, a joint aviation unit will be created by Henrico, Chesterfield, and Richmond. The unit will consist of police officers from each jurisdiction and a supervisor from Henrico, and will be governed by an advisory group. The advisory group will consist of one commander or his/her designee from Henrico, one commander or his/her designee from Chesterfield, and one commander or his/her designee from Richmond. The purpose of the advisory group is to ensure that the objectives of this Joint Agreement and of the Joint Aviation unit are met.

2. A) Chesterfield will designate two full time police officer pilots for joint aviation unit assignment. All salaries, overtime, pensions, relief, disability, workers' compensation, and other benefits enjoyed by the Chesterfield officers shall extend to the services they perform under this Agreement. Each Chesterfield officer shall be paid his or her salary and benefits by Chesterfield, irrespective of when, where, or for what purpose the officer provides services pursuant to this Agreement.
- B) Richmond will designate two full time police officer pilots for joint aviation unit assignment. All salaries, overtime, pensions, relief, disability, workers' compensation, and other benefits enjoyed by the Richmond officers shall extend to the services they perform under this Agreement. Each Richmond officer shall be paid his or her salary and benefits by Richmond, irrespective of when, where, or for what purpose the officer provides services pursuant to this Agreement.
- C) Henrico will designate three full time police officer pilots and a supervisor for joint aviation unit assignment. This Henrico supervisor shall be the unit supervisor as referred to in this Agreement. All salaries, overtime, pensions, relief, disability, workers' compensation, and other benefits enjoyed by the Henrico officers shall extend to the services they perform under this Agreement. Each Henrico officer shall be paid his or her salary and benefits by Henrico, irrespective of when, where, or for what purpose the officer provides services pursuant to this Agreement.

3. A) The primary purpose of this Agreement is to provide Henrico, Chesterfield, and Richmond with the joint benefits of a police aerial unit, while providing for the sharing of the associated costs of the unit and equipment.
- B) The specific uses to which the joint aviation unit and aircraft may be put are:
 - (1) Routine patrol of all geographical areas within Henrico, Chesterfield, and Richmond for the detection of actions or events requiring police service.
 - (2) Response to calls for service of a type that may benefit from the presence of an aerial observation platform. These include, but are not limited to:
 - (a) suspected or known criminal activities;
 - (b) lost persons, boaters in distress, and other similar instances;
 - (c) events wherein aerial support will restore normal traffic flow; and
 - (d) accidents, fires, disasters, etc.
 - (3) Assistance in surveillances and/or the following of criminal suspects.
 - (4) Securing aerial photographs to be used for project planning, evidence, court preparation, training, and/or other similar uses.

- (5) Training, orientation, and maintenance flights.
 - (6) Transportation of prisoners from or to other jurisdictions when it is determined by the unit supervisor or the advisory group to be economically feasible and legally permissible.
 - (7) Transportation of members of the Henrico County Division of Police, the Chesterfield Police Department, and the Richmond Police Department, or other person(s) from any jurisdiction to any other location for the purpose of conducting County or City business provided, however, that use of the aviation unit aircraft is determined by the unit supervisor or the advisory group to be the most economically feasible mode of travel.
 - (8) Any other purpose(s) related to County or City business as determined to be proper by the unit supervisor or the advisory group.
4. The joint aviation unit shall not be used for tasks for which insurance coverage is not provided or for which coverage is excluded in the insurance policy referred to in #14 of this Agreement.
5. Officers assigned to the joint aviation unit shall be under the direct supervision and control of the unit supervisor and shall adhere to all joint aviation unit policies and procedures specifically governing unit operations. Failure to adhere to these policies and/or procedures may be grounds for dismissal from the unit. Conflicts concerning either the

000082

content or applicability of aviation unit policies and procedures will be resolved by the advisory group. In the event the advisory group cannot reach a unanimous resolution, the matter will be referred through the chain of command of the affected agency(s) for review and final resolution. In all other respects, officers assigned to the unit shall adhere to the policies and procedures established by their respective jurisdictions.

6. Conduct which requires disciplinary action against a joint aviation unit member shall be reported through joint aviation unit channels and the advisory group to the appropriate official of the Henrico Division of Police, the Chesterfield Police Department, or the Richmond Police Department.
7. The joint aviation unit will provide Federal Aviation Administration (F.A.A.) certified instruction at no charge to the police officers assigned. The assigned officers must complete, to the satisfaction of the F.A.A. certified flight instructor and the unit supervisor, all phases of required flight training.
8. During the term of this Agreement, each jurisdiction shall, at their own expense, provide a compatible radio communications system for each aircraft assigned to the unit.
9. Upon receipt of an invoice, Chesterfield and Richmond shall each promptly pay to Henrico one third of the joint aviation unit operating expenses beginning on the date of this Agreement and ending on June 30, 2005. The aggregate amount of Chesterfield's payment during this time

period shall not exceed \$100,000.00. The aggregate amount of Richmond's payment during such time period shall not exceed \$100,000.00. Irrespective of the percentage use of the aircraft by each jurisdiction, the operating expenses to be paid by Henrico, Chesterfield, and Richmond shall be determined by summing the cost of each of the following items and dividing the resultant total cost by three:

- A. Aircraft and related equipment maintenance and repair;
- B. Fuel;
- C. Oil;
- D. Charts, maps, and training materials;
- E. Insurance;
- F. Hangar rent based on most current lease;
- G. Utilities;
- H. Engine, propeller, & avionics replacement costs; and
- I. Federal Aviation Administration (F.A.A.) and Commonwealth of Virginia pilot certification fees.

In the event of a partial termination as provided in paragraph #17, and notwithstanding the above, the remaining jurisdictions shall share equally the joint aviation unit operating expenses.

10. The services performed and expenditures made under this Agreement shall be deemed for public and governmental purposes. All members of the joint aviation unit shall have the same powers, rights, benefits, privileges, and immunities in each jurisdiction.

11. The parties hereto, to the extent practicable, will share equally in the use of the joint aviation unit; provided, however, that all non-regular patrol use of the aircraft will be permitted through specific request(s) to the unit supervisor for use on an as- needed and as-available basis.

Henrico shall retain title to and ownership of one of the aircraft used by the joint aviation unit, the Cessna 172 Skyhawk #N2322E. Henrico, Chesterfield, and Richmond shall jointly own the other two aircraft, the Cessna 182 RG Skylane #N737GD, and the Cessna 172 Skyhawk #N321ME .

If this Agreement should be terminated as provided in paragraph #17, ownership of aircraft #N737GD and #N321ME shall rest absolutely in the parties not terminating this Agreement. If, and when, there is no longer a Police Mutual Aid Joint Aviation Agreement in force between the parties or any combination of the parties, aircraft #N737GD and #N321ME shall: (1) be sold to a third party and the proceeds of the sale shall be disbursed in equal amounts to each party, or (2) be sold to one of the parties at the fair market value of the aircraft on the date when there is no longer a Police Mutual Aid Joint Aviation Agreement in place between the parties or any combination of the parties. If the aircraft is sold to one of the parties, the purchasing party shall pay each of the other parties one-third (1/3) of the fair market value. In any event, if aircraft #N737GD and

#N321ME are ever sold, each of the parties shall receive one-third (1/3) of the net proceeds of the sale.

12. There shall be no liability to any of the parties to this Agreement, or reimbursement from any of the other parties, for injuries to police personnel or damage to police equipment caused by or arising out of acts taken pursuant to this Agreement. The parties shall have no liability to either of the others for injuries to equipment or personnel incurred when members of the unit are going to, operating in, or returning from another jurisdiction. There shall further be no liability to any of the parties for any other cost associated with or arising out of the rendering of assistance pursuant to this Agreement and the operation of the joint aviation unit.
13. No party to this Agreement shall be liable to any other party hereto for any loss, damage, personal injury, or death to police personnel or other persons or equipment resulting from the performance of this Agreement, whether such loss, damage, personal injury, or death occurs within or without the jurisdictional boundaries of Henrico, Chesterfield, or Richmond.
14. Henrico, Chesterfield, and Richmond each understand that an aircraft liability and property damage insurance policy, a copy of which is attached hereto as Exhibit A, concerning joint aviation unit aircraft, is presently in effect. The parties agree that none of the aircraft shall be used for any purpose not authorized by or insured under Exhibit A or for any purpose excluded by such insurance policy. The parties further agree that, in the event of cancellation of the above-described insurance policy,

this Agreement shall terminate upon the effective date of such cancellation.

15. All persons serving under this Agreement, including members of the joint aviation unit, shall not become involved with police or law enforcement matters outside of their respective jurisdictions other than those matters clearly pertaining to joint aviation unit operations and permitted by this Agreement.
16. This Agreement shall remain in effect through and including June 30, 2005.
17. This Agreement may be terminated at any time by either the Henrico County Chief of Police, the Chesterfield County Chief of Police, or the Chief of the Richmond Police Department. Termination shall be effective sixty (60) days after delivery of a written notice by the Chief of Police of the terminating jurisdiction to each of the Chiefs of the remaining jurisdictions.

If such action is taken by the Chief of the Henrico County Division of Police, there shall be a complete termination of this Agreement. If such action is taken by one of the other Chiefs, there shall be only a partial termination of the Agreement and the remaining two jurisdictions shall continue to constitute the unit.

In the event of a complete termination engendered by the withdrawal of Henrico from the unit, Richmond and Chesterfield, within forty-five (45) days of the delivery of the notice of termination, may enter into a Police Mutual Aid Joint Aviation Agreement between these two jurisdictions (and only these two jurisdictions) to commence upon the termination of this Agreement. Under such a circumstance, ownership of aircraft #N737GD and #N321ME shall rest absolutely in Richmond and Chesterfield while their Police Mutual Aid Joint Aviation Agreement remains in place.

In the event of a partial termination engendered by the withdrawal of Richmond or Chesterfield, this Agreement shall remain in force for the remainder of its term. Further, the remaining parties to the Agreement may renegotiate and enter into subsequent Police Mutual Aid Joint Aviation Agreements and ownership of aircraft #N737GD and #N321ME shall rest absolutely in these jurisdictions while any Police Mutual Aid Joint Aviation Agreement between these parties remains in force.

In the event of a partial or complete termination of this Agreement, the parties agree that, in any subsequent Police Mutual Aid Joint Aviation Agreement, they will include the provisions of paragraph 11 of this Agreement concerning disposition of the aircraft #N737GD and #N321ME.

000088

In the event of a partial or complete termination, the prorated share of all expenses accrued through the effective date of such termination, upon receipt of an invoice, shall be paid promptly to Henrico.

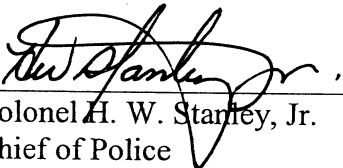
18. The parties to this Agreement recognize that they are each fully capable of independently providing police aviation services to adequately serve their respective jurisdictions and political subdivisions. The governing bodies of the parties to this Agreement each agree that this Agreement shall neither be used against each of the counties in any future annexation proceedings nor shall any cooperative undertaking arising out of this Agreement be used against each of the counties in any future annexation proceedings. This cooperative Agreement is entered into to benefit the citizens of Henrico, Chesterfield, and Richmond and no adverse inference is to be drawn from the joint activities undertaken, and shall be without prejudice to either of the counties.
19. Henrico County, as the fiscal agent, will establish and maintain a separate account (the "reserve account") and accounting for all funds reimbursed from the state for completed extradition. Funds will be used to support expenditures of the joint aviation unit deemed necessary under the following provisions:
 - A. Requests to use these funds will be made by the Unit Supervisor.
 - B. All the member jurisdictions must approve expenditures from the reserve account.

- C. Henrico County, as the fiscal agent, will provide an annual report to the member jurisdictions detailing year to date reimbursement and expenditures from the reserve account.
- D. If one of the parties to this agreement withdraws from the agreement, their monies in the reserve account will stay in the reserve account to be used for the needs of the joint aviation unit. Approval to spend this money will rest with the remaining parties. If there is no longer a joint aviation agreement, the funds in the reserve account will be divided equally among the original three parties.

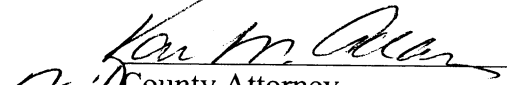
IN WITNESS WHEREOF, the County of Henrico, Virginia through the Chief of Police; the County of Chesterfield, Virginia through the County Administrator; and the City of Richmond through the Chief of Police have executed this Police Mutual Aid Joint Aviation Agreement pursuant to the signatory authority granted by their respective governing bodies.

000090

COUNTY OF HENRICO, VIRGINIA

By 
Colonel H. W. Stanley, Jr.
Chief of Police

Approved as to form:


Ass't County Attorney

COUNTY OF CHESTERFIELD, VIRGINIA

By _____
Lane B. Ramsey
County Administrator

Approved as to form:

County Attorney

CITY OF RICHMOND, VIRGINIA

By _____
Colonel Andre' Parker
Chief of Police

Approved as to form:

Assistant City Attorney

000091



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.4.a.

Subject: Acceptance of Parcels of Land for Branders Bridge Road and Lakeview Avenue from Frederick and Marianne Yakelewicz

County Administrator's Comments: *Recommend Approval*

County Administrator: _____ *LPH*

Board Action Requested: Accept the conveyance of parcels of land containing a total of 0.972 acres, more or less, from Frederick and Marianne Yakelewicz, and authorize the County Administrator to execute the deed.

Summary of Information:

Staff requests that the Board of Supervisors accept the conveyance of parcels of land containing a total of 0.972, acres more or less, (0.649 acres as shown on the attached plat and 0.323 acres in existing prescriptive rights of way) for Branders Bridge Road (State Route 625) and Lakeview Avenue (State Route 626). These dedications are a condition of zoning.

Approval is recommended.

District: Matoaca

Preparer: _____ John W. Harmon

Title: _____ Right of Way Manager

Attachments:



Yes

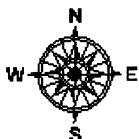
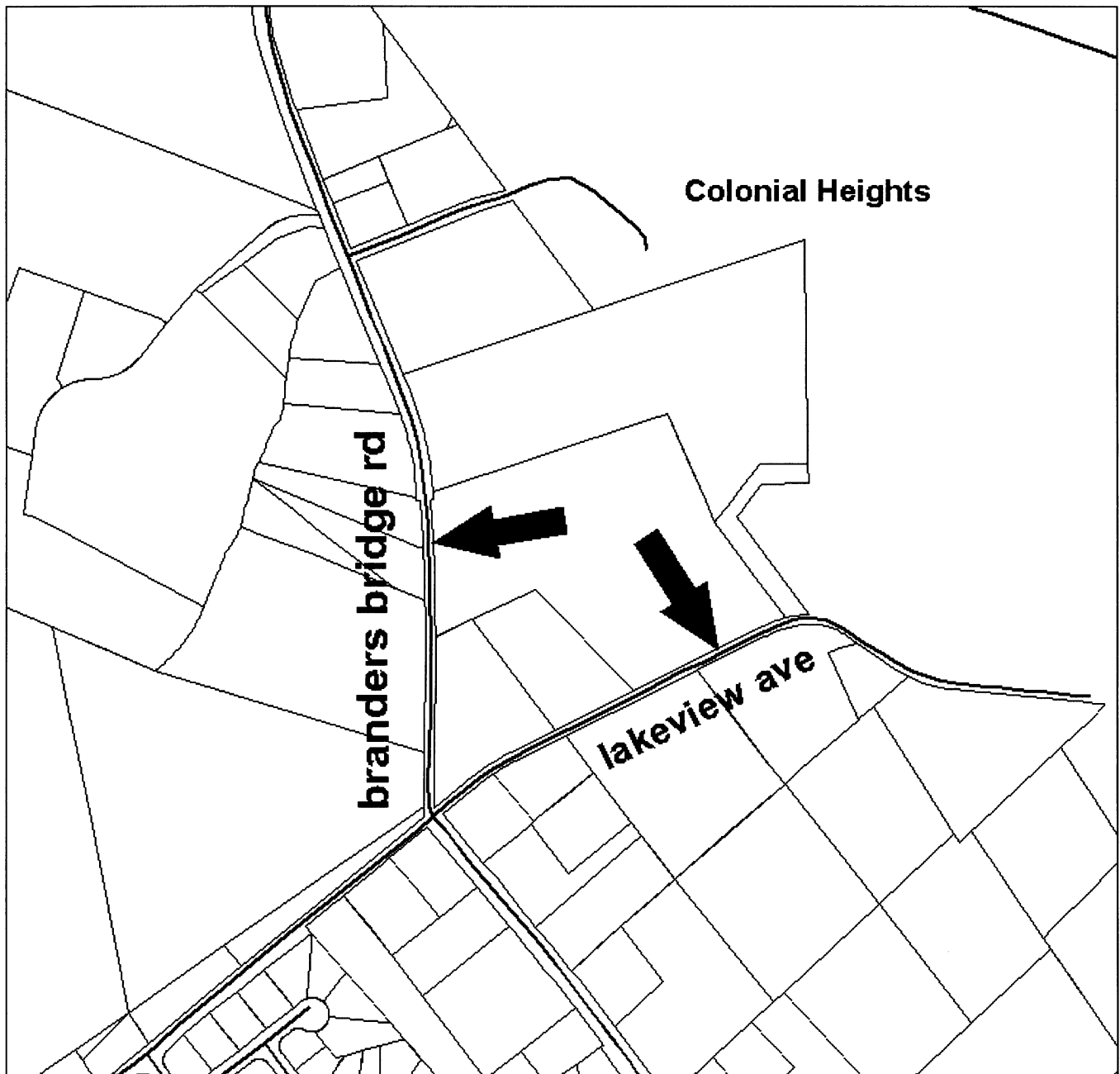


No

000092

VICINITY SKETCH

ACCEPTANCE OF PARCELS OF LAND FOR
BRANDERS BRIDGE ROAD AND LAKEVIEW AVENUE
FROM FREDERICK AND MARIANNE YAKELEWICZ



Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000093

CURVE TABLE

⑦ LENGTH=27.14'
RADIUS=206.23'
Δ=07°32'29" CHORD=27.12'
CHORD BEARING=S73°47'31"W

⑧ LENGTH=20.98'
RADIUS=236.23'
Δ=05°05'18" CHORD=20.97'
CHORD BEARING=W72°33'56"E

⑨ LENGTH=6.60'
RADIUS=843.51'
Δ=00°26'54" CHORD=6.60'
CHORD BEARING=N03°20'23"E

PLAT BY W.G. CHAPPELL,
C.L.S. DATED JULY 1970.
RECORDED IN DB. 1569. PG. 327

STATE ROUTE NO. 625
BRANDERS BRIDGE ROAD

130' PRESCRIPTIVE R/N AND STATE HIGHWAY PROJECT NO. 0625-020-121, C501.

32.63' POLE
427.05' TEL.
503' 33' 51" N POLE
503' 33' 51" E TEL.

BY W.G. CHAPPELL,
P.L.S. DATED JULY 1970.
RECORDED IN 08 1969. PG. 327

UNZARDED AREA. ZONE (C)

THE ARE NO EMBLEMENTS
IN THOSE SHOWN HEREON.

PARCEL "B"
0.294 ACRES
(TO BE CONVEYED)

PARCEL "A"
10.926 ACRES

**PARCEL "C"
0.355 ACRES**

LAKEVIEW AVENUE
(30' PRESCRIPTIVE R/W)
STATE ROUTE NO. 626

HARVEY L. PARKS, INC.

4508 W. HUNDRED ROAD

CHESTER, VA

748-8641 748-0515

2003 SCALE: 1" = 100'

N.

E.C.

F.BK.: 427. Pg.3, 4, 5 427345.PRO

THIS SURVEY IS SUBJECT
TO ANY EASEMENTS OF
RECORD AND OTHER
PERTINENT FACTS WHICH
A TITLE SEARCH
MIGHT DISCLOSE.



N/F SHELL
DB. 1669, PG. 796
PARCEL ID.:
794-623-1609-00000

N/F LANDERS
DB.714. PG.161
PARCEL ID.:
794-623-3722-00000

N/F YAKELEWICZ
DB.3979, PG.984
(PLAT) DB.1569, PG.327
PARCEL ID.: 794-623-5456-00000

N/F BEVCO, L.L.C.
DB. 3950, PG. 4
PARCEL ID.: 794-623-9256-00000

N/F BEVCO, L.L.C.
DB. 3950, PG. 4
PARCEL ID.: 794-623-3398-00000

~~000094~~



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.4.b.

Subject: Acceptance of Parcels of Land for the Extension of Oak Lake Boulevard from William B. and Gene H. Duval

County Administrator's Comments: *Recommend Approval*

County Administrator: *LBH*

Board Action Requested: Accept the conveyance of 5 parcels of land containing a total of 2.256 acres from William B. and Gene H. Duval, and authorize the County Administrator to execute the deed.

Summary of Information:

This dedication is a condition of site plan approval for Oak Lake Boulevard road extension.

Approval is recommended.

District: Clover Hill

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

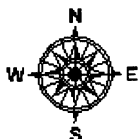
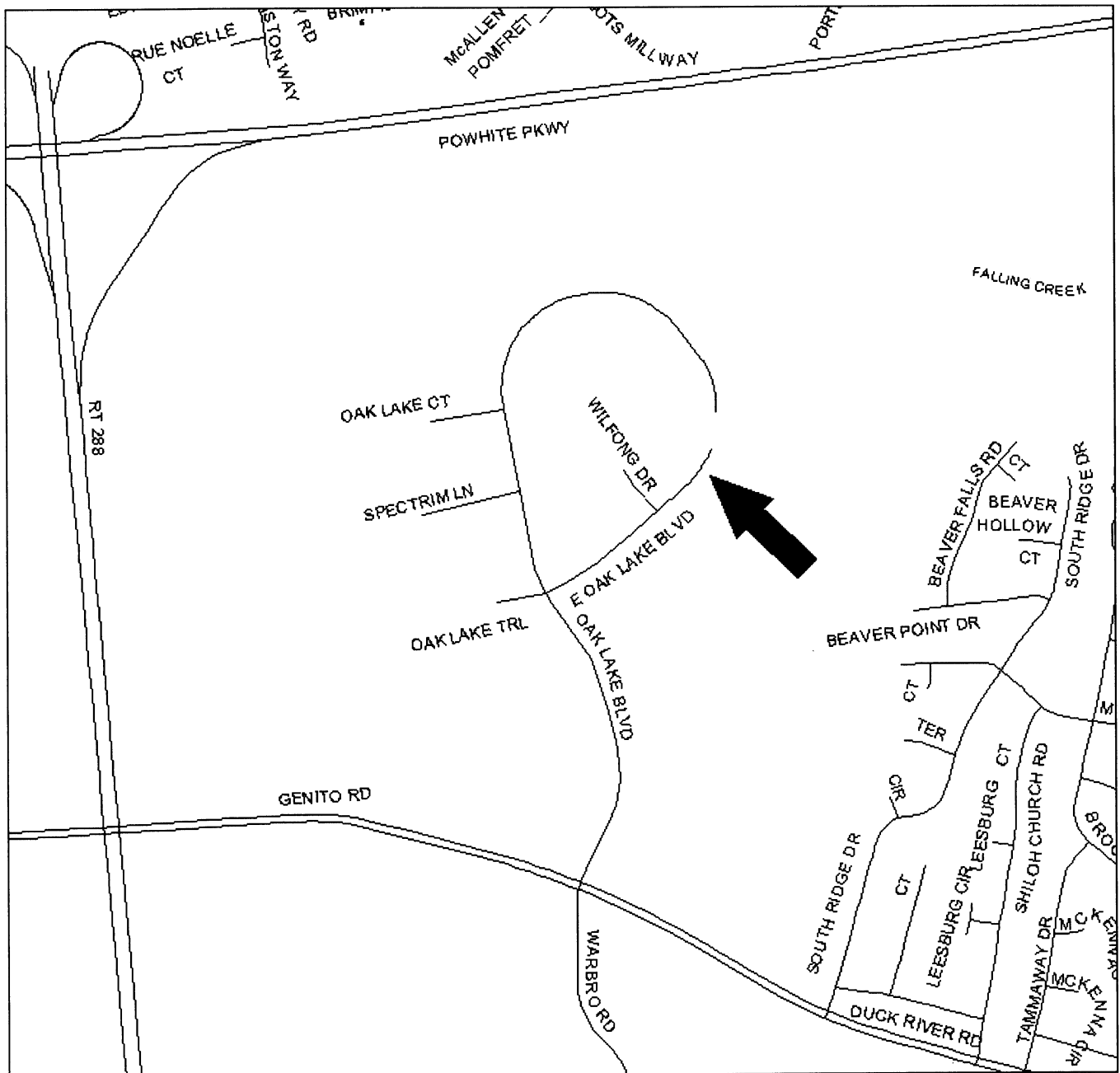


No

#000095

VICINITY SKETCH

ACCEPTANCE OF PARCELS OF LAND FOR THE
EXTENSION OF OAK LAKE BOULEVARD FROM
WILLIAM B. AND GENE H. DUVAL

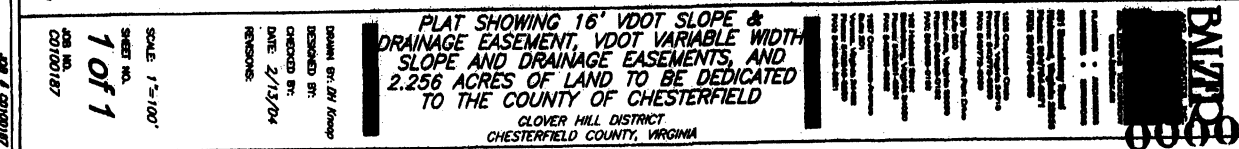


Chesterfield County Department of Utilities



1 inch equals 833.33 feet

000096





**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.4.c.

Subject: Acceptance of a Parcel of Land Along the South Right of Way Line of East Hundred Road from Rivermont Associates

County Administrator's Comments: *Recommend approval*

County Administrator: *LBK*

Board Action Requested: Accept the conveyance of a parcel of land containing 0.137 acres, more or less, from Rivermont Associates, and authorize the County Administrator to execute the deed.

Summary of Information:

Staff requests that the Board of Supervisors accept the conveyance of a parcel of land containing 0.137 acres, more or less, along the south right of way line of East Hundred Road (State Route 10). This dedication is a condition of zoning.

Approval is recommended.

District: Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

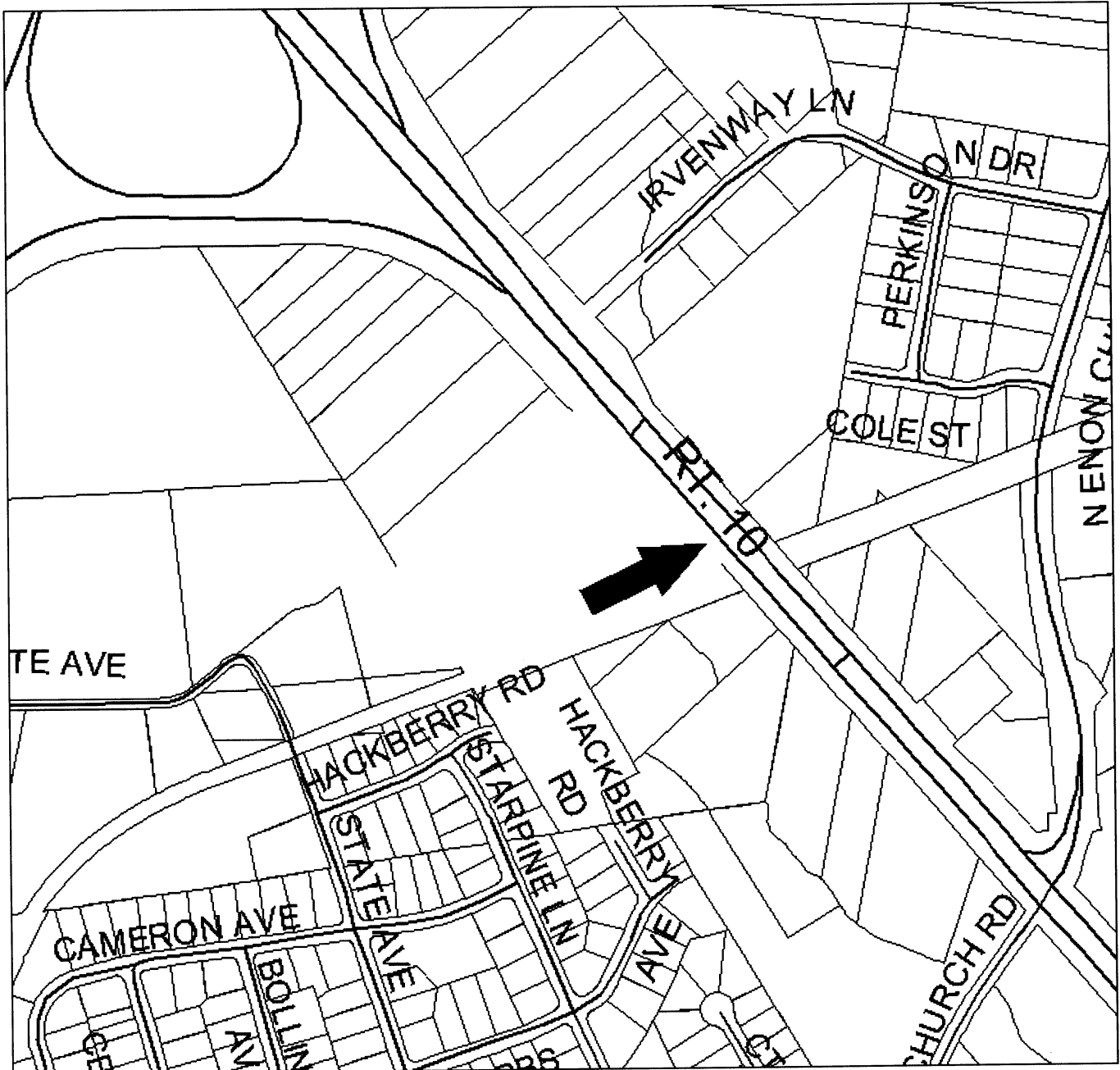


No

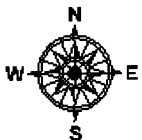
#000098

VICINITY SKETCH

ACCEPTANCE OF A PARCEL OF LAND
FROM RIVERMONT ASSOCIATES FOR THE
WIDENING OF RT. 10



Chesterfield County Department of Utilities



1 inch equals 416.67 feet



000099

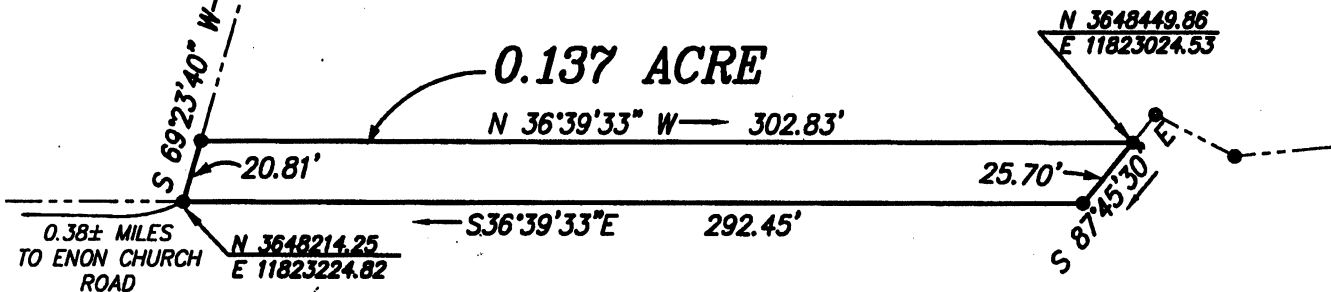
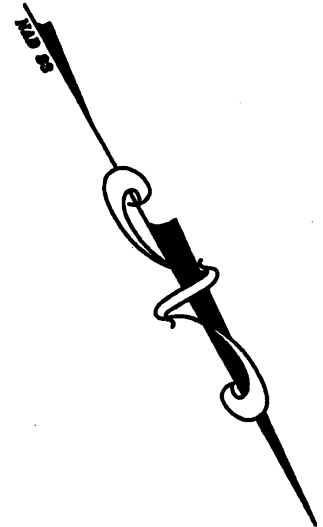
GRAPHIC SCALE



(IN FEET)
1 inch = 60 ft.

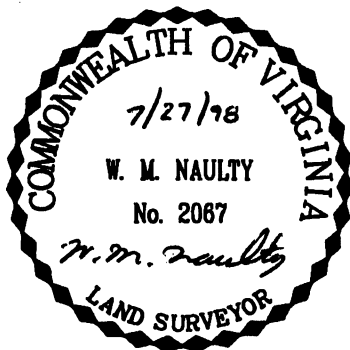
C.S.X. TRANSPORTATION
GPIN: 8236390000

RIVERMONT ASSOCIATES
GPIN: 8226487428
DB. 1825 PG. 1440
1601 EAST HUNDRED ROAD




EAST HUNDRED ROAD ~ S.R. NO. 10

VARIABLE WIDTH R/W



**PLAT SHOWING
0.137 ACRE OF LAND TO BE DEDICATED
TO THE COUNTY OF CHESTERFIELD**

**BERMUDA DISTRICT
CHESTERFIELD COUNTY, VIRGINIA.**

 TIMMONS	
ENGINEERS * ARCHITECTS * SURVEYORS	
PRINCE GEORGE OFFICE	
4411 CROSSINGS BLVD.	
PRINCE GEORGE, VIRGINIA 23875-1455	
TELEPHONE: (804) 748-9370 FAX: (804) 751-0798	
DATE: 7-27-98	SCALE: 1"=60'
DRAWN BY: A.W.S.	
CHECKED BY: W.M.N.	CALC. CHK.: W.M.N.
JOB NO.: 64063ES	

000100



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.4.d.

Subject: Acceptance of a Parcel of Land Along the South Right of Way Line of Village Square Parkway from Woodlake Community Association, Incorporated

County Administrator's Comments:

Recommend Approval

County Administrator: _____

LBH

Board Action Requested: Accept the conveyance of a parcel of land containing 0.025 acres along the south right of way line of Village Square Parkway (State Route 3867) from Woodlake Community Association, Inc., and authorize the County Administrator to execute the deed.

Summary of Information:

It is the policy of the county to acquire right of way whenever possible through development to meet the ultimate road width as shown on the County Thoroughfare Plan. The dedication of this parcel conforms to that plan, and will decrease the right of way costs for road improvements when constructed.

District: Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes



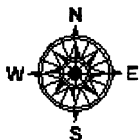
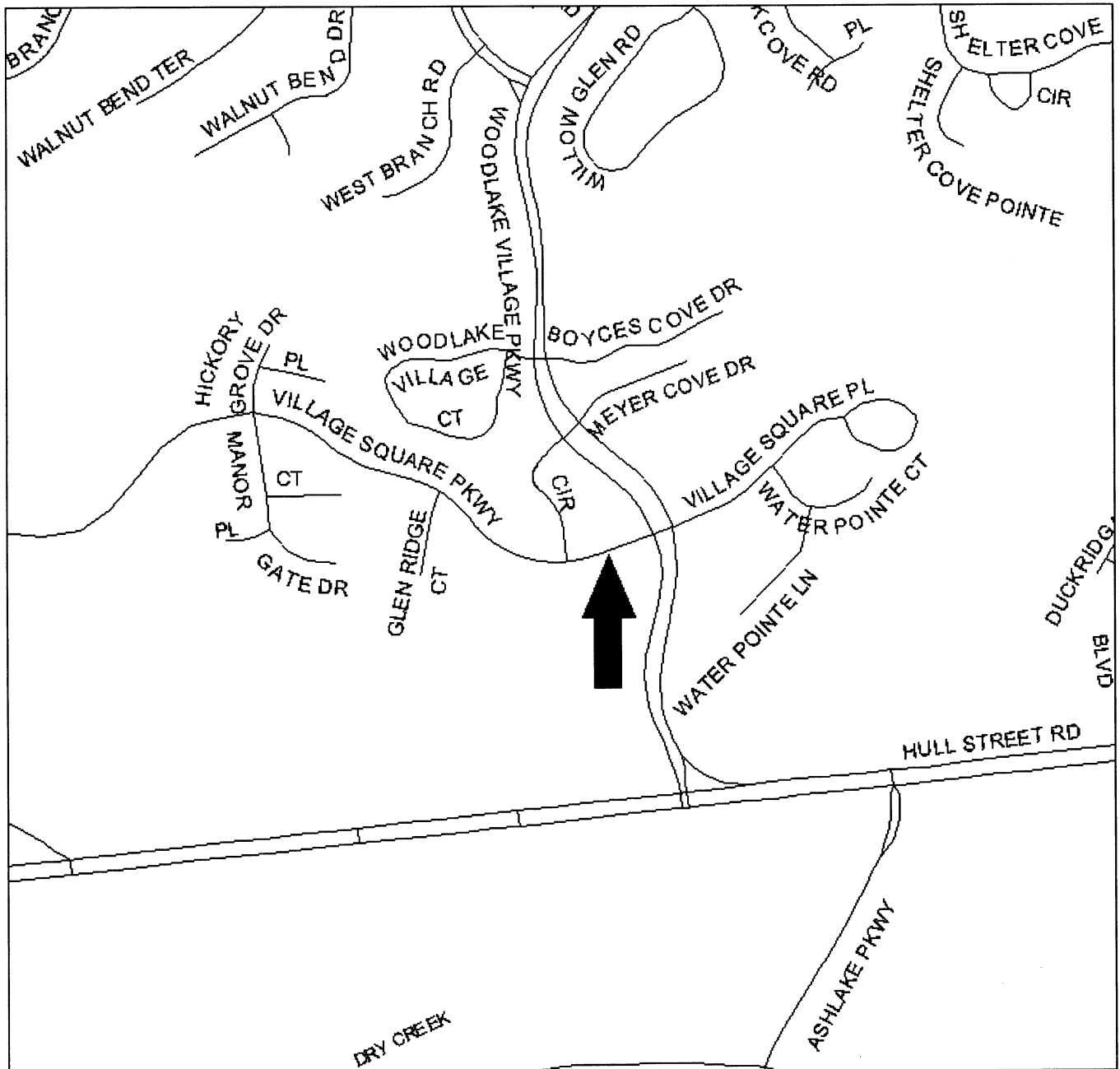
No

#

000101

VICINITY SKETCH

ACCEPTANCE OF A PARCEL OF LAND ALONG THE SOUTH
RIGHT OF WAY LINE OF VILLAGE SQUARE PARKWAY
FROM WOODLAKE COMMUNITY ASSOCIATION, INC.



Chesterfield County Department of Utilities



1 inch equals 666.67 feet

000102

NOTE: OPEN SPACE DEDICATED WITH DEDICATION OF
VILLAGE SQUARE PARKWAY, PB.73 PG.81

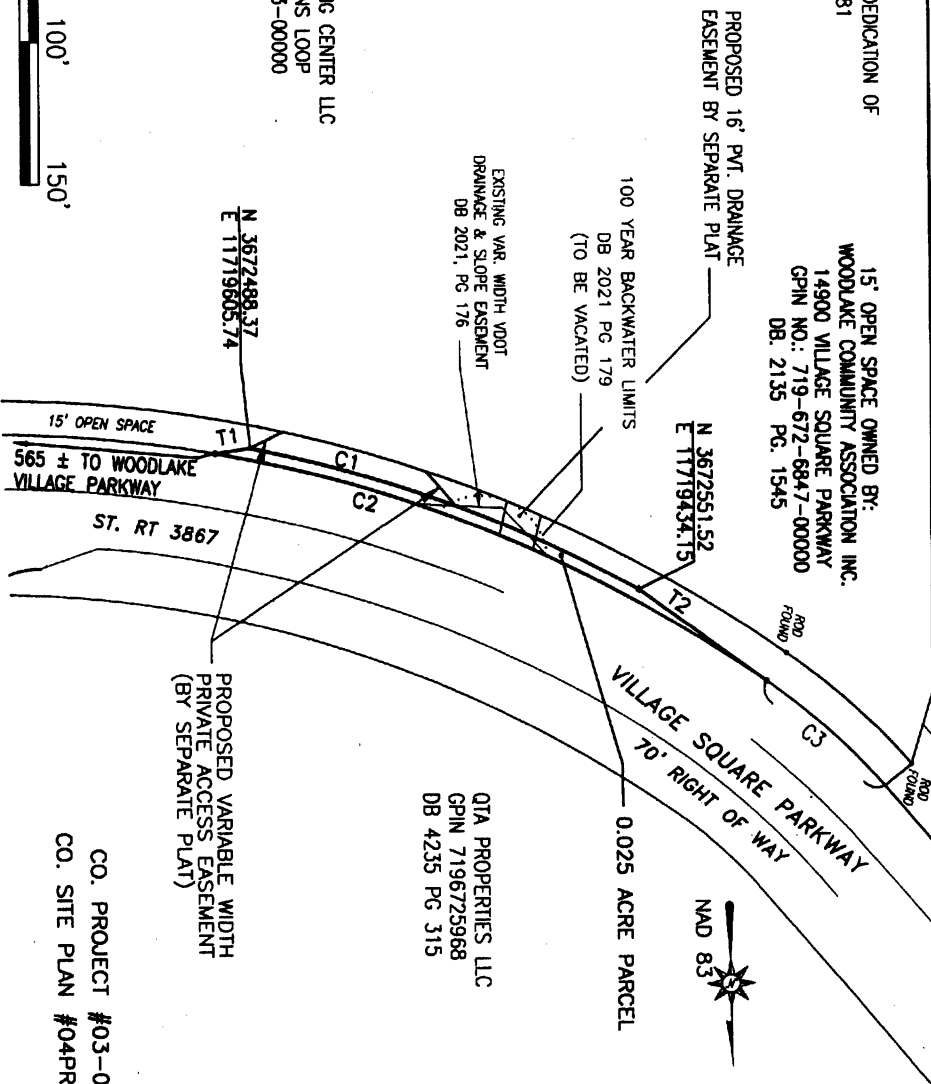
15' OPEN SPACE OWNED BY:
WOODLAKE COMMUNITY ASSOCIATION INC.
14900 VILLAGE SQUARE PARKWAY
CPIN NO.: 719-672-6847-00000
DB. 2135 PG. 1545

WOODLAKE COMMONS SHOPPING CENTER LLC
6800 WOODLAKE COMMONS LOOP
CPIN NO.: 719-671-5993-00000
DB. 5325 PG. 33

AUSTIN BROCKENBROUGH
& ASSOCIATES, L.L.P.
PO BOX 4800 CHESTER VA. 23831
(804) 748-8746



PLAT SHOWING A 0.025 ACRE PARCEL TO BE DEDICATED
TO THE COUNTY OF CHESTERFIELD ACROSS PROPERTY
OWNED BY WOODLAKE COMMUNITY ASSOCIATION, INC.
MATOACA DISTRICT, CHESTERFIELD COUNTY, VIRGINIA



QTA PROPERTIES LLC
CPIN 7196725968
DB 4235 PG 315

CO. PROJECT #03-0001
CO. SITE PLAN #04PRO106

AREA OF NEW PARCEL:
0.025 ACRE
1075.5 SQ.FT.

T1 S81°58'44"W 15.57'
T2 N53°32'18"W 68.02'
C1 R=598.49'
L=183.56'
D=17°34'23"
CH=182.84'
CHB=N69°47'45"W
C2 R=593.49'
L=264.30'
D=25°30'57"
CH=262.12'
CHB=S67°14'32"E
C3 R=278.44'
L=69.38'
D=14°16'33"
CH=69.20'
CHB=N47°20'46"E



DATE: DEC. 2, 2003
REV: MARCH 18, 2004



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.4.e.

Subject: Acceptance of a Parcel of Land Along the North Right of Way Line of Hull Street Road from Woodlake Commons Shopping Center, LLC

County Administrator's Comments: *Recommend Approval*

County Administrator: _____ *JBH*

Board Action Requested: Accept the conveyance of a parcel of land containing 0.363 acres along the north right of way line of Hull Street Road (U.S. Route 360) from Woodlake Commons Shopping Center, LLC, and authorize the County Administrator to execute the deed.

Summary of Information:

It is the policy of the county to acquire right of way whenever possible through development to meet the ultimate road width as shown on the County Thoroughfare Plan. The dedication of this parcel conforms to that plan, and will decrease the right of way costs for road improvements when constructed.

District: Matoaca

Preparer: _____ John W. Harmon

Title: _____ Right of Way Manager

Attachments:



Yes

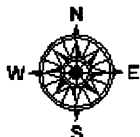
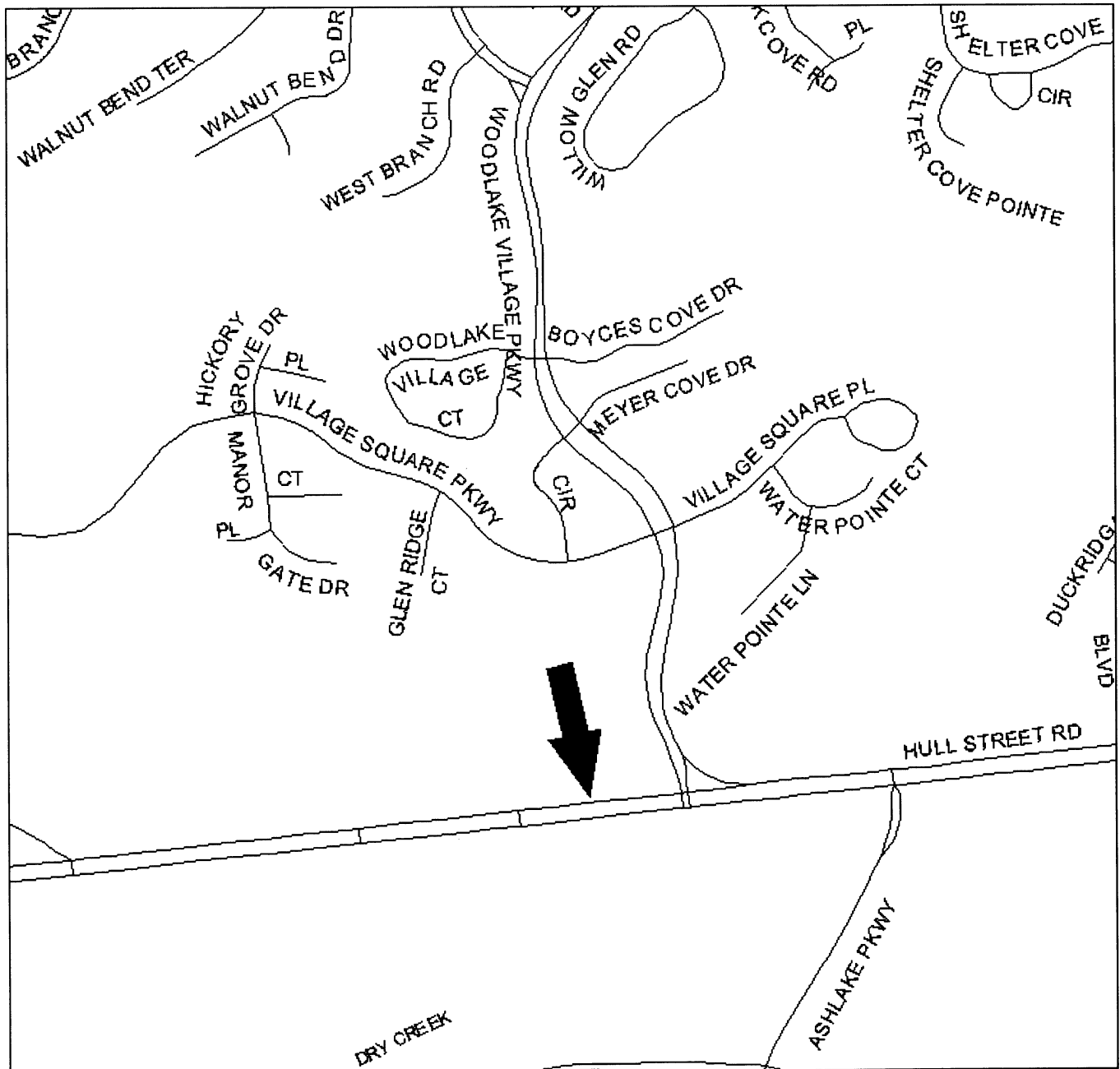


No

#000104

VICINITY SKETCH

ACCEPTANCE OF A PARCEL OF LAND ALONG THE
NORTH RIGHT OF WAY LINE OF HULL STREET ROAD
FROM WOODLAKE COMMONS SHOPPING CENTER, LLC



Chesterfield County Department of Utilities



1 inch equals 666.67 feet

000105

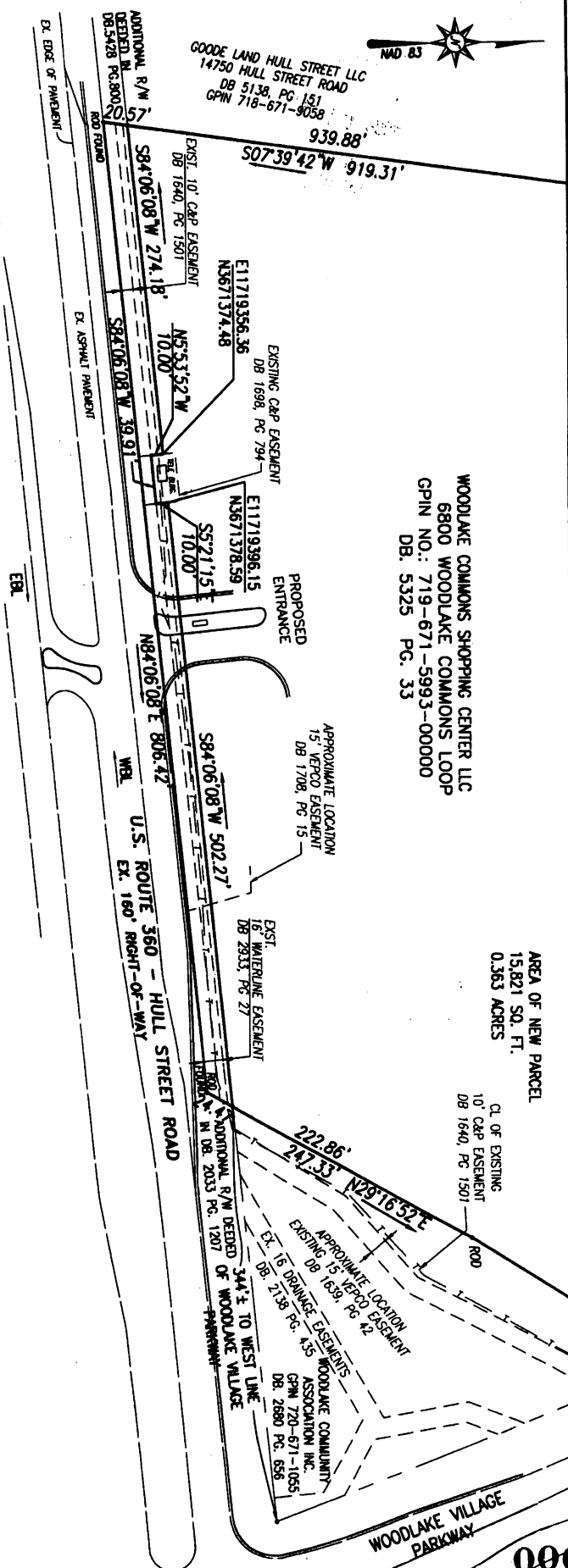
1" = 100'

AUSTIN BROCKENBROUGH
& ASSOCIATES, L.L.P.
PO BOX 4800 CHESTER VA. 23831
(804) 748-8746

CO. PROJECT #03-0001
CO. SITE PLAN #04PRO106

DATE: DEC. 2, 2003
REV: MARCH 18, 2004

PLAT SHOWING A 0.363 ACRE PARCEL TO BE DEDICATED
TO THE COUNTY OF CHESTERFIELD ACROSS PROPERTY
OWNED BY WOODLAKE COMMONS SHOPPING CENTER LLC
MATOACA DISTRICT, CHESTERFIELD COUNTY, VIRGINIA





**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.4.f.

Subject: Acceptance of Parcels of Land Along the South Right of Way Line of East Hundred Road and the East Right of Way Line of Enon Church Road from J. Carl Morris

County Administrator's Comments:

Recommend Approval

County Administrator: _____

JCH

Board Action Requested: Accept the conveyance of parcels of land containing 0.413 acres, more or less, from J. Carl Morris, and authorize the County Administrator to execute the deed.

Summary of Information:

Staff requests that the Board of Supervisors accept the conveyance of parcels of land containing 0.413 acres, more or less, along the south right of way line of East Hundred Road (State Route 10) and along the east right of way line of Enon Church Road (State Route 746). These dedications are a condition of zoning.

Approval is recommended.

District: Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

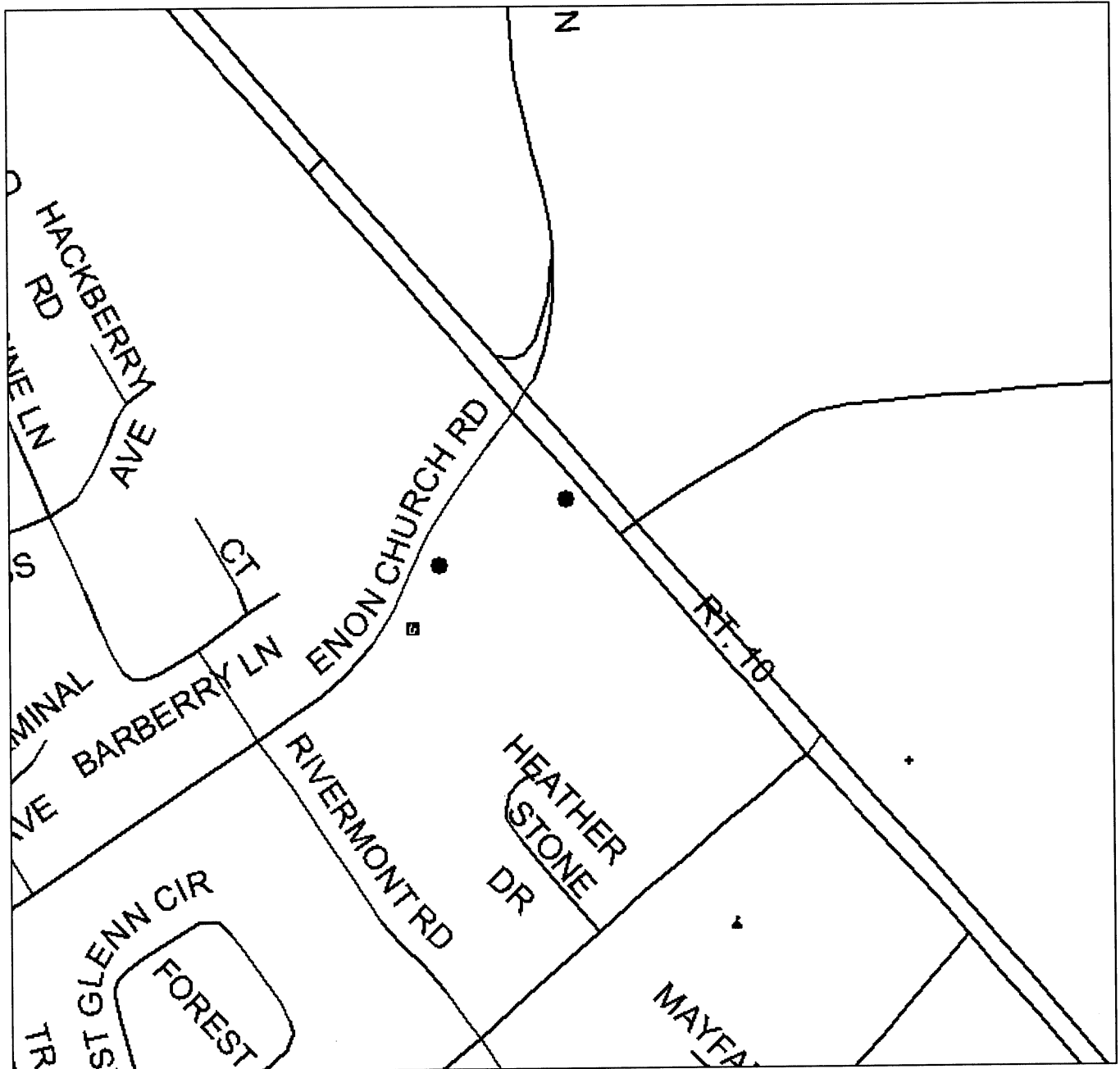


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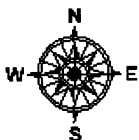
#000107

VICINITY SKETCH

ACCEPTANCE OF PARCELS OF LAND FOR THE
WIDENING OF ENON CHURCH ROAD AND
ROUTE 10 FROM J. CARL MORRIS



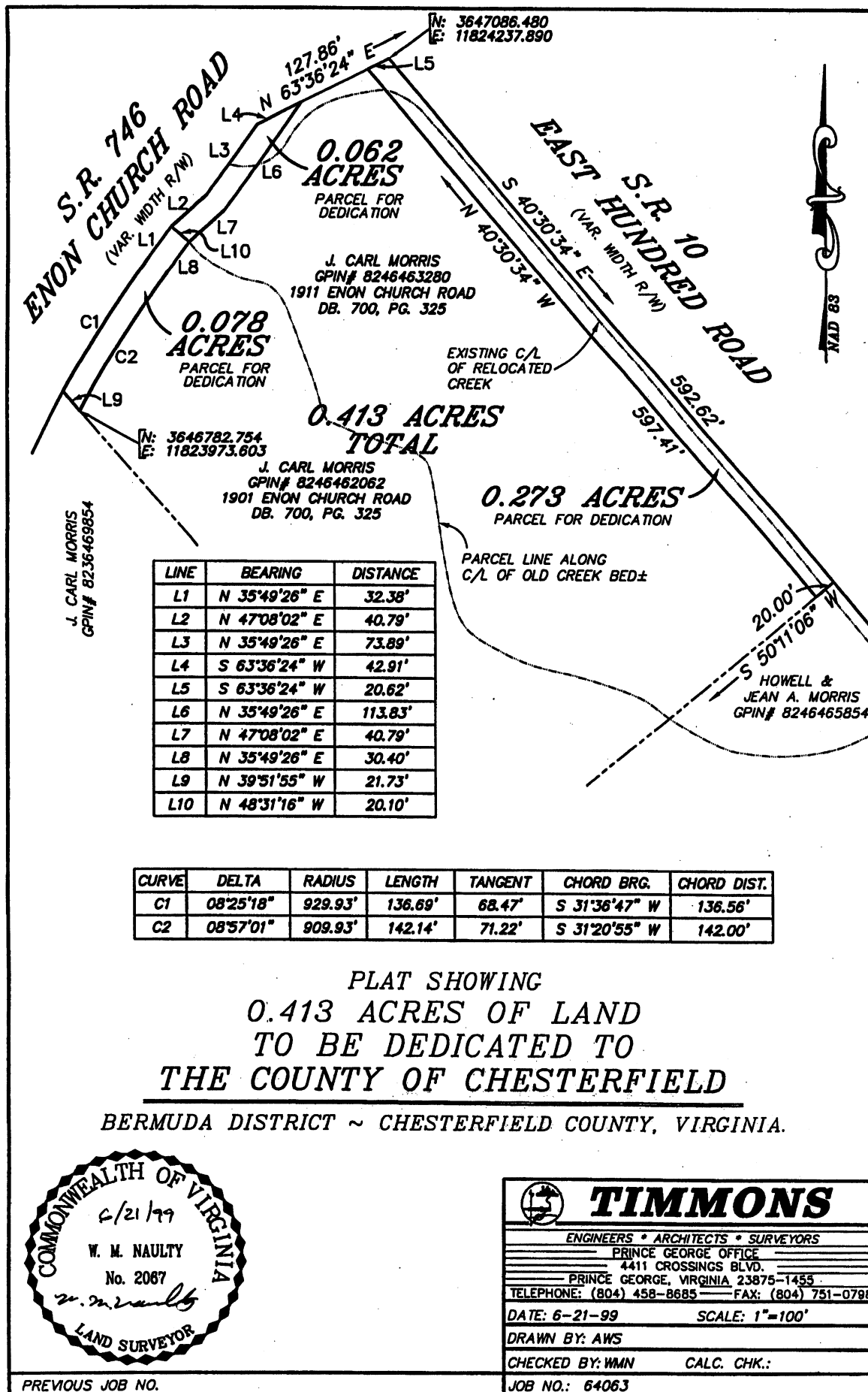
Chesterfield County Department of Utilities



1 inch equals 416.67 feet



000108





**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.5.

Subject: Request Permission for an Existing Fence to Encroach Within a Sixteen-Foot Drainage Easement Across Lot 5, Ashley Forest, Section C

County Administrator's Comments:

Recommend Approval

County Administrator: _____

JGR

Board Action Requested: Grant William Justin Willis permission for an existing fence to encroach within a 16' drainage easement across Lot 5, Ashley Forest, Section C, subject to the execution of a license agreement.

Summary of Information:

William Justin Willis has requested permission for an existing fence to encroach within a 16' drainage easement across lot 5, Ashley Forest, Section C. This request has been reviewed by staff and approval is recommended.

District: Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

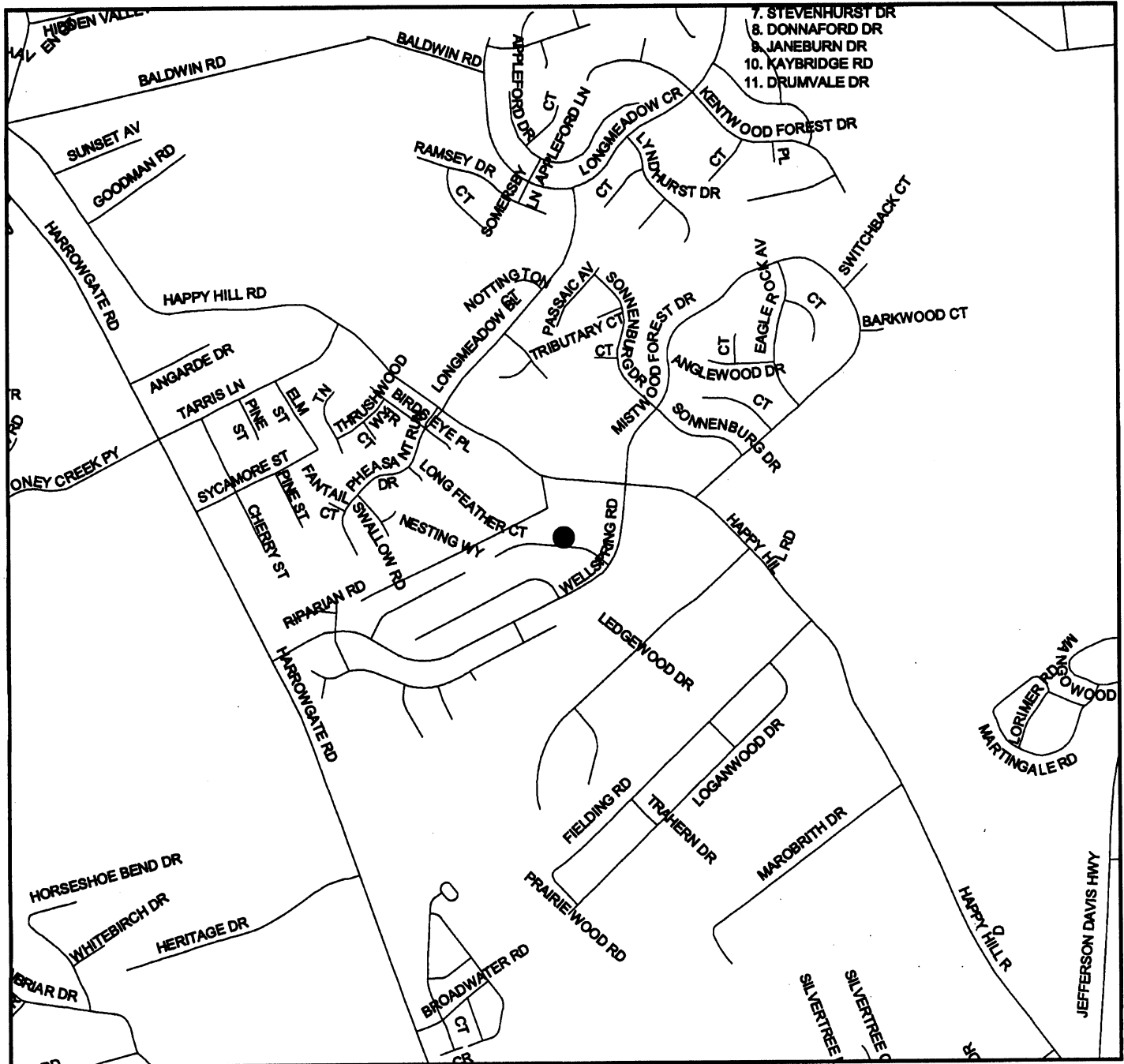


No

000110

VICINITY SKETCH

REQUEST PERMISSION FOR AN EXISTING
FENCE TO ENCROACH WITHIN A SIXTEEN
FOOT DRAINAGE EASEMENT ACROSS LOT 5,
ASHLEY FOREST, SECTION C



Chesterfield County Department of Utilities
Right Of Way Office

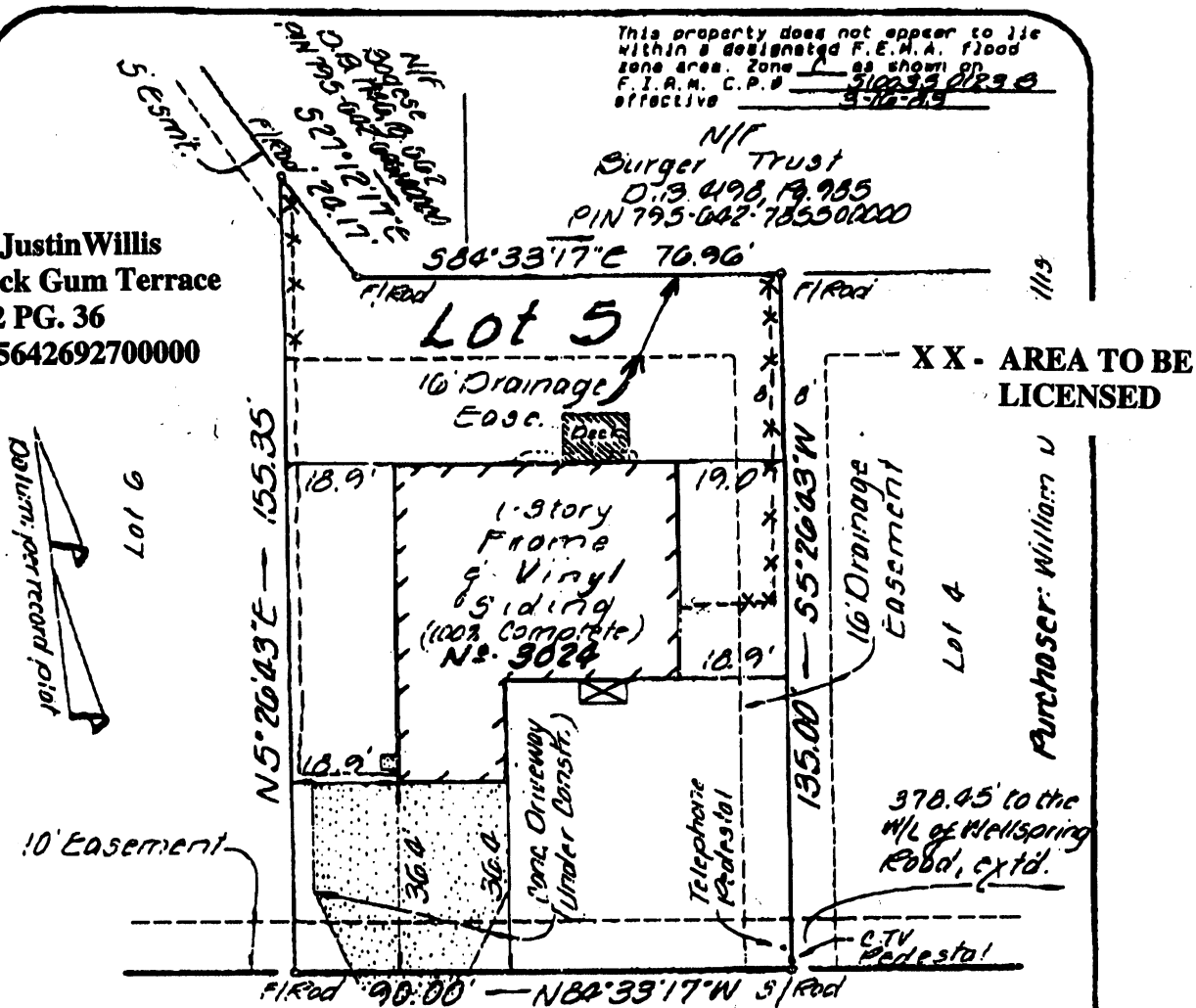


000111

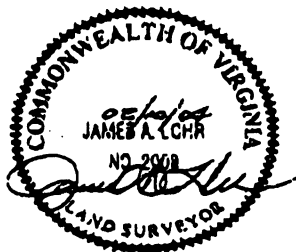
William Justin Willis
3024 Black Gum Terrace
DB. 5612 PG. 36
PIN: 795642692700000

This property does not appear to lie within a designated F.E.M.A. flood zone area. Zone 1 as shown on F.I.A.M. C.P. # 30239 0229 0 effective 8-16-89

NIF
Burger Trust
D.B. 498, P. 935
PIN 795-042-735500000



BLACK GUM TERRACE



Plat showing
Lot 5, Section C, Ashley Forest,
Bermuda District,
Chesterfield County, Virginia.

IMPROVEMENT SURVEY

THIS IS TO CERTIFY that the above is a true and correct copy of the original survey as shown to me by the owner of the property shown herein and that all improvements and easements shown or visible on this survey are shown as they are shown on the original survey or as they are shown on the original survey or as they are shown on the original survey.

THIS PLAT WAS MADE WITHOUT BENEFIT OF A TITLE SURVEY OR REPORT

SCALE: 1" = 25'
DATE: 12-11-2008
PROJ. NO.: 2163-03
DRAWN BY: L. Miller

DEED BOOK: _____
PAGE: _____
T.M. PAR. NO.: _____



Edwards, Kutz, Lohr & Associates, Inc.

Land Surveyors-Planners

Virginia-North Carolina

1900 Byrd Avenue, Suite 203
Richmond, Virginia, 23230
Phone (804) 673-9666
FAX (804) 673-9990



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.6.

Subject: Request to Quitclaim a Variable Width Backwater Easement Across the Property of Woodlake Community Association, Incorporated

County Administrator's Comments: *Recommend Approval*

County Administrator: *LJR*

Board Action Requested: Authorize the Chairman of the Board of Supervisors and the County Administrator to execute a quitclaim deed to vacate a variable width backwater easement across the property of Woodlake Community Association, Inc.

Summary of Information:

Woodlake Community Association, Inc. has requested the quitclaim of a variable width backwater easement across its property as shown on the attached plat. Staff has reviewed the request and recommends approval.

District: Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

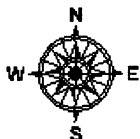
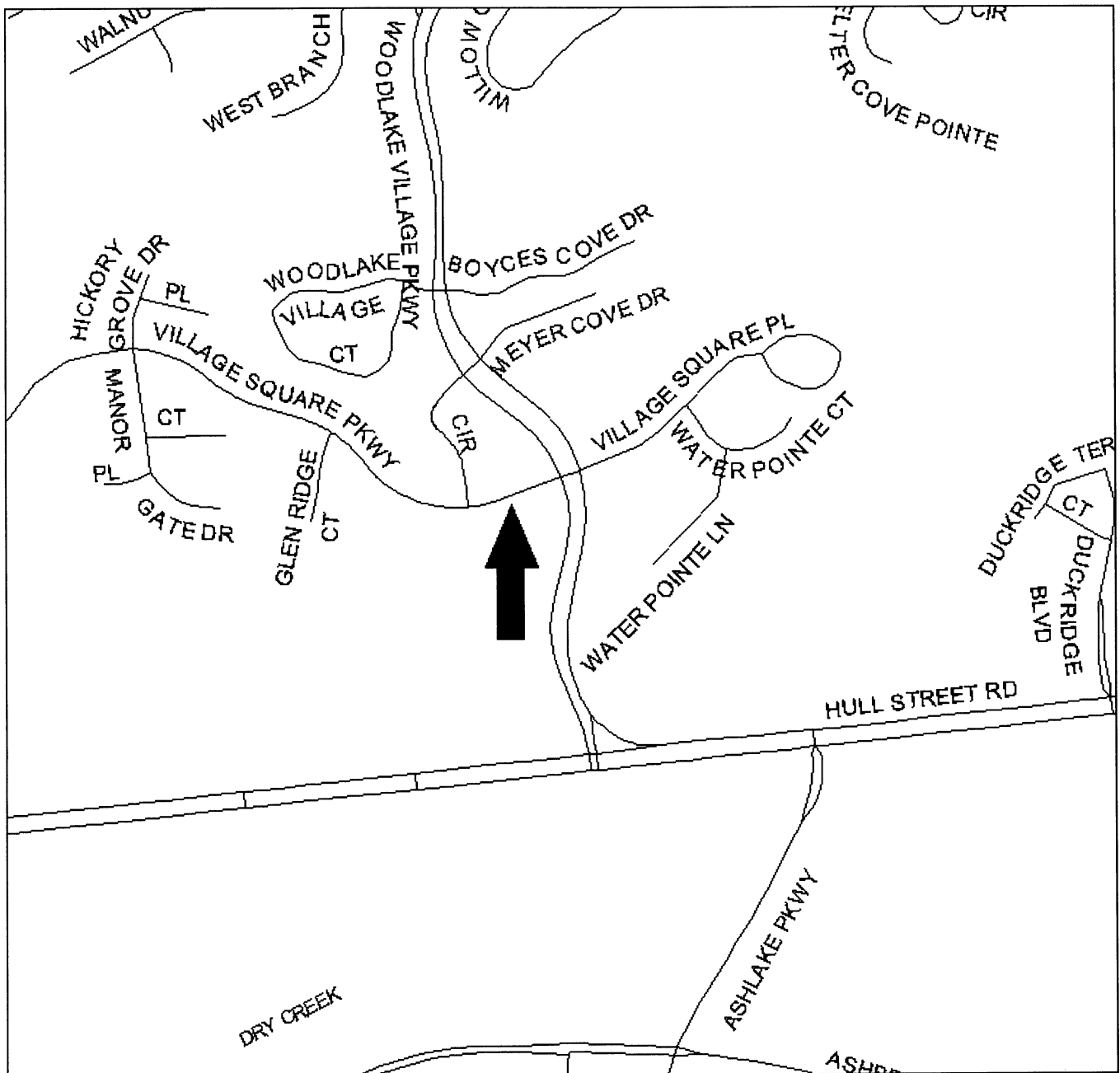


No

000113

VICINITY SKETCH

REQUEST TO QUITCLAIM A VARIABLE WIDTH
BACKWATER EASEMENT ACROSS THE PROPERTY
OF WOODLAKE COMMUNITY ASSOCIATION INC

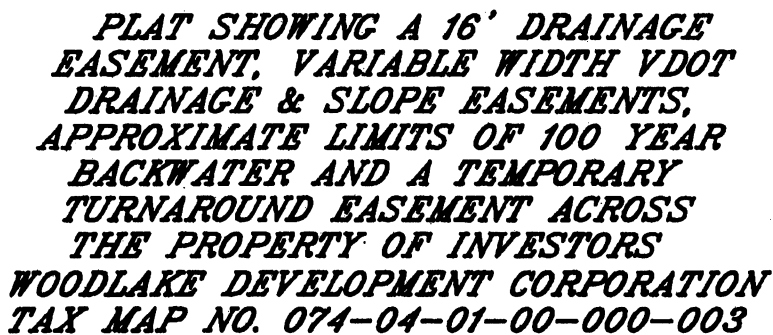


Chesterfield County Department of Utilities



1 inch equals 625 feet

000114



DATE: 4-27-89	SCALE: 1"=60'
DRAWN BY: EAH	
CHECKED BY: <i>WGBB</i>	CALC. CHK.: <i>WGBB</i>
JOB NO.: 809	



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.7.

Subject: Approval of Utility Contract for Bayhill Pointe Section 15,
Contract Number 03-0257

County Administrator's Comments: *Recommend Approval*

County Administrator: *JSR*

Board Action Requested: Staff recommends that the Board of Supervisors approve this contract and authorize the County Administrator to execute any necessary documents.

Summary of Information:

This project includes the extension of 1,105 L.F.± of 12" oversized wastewater lines. Developer is required to have an 8" wastewater line to serve his development. Staff has requested that the wastewater lines be oversized to provide service to adjoining properties. In accordance with the ordinance, the Developer is entitled to refunds for the construction cost of the oversized improvements.

Developer: Bayhill Development Corporation

Contractor: Coastal Utilities

Contract Amount:

Estimated County Cost for Oversizing \$6,630.00

Estimated Developer Cost \$219,243.33

Estimated Total \$225,873.33

Code: (Refunds thru Connections - Oversizing)

5N-572VO-E4C

District: Matoaca

Preparer: Craig S. Bryant

Title: Director of Utilities

Attachments:



Yes

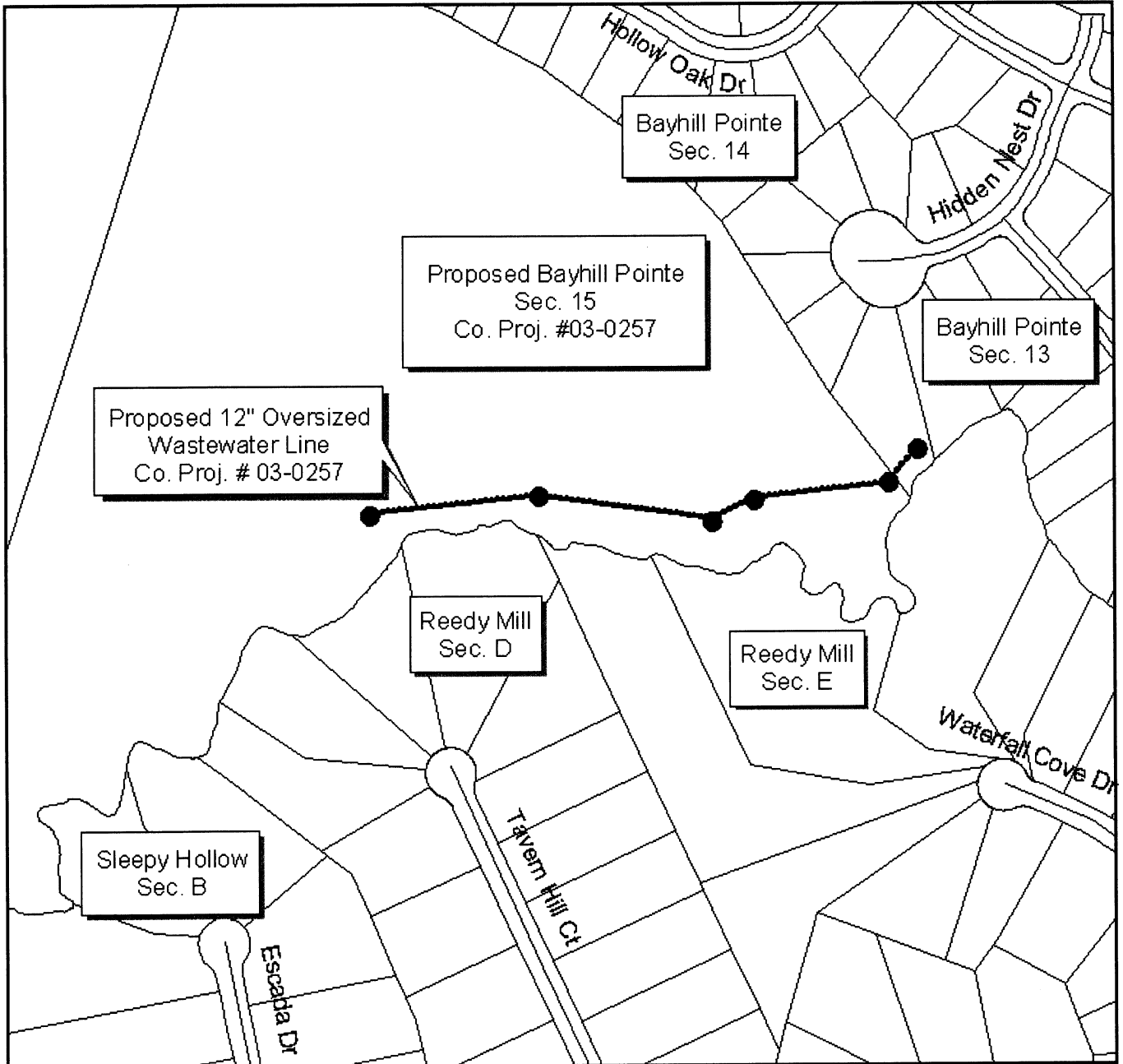


No

000116

VICINITY SKETCH

Bayhill Pointe - Sec. 15
County Project # 03-0257



Chesterfield County Department of Utilities
Development Section



000117



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: April 14, 2004

Item Number: 8.B.8.a.

Subject:

Set Public Hearing for Appropriation of up to \$1,752,400 for Comprehensive Services (CSA)

County Administrator's Comments: *Recommend April 28*

County Administrator: _____

[Signature]

Board Action Requested:

Staff recommends the Board of Supervisors set a Public Hearing on April 28, 2004 for the appropriation of up to \$1,752,400 for Comprehensive Services, including \$1,458,500 in state funds, \$110,350 in year end non-departmental general fund appropriations, \$86,350 in school appropriations, and \$97,200 from CSA retained earnings.

Summary of Information:

This item requests the Board to set a public hearing regarding the appropriation of up to \$1,752,400 in additional funding for Comprehensive Services. Of the \$1,752,400 the State will provide \$1,458,500 and the locality will provide \$293,900. The local match requirements for the additional state funds will be provided from general fund non-departmental year-end appropriations of \$110,350, an additional school contribution of \$86,350, which will be identified through their year-end process, and appropriation of CSA retained earnings of \$97,200. The FY2004 budget was set based on state-provided figures assuming a three year average of expenditures. The funding requested is mandated and sum sufficient to provide for services for at-risk youth in Chesterfield County. This request for additional appropriation is a direct result of increases in the number of children served, the complexities of the children's needs and the increased cost of providing those needed services.

Preparer: Bradford S. Hammer

Title: Deputy County Administrator for Human Services

Attachments:

☐

Yes

☒

No

000118



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

Meeting Date: April 14, 2004

Budget and Management Comments:

This request is to set a public hearing for the appropriation of up to \$1,752,400 for Comprehensive Services. The additional appropriation requested is a direct result of increases in the number of children served, the complexities of the children's needs and the increased cost of providing services.

Of the additional funding, \$1,458,500 will be provided by the State. The County's total local match is \$583,900; of which \$290,000 has already been identified and appropriated (\$240,000 from FY2003 results of operations and \$50,000 from the Department of Social Services). The total additional appropriation required is \$293,900 and will come from the combination of \$110,350 from year-end non-departmental appropriations, \$97,200 in CSA retained earnings, and \$86,350 from schools. Schools contribution will be identified through their year-end process.

Preparer: Rebecca T. Dickson

Title: Director, Budget & Management

000119



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.8.b.

Subject:

Set Public Hearing for April 28, 2004 to Consider Amendments to the County's Business License Tax Ordinance Related to Financial Services Businesses and Wholesale Merchants

County Administrator's Comments: *Recommend Approval*

County Administrator: *JGR*

Board Action Requested:

The Board is requested to set a public hearing for April 28, 2004 to consider amendments to sections 6-27 and 6-33 of the County Code relating to business license tax on financial services businesses and wholesale merchants.

Summary of Information:

Economic Development recommends amending the County's BPOL ordinance to cap annual BPOL tax in the financial services category to \$90,000 per year. This amendment will make the County's business license tax structure for the financial services category competitive with Henrico County's. Currently, there is no cap on the annual tax liability for financial services businesses. Economic Development believes the amendment will help retain existing businesses and recruit new businesses to the County. At least one large company located in the County was considering moving to Henrico because of the less favorable tax structure of the County's BPOL tax for financial services businesses. By law, the cap would be effective for the first time for the 2005 tax year.

The proposed cap would be similar to the existing \$20,000 cap currently contained in section 6-33 of the County Code for wholesale merchants. The Commissioner of the Revenue recommends amending that section to make the wording of the two sections consistent and to clarify existing law, which is that the cap is an annual cap. Staff recommends setting a public hearing for April 28, 2004 to consider these ordinance amendments.

Preparer: Steven L. Micas

Title: County Attorney
0623:64943.1(64942.1)

Attachments:



Yes



No

000120

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY
OF CHESTERFIELD, 1997, AS AMENDED BY AMENDING
AND RE-ENACTING SECTIONS 6-27 AND 6-33 RELATING TO
BUSINESS LICENSE TAX ON FINANCIAL SERVICES AND
WHOLESALE MERCHANTS

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) *That Sections 6-27 and 6-33 of the Code of the County of Chesterfield, 1997, as amended, are amended and re-enacted to read as follows:*

Sec. 6-27. Financial services.

Every person engaged in a financial service shall pay a license tax of \$0.53 per \$100.00 of base year gross receipts. However, in no case shall the tax imposed under this section exceed \$90,000.00 per year.

o o o

Sec. 6-33. Wholesale merchants.

(a) Every person engaged in business as a wholesale merchant shall pay a license tax of \$0.10 per \$100.00 of base year gross purchases. However, in no case shall the tax imposed under this section exceed \$20,000.00 per year.

o o o

(2) *That this ordinance shall become effective immediately upon adoption.*

000121



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.9.

Subject: State Road Acceptance

County Administrator's Comments: *Recommend Approval*

County Administrator: *JBL*

Board Action Requested:

Summary of Information:

Bermuda: Broadwater Townhomes, Phase 1
Wellington Farms, Section C

Dale: MacAndrew Glen, Section 1

Matoaca: Foxfire, Section 6

Midlothian: Brookstone, Section C

Preparer: Richard M. McElfish

Title: Director, Environmental Engineering

Attachments:



Yes



No

#

000122

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - BROADWATER TOWNHOMES, PHASE 1

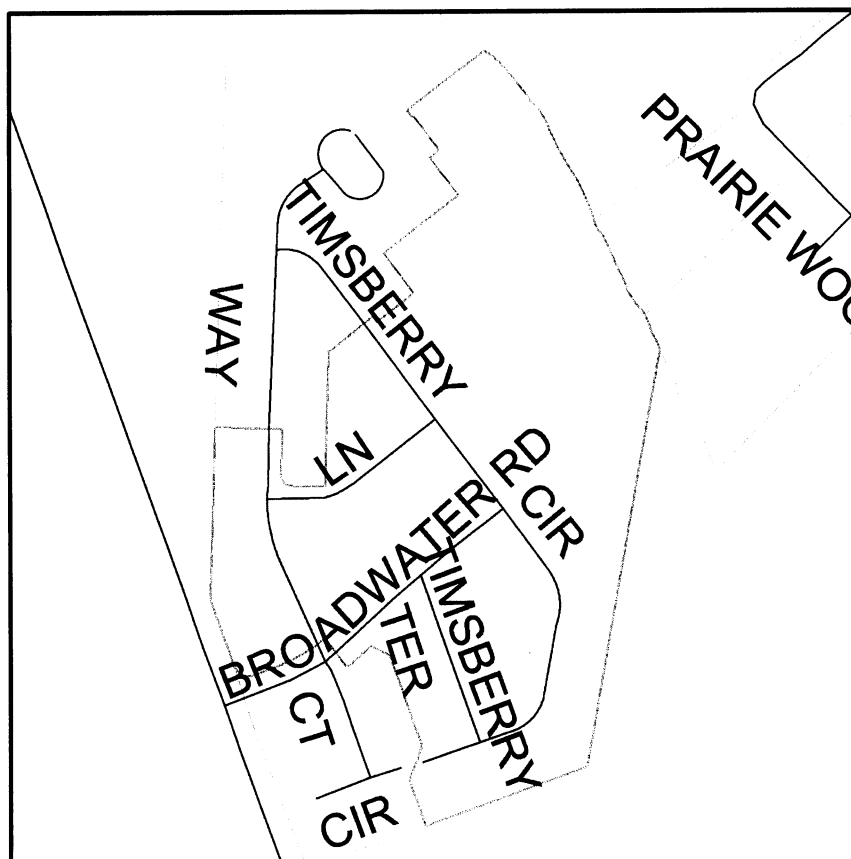
DISTRICT: BERMUDA

MEETING DATE: 14 April 2004

ROADS FOR CONSIDERATION:

BROADWATER LN
BROADWATER RD
BROADWATER WAY
TIMSBERRY CIR
TIMSBERRY TER

Vicinity Map: BROADWATER TOWNHOMES, PHASE 1



TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - WELLINGTON FARMS, SEC. C

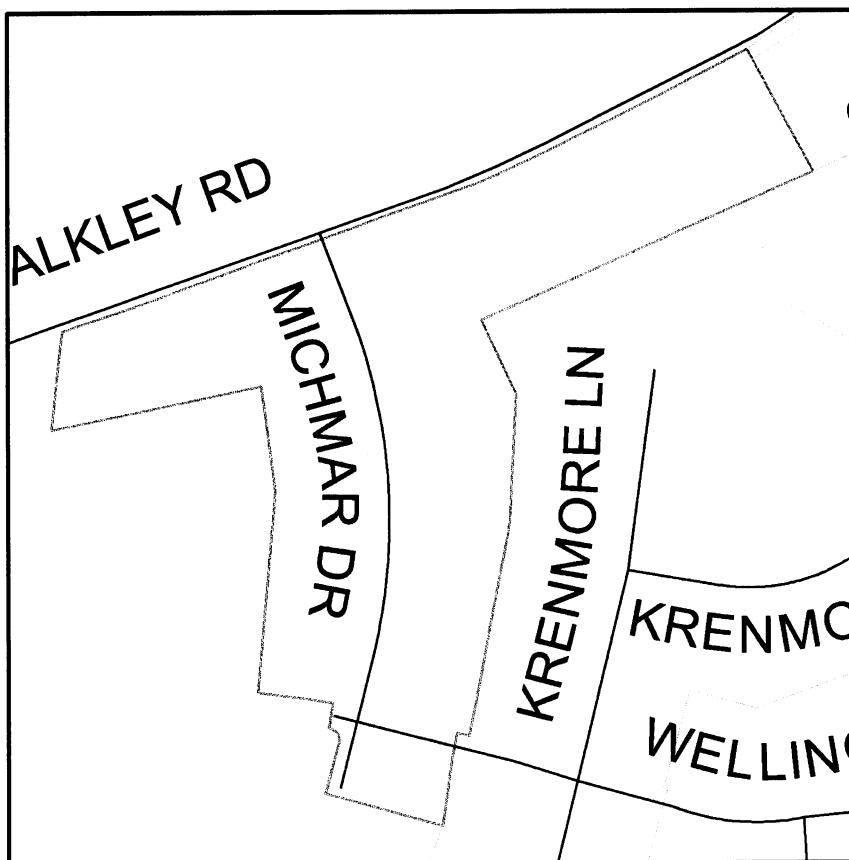
DISTRICT: BERMUDA

MEETING DATE: 14 April 2004

ROADS FOR CONSIDERATION:

MICHMAR DR
WELLINGTON FARMS DR

Vicinity Map: WELLINGTON FARMS, SEC. C



000124

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - MACANDREW GLEN, SEC 1

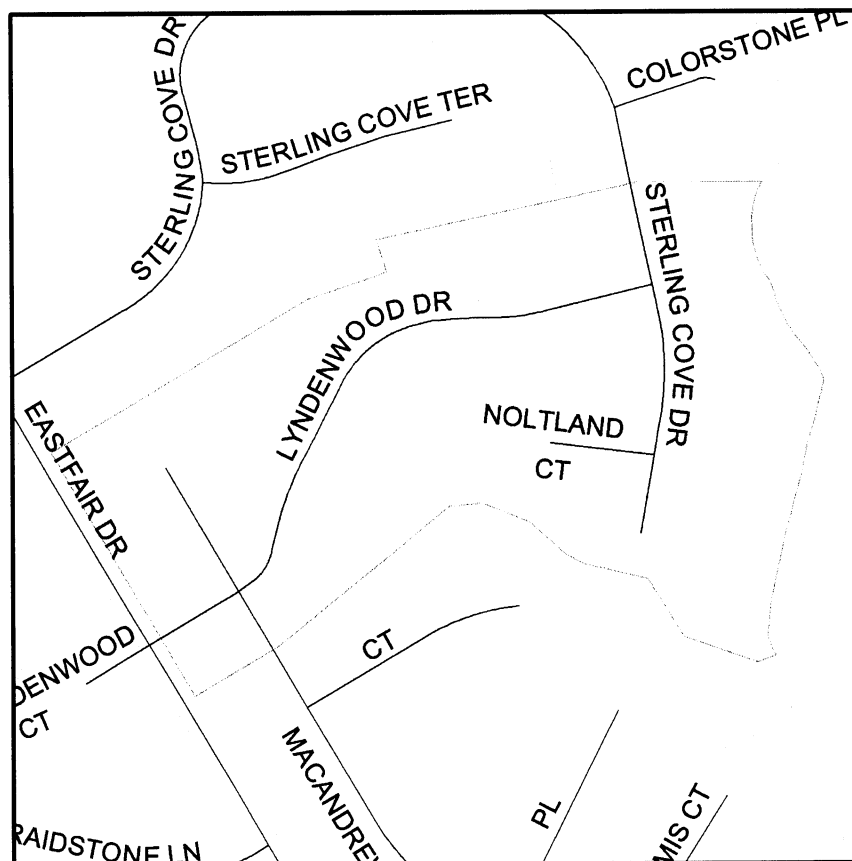
DISTRICT: DALE

MEETING DATE: 14 April 2004

ROADS FOR CONSIDERATION:

LYNDENWOOD DR
MACANDREW LN
NOLTLAND CT
STERLING COVE DR

Vicinity Map: MACANDREW GLEN, SEC 1



000125

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - FOXFIRE, SEC 6

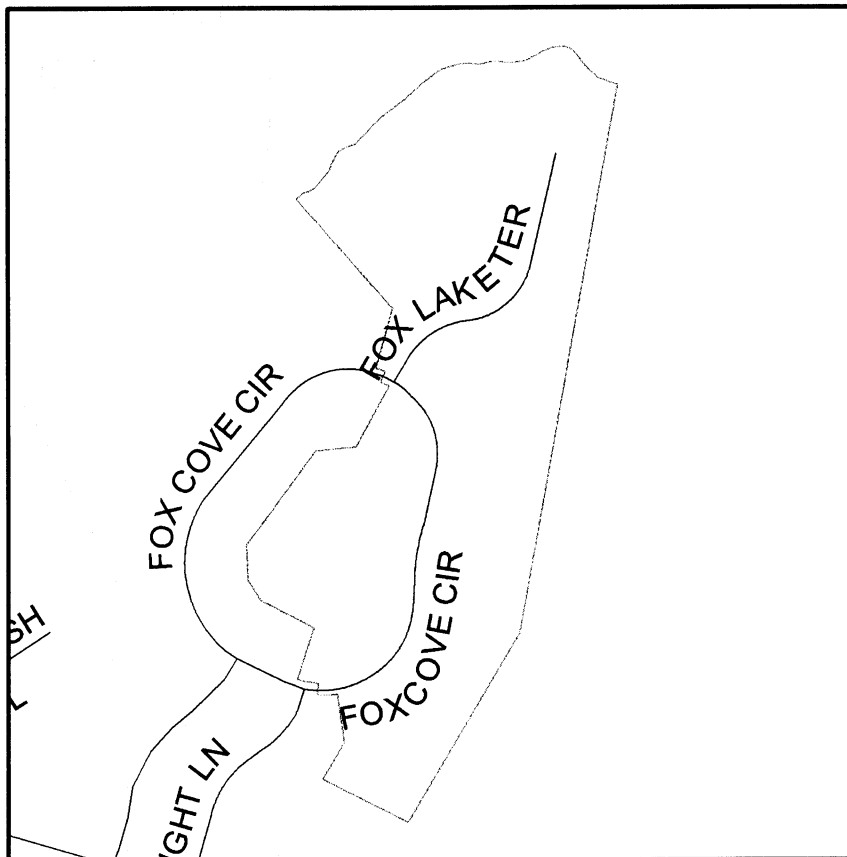
DISTRICT: MATOACA

MEETING DATE: 14 April 2004

ROADS FOR CONSIDERATION:

FOX COVE CIR
FOX LAKE TER

Vicinity Map: FOXFIRE, SEC 6



000126

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - BROOKSTONE, SEC. C

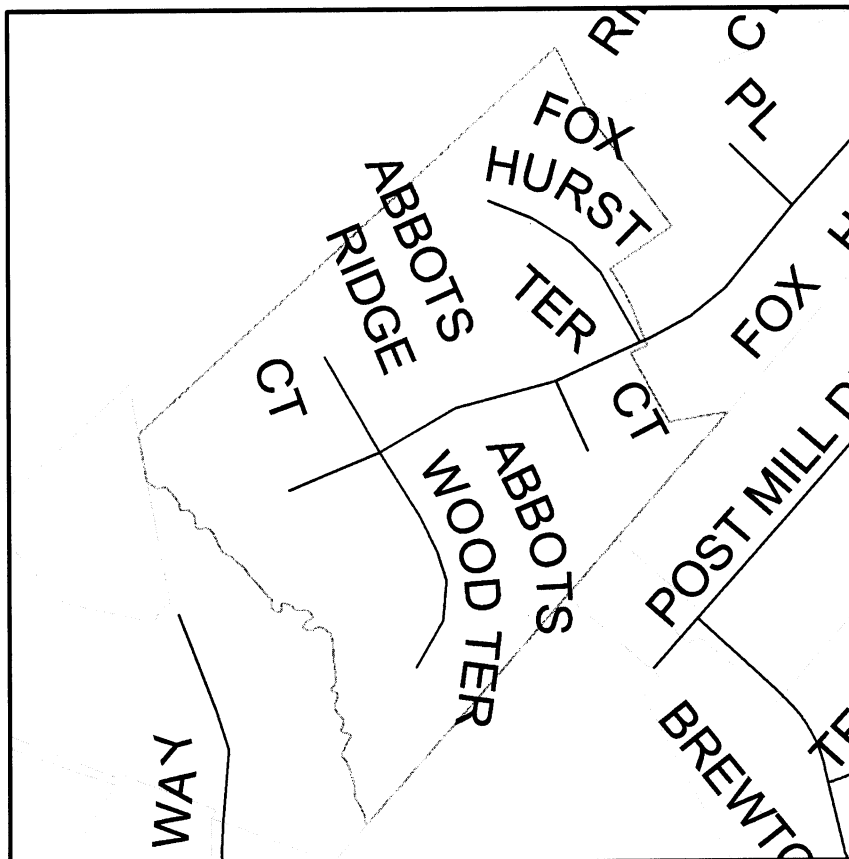
DISTRICT: MIDLOTHIAN

MEETING DATE: 14 April 2004

ROADS FOR CONSIDERATION:

ABBOTS RIDGE CT
ABBOTS WOOD TER
FOX HURST CT
FOX HURST DR
FOX HURST TER

Vicinity Map: BROOKSTONE, SEC. C



000127



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: April 14, 2004

Item Number: 8.B.10.

Subject:

Approve a Supplemental Agreement to the Existing Design Contract to Joyce Engineering, Incorporated for the Design of the Improvements to the Northern Area Transfer Station in the Amount of \$148,851

County Administrator's Comments: *Recommend Approval*

County Administrator: *[Signature]*

Board Action Requested: Authorize the County Administrator to execute a supplemental agreement in the amount of \$148,851 to Joyce Engineering Inc. for the design of the improvements to the Northern Area Transfer Station.

Summary of Information: In June 2003 Chesterfield County solicited proposals from the engineering community for the programming, including concept layout and full design of improvements to the Northern Area Transfer Station. Joyce Engineering Inc. was selected to perform this work and a contract was negotiated and awarded for the programming and concept development portion only. The full design and construction administration portion of the contract was to be negotiated after the concept plan was approved. The work on the initial concept is now complete and approved. This supplemental agreement will allow the further development of the concept plan into design and construction drawings for a late summer public bid and an early fall construction start. The plan will greatly improve the convenience center for the citizens of Chesterfield County by increasing the throughput rates of all customers and will increase the available queuing space for vehicles from 6 vehicles to approximately 66 vehicles. This will also greatly reduce the number of vehicles that currently back-up on Warboro Road and will allow more space for vehicle maneuvering at the drop-off area thus improving safety and overall efficiency of the transfer station.

Preparer: Francis M. Pitaro

Title: Director of General Services

Attachments:

☐

Yes

☒

No

#000128



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

Meeting Date: April 14, 2004

Budget and Management Comments:

This request involves a change to the design contract for improvements to the Northern Area Transfer Station in the amount of \$148,851. Sufficient funds are available in the project for this request.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

000129



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: April 14, 2004

Item Number: 8.B.11.

Subject:

Approval of a Change Order to A. D. Whittaker Construction Company for the Jail Replacement Project in the Amount of \$60,913

County Administrator's Comments:

Recommend Approval

JSR

County Administrator: _____

Board Action Requested:

Request authority for the County Administrator to execute a change order to A. D. Whittaker Construction Company for the Jail Replacement project in the amount of \$60,913.

Summary of Information:

This change involves the installation of all of the conduit and infrastructure for 66 additional data outlets in all areas of the jail. Upon review of the drawings by the IST Department, it was recommended strongly that these additional outlets be planned into the project now, since it would be almost impossible to add them later due to the type of construction in the jail. The change also involves the conversion of two spaces from their original uses to office uses at the request of the jail management. Conduit runs are lengthy and are all underground from the data closets to the appropriate locations in the jail. The costs to install this material and incorporate these changes are \$60,913.00 and have been reviewed by the engineer and the steering committee.

Preparer: Francis M. Pitaro

Title: Director of General Services

Attachments:

☐

Yes

☒

No

#

000130



CHESTERFIELD COUNTY BOARD OF SUPERVISORS AGENDA

Page 2 of 2

Meeting Date: April 14, 2004

Budget and Management Comments:

This item requests that the Board authorize the County Administrator to execute a change order to the construction contract with A. D. Whitaker in the amount of \$60,913. This amount will cover the cost of installation of the conduit and infrastructure for 66 additional data outlets in all areas of the jail, per the IST Department's recommendation, and conversion of two spaces for office use, at the project owner's request. The source of funding for this change order will be the project's contingency account, which has a current available balance of \$1,028,778.

The County's Change Order Policy requires Board approval of any single change order that exceeds \$50,000. Staff anticipates that the State Department of Corrections will provide 25% reimbursement for this change order upon completion of the project. The reimbursement will be appropriated once the specific reimbursement amount is determined.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

000131



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 8.B.12.a.

Subject:

Transfer \$1,400 from the Midlothian District Improvement Fund to the School Board to Purchase a Video Camera Security System for the Commons Area of James River High School

County Administrator's Comments:

County Administrator: _____

A handwritten signature in black ink, appearing to be "MR", is written over the line for the County Administrator.

Board Action Requested:

Transfer \$1,400 from the Midlothian District Improvement Fund to the School Board to purchase a video camera security system for the commons area of James River High School.

Summary of Information:

Mr. Barber has requested that the Board transfer \$1,400 from the Midlothian District Improvement Fund to the School Board to purchase a video camera security system for the commons area of James River High School to deter theft from the vending machines and generally monitor the area. The County can legally transfer public funds to the School Board to purchase capital equipment to be used in public school facilities.

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management
0425:64923.1

Attachments:



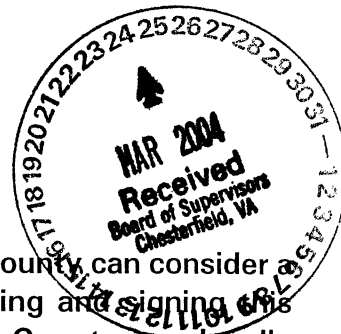
Yes



No

000132

**DISTRICT IMPROVEMENT FUNDS
APPLICATION**



This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request?

James River High School

2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.)

Public High School

3. What is the amount of funding you are seeking?

~~\$2,800~~ \$1,400

4. Describe in detail the funding request and how the money, if approved, will be spent. To relocate 1 existing commons security camera and install 1 additional commons security camera at opposite side of commons.

5. Is any County Department involved in the project, event or program for which you are seeking funds?

No

6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?

School Student Activity Funds

7. If applicant is an organization, answer the following:

Is the organization a corporation?	Yes _____	No <u>X</u> _____
Is the organization non-profit?	Yes <u>X</u> _____	No _____
Is the organization tax-exempt?	Yes <u>X</u> _____	No _____

8. What is the address of the applicant making this funding request? 3700 James River Road
Midlothian, VA 23113

9. What is the telephone number, fax number, e-mail address of the applicant? 378-2430 (Telephone)
379-2695 (FAX)
John_Titus@ccpsnet.net

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.



Signature

Principal

Title (if signing on behalf of an organization)

John B. Titus

Printed Name

03/23/04

Date



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: April 14, 2004

Item Number: 8.B.12.b.

Subject:

Transfer \$2,000 from the Clover Hill District Improvement Fund to the Chesterfield County Health Center Commission for the Acquisition of Artwork, the Materials Necessary to Display the Artwork Appropriately and the Maintenance of the Artwork

County Administrator's Comments:

County Administrator: _____ *YBR*

Board Action Requested:

The Board is requested to transfer \$2,000 from the Clover Hill District Improvement Fund to the Chesterfield County Health Center Commission to acquire and display artwork at Lucy Corr Village.

Summary of Information:

Mr. Warren has requested the Board of Supervisors to transfer \$2,000 from the Clover Hill District Improvement Fund to the Chesterfield County Health Center Commission to acquire and display artwork at Lucy Corr Village. The artwork will enhance the lives of residents of Lucy Corr Village by providing visual and tactile arts in the corridors and other common areas of the Lucy Corr Village complex. This request was originally made by the Lucy Corr Foundation, a non-profit organization that works in conjunction with the Health Center Commission for the benefit of residents. The Board is not legally authorized to donate public funds to the Foundation. The Board, however, can donate to the Health Center Commission because it is a political subdivision of the state whose members are appointed by the Board and which

Preparer: _____ Rebecca T. Dickson

Title: _____ Director, Budget & Management
0425:64892.1

Attachments:



Yes



No

000135

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

provides health care to elderly members of the community. To ensure that the Lucy Corr Foundation is involved in the artwork program, the donation will be conditioned on the Health Center Commission's consulting with the Foundation in decisions involving the acquisition and placement of artwork.

000136



DISTRICT IMPROVEMENT FUNDS APPLICATION

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request?
Arts Committee of the Lucy Corr Foundation
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.)
Enhance the pleasure of residents of Lucy Corr Village and the visiting public by providing visual and tactile arts in corridors and other communal spaces of the building.
3. What is the amount of funding you are seeking?
\$2,000.00
4. Describe in detail the funding request and how the money, if approved, will be spent.
Start up expenses for the committee for mounting and display of donated artwork and fundraising expenses.
5. Is any County Department involved in the project, event or program for which you are seeking funds?
Chesterfield County Schools
6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?
Various community organizations civic groups will be targeted for fundraising including Lucy Corr Village

Page 2

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes X No

Is the organization non-profit?

Yes X No

Is the organization tax-exempt?

Yes X No

8. What is the address of the applicant making this funding request?

6800 Lucy Corr Boulevard

P O Drawer 170

Chesterfield, VA 23832

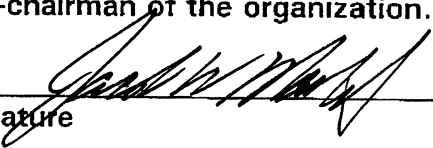
9. What is the telephone number, fax number, e-mail address of the applicant?

(804) 748-1511

(804) 796-6285

www.lucycorrvillage.com

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.



Signature

Executive Director

Title (if signing on behalf of an organization)

Jacob W. Mast, Jr.

Printed Name

March 31, 2004

Date

000138



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: April 14, 2004

Item Number: 8.B.12.C.

Subject:

Transfer \$875 from the Matoaca District Improvement Fund to the Chesterfield County Historical Society to Purchase Chesterfield County Early Architecture and Historic Sites Book by Jeffrey M. O'Dell, Chesterfield an Old Virginia County 1607-1954 by Francis Earl Lutz, and Chesterfield an Old Virginia County 1955-1989, Vol. II by Francis Earl Lutz for each of the Eleven High Schools Within the County

County Administrator's Comments:

County Administrator: _____

Board Action Requested:

Transfer \$875 from the Matoaca District Improvement Fund to the Chesterfield County Historical Society to purchase Chesterfield County Early Architecture and Historic Sites Book by Jeffrey M. O'Dell, Chesterfield an Old Virginia County 1607-1954 by Francis Earl Lutz, and Chesterfield an Old Virginia County 1955-1989, Vol. II by Francis Earl Lutz for each of the eleven high schools within the County.

Summary of Information:

Mrs. Humphrey has requested that the Board transfer \$875 from the Matoaca District Improvement Fund to The Chesterfield County Historical Society to purchase Chesterfield County Early Architecture and Historic Sites Book by Jeffrey M. O'Dell, Chesterfield an Old Virginia County 1607-1954 by Francis Earl Lutz, and Chesterfield an Old Virginia County 1955-1989, Vol. II by Francis Earl Lutz for each of the eleven high schools within the County.

Preparer: Rebecca T. Dickson

Title: Director, Budget & Management
0425:64924.1

Attachments:



Yes



No

#000139

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

The books would be shipped via intra governmental mail system and therefore would be no shipping costs. It is legally appropriate to use public funds for this purpose under Va. Code § 15.2-953B, since the Chesterfield County Historical Society is a non-profit organization that was formed to commemorate historic events relating to Chesterfield County.

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

000140

**DISTRICT IMPROVEMENT FUNDS
APPLICATION**

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request? Chesterfield Historical Society
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.) 501-C-3 Historical Society
3. What is the amount of funding you are seeking? \$376.00
4. Describe in detail the funding request and how the money, if approved, will be spent. Set of three books for Chesterfield County High Schools and School Board. The works are the 3rd Edition of O'Dell, 2nd Edition of Lutz and the Silver's Books
5. Is any County Department involved in the project, event or program for which you are seeking funds? No
6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding? None

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes _____ No _____

Is the organization non-profit?

Yes xxxx No _____

Is the organization tax-exempt?

Yes xxxx No _____

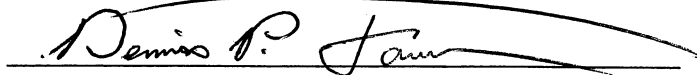
8. What is the address of the applicant making this funding request?

~~110201 Ironbridge Road~~
Chesterfield, VA 23832

9. What is the telephone number, fax number, e-mail address of the applicant?

(304) 777-9663, Fax 777-9643
dpfarmerchs@aol.com

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.



Signature

Executive Director

Title (if signing on behalf of an organization)

Dennis P. Farmer

Printed Name

March 17, 2004

Date



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: April 14, 2004

Item Number: 8.B.13.

Subject:

Amendment to the Board Minutes of January 28, 2004

County Administrator's Comments:

Recommend Approval

County Administrator: _____

LEH

Board Action Requested:

Amend the minutes of January 28, 2004 as indicated below to reflect the correct expiration date of appointments to the Parks and Recreation Advisory Commission.

Summary of Information:

FROM:

"On motion of Mr. King, seconded by Mrs. Humphrey, the Board simultaneously nominated/appointed/reappointed Mr. Tim Mick and Mr. Jack Griffin, representing the Bermuda District, to serve on the Parks and Recreation Advisory Commission, whose terms are effective January 1, 2004 and expire December 31, 2006.

Ayes: Miller, Barber, Humphrey, King and Warren.

Nays: None."

Preparer: _____ Lisa Elko

Title: Clerk to the Board

Attachments:

☐

Yes

☒

No

000143

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

TO:

"On motion of Mr. King, seconded by Mrs. Humphrey, the Board simultaneously nominated/appointed/reappointed Mr. Tim Mick and Mr. Jack Griffin, representing the Bermuda District, to serve on the Parks and Recreation Advisory Commission, whose terms are effective January 1, 2004 and expire December 31, 2007.

Ayes: Miller, Barber, Humphrey, King and Warren.

Nays: None."

000144



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: April 14, 2004

Item Number: 10.A.

Subject: Developer Water and Sewer Contracts

County Administrator's Comments:

County Administrator: _____

ABR

Board Action Requested: The Board of Supervisors has authorized the County Administrator to execute water and/or sewer contracts between County and Developer where there are no County funds involved.

The report is submitted to Board members as information.

Summary of Information:

The following water and sewer contracts were executed by the County Administrator:

- Contract Number: 99-0260
Project Name: Lake Genito, Section E
Developer: Southern Real Estate Development, Incorporated
Contractor: Excalibur Construction Corporation
Contract Amount: Water Improvements - \$26,825.00
Wastewater Improvements - \$36,972.00
District: Clover Hill

Preparer: Craig S. Bryant

Title: Director of Utilities

Attachments:

☐

Yes

☒

No

000145

2. Contract Number: 03-0128
Project Name: Northeast Siding and Construction - Whitepine Road

Developer: Woo K. Cheon

Contractor: Gleghorn Excavating, Incorporated

Contract Amount: Water Improvements - \$10,490.00
Wastewater Improvements - \$3,375.00

District: Dale
3. Contract Number: 03-0149
Project Name: Swift Creek Baptist Church Parking Expansion

Developer: Swift Creek Baptist Church

Contractor: Buchannan and Rice Contractors, Incorporated,
and Century Construction Company, Inc.

Contract Amount: Water Improvements - \$52,100.00
Wastewater Improvements - (Private)

District:
4. Contract Number: 03-0218
Project Name: Premier Pets @ Justice Road

Developer: Katherman and Company, Incorporated

Contractor: Bookman Construction Company

Contract Amount: Water Improvements - \$63,590.00
Wastewater Improvements - \$31,756.00

District: Midlothian
5. Contract Number: 03-0326
Project Name: Woodlake Carwash - Hull Street Road

Developer: Automatic Investments, LLC

Contractor: Richard L. Crowder Construction Company

Contract Amount: Water Improvements - \$6,033.54
Wastewater Improvements - \$9,271.48

District: Matoaca

000146



CHESTERFIELD COUNTY BOARD OF SUPERVISORS AGENDA

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 10.B.

Subject:

Status of General Fund Balance, Reserve for Future Capital Projects,
District Improvement Fund, and Lease Purchases

County Administrator's Comments:

County Administrator: _____

Board Action Requested:

Summary of Information:

Preparer: Lane B. Ramsey

Title: County Administrator

Attachments:

7

Yes

11

No

000147

CHESTERFIELD COUNTY
GENERAL FUND BALANCE
April 14, 2004

BOARD MEETING DATE	DESCRIPTION	AMOUNT	BALANCE
07/01/03	FY2004 Budgeted Beginning Fund Balance		\$42,264,186
11/25/03	Designate excess revenue (County) for non-recurring items in FY2005	(102,908)	\$42,161,278
11/25/03	Designate excess expenditures (County) for non-recurring items in FY2005	(3,133,048)	\$39,028,230
11/25/03	Designate excess expenditures (Schools) for non-recurring items in FY2005	(456,699)	\$38,678,308
11/25/03	Designate excess expenditures (Schools) for non-recurring items in FY2004	(349,922)	\$38,221,609
11/25/03	FY03 Results of Operations - Police for use in FY2004	(100,000)	\$38,121,609
11/25/03	FY03 Results of Operations - Fire for use in FY2004	(100,000)	\$38,021,609
11/25/03	FY2004	(100,000)	\$37,921,609
11/25/03	FY03 Results of Operations - MH/MR/SA for use in FY2004	(43,000)	\$37,878,609
11/25/03	FY03 Results of Operations - Projected CSA Shortfall for use in FY2004	(156,000)	\$37,722,609

000148

CHESTERFIELD COUNTY
RESERVE FOR FUTURE CAPITAL PROJECTS
TRADITIONALLY FUNDED BY DEBT
April 14, 2004

Board Meeting Date	Description	Amount	Balance
FOR FISCAL YEAR 2002 BEGINNING JULY 1, 2001			
4/4/2001	FY02 Budgeted Addition	8,800,000	9,988,012
4/4/2001	FY02 Capital Projects	(7,579,700)	2,408,312
7/25/2001	County's Master Plan Update	(85,000)	2,323,312
9/26/2001	Video equipment for Circuit and General District Courts	(90,000)	2,233,312
10/24/2001	360 West Corridor Plan	(70,000)	2,163,312
11/14/2001	Building Improvements (County Administration)	(170,000)	1,993,312
11/14/2001	Security Enhancements (MH/MR and County Administration)	(107,000)	1,886,312
2/27/2002	Consultant study to develop revitalization/ development strategy for the Cloverleaf Mall Area	(50,000)	1,836,312
4/24/2002	Settlement of the Route 10 widening condemnation lawsuit with Heritage Chevrolet	(250,000)	1,586,312
4/24/2002	Government Center Parkway Project - partial funding (\$1.25 million project)	(75,000)	1,511,312
FOR FISCAL YEAR 2003 BEGINNING JULY 1, 2002			
4/10/2002	FY03 Budgeted Addition	8,600,000	10,111,312
4/10/2002	FY03 Capital Projects	(7,277,800)	2,833,512
8/28/2002	Purchase land for athletic facilities at Spring Run Elementary School, closing costs, and environmental assessment	(140,000)	2,693,512
FOR FISCAL YEAR 2004 BEGINNING JULY 1, 2003			
4/9/2003	FY04 Budgeted Addition	9,354,000	12,047,512
4/9/2003	FY04 Capital Projects	(8,559,300)	3,488,212
7/23/2003	National search for a developer to revitalize the Cloverleaf Mall area	(44,000)	3,444,212
10/8/2003	Debris pick-up program due to Hurricane Isabelle	(1,000,000)	2,444,212

DISTRICT IMPROVEMENT FUNDS

April 14, 2004

<u>District</u>	<u>Prior Years Carry Over⁽¹⁾</u>	<u>FY2004 Appropriation</u>	<u>Funds Used to Date</u>	<u>Items on 4/14 Agenda</u>	<u>Balance Pending Board Approval</u>
Bermuda	57,809	\$58,500 ⁽²⁾ ⁽³⁾	\$104,262	\$0	\$12,047
Clover Hill	63,962	48,500	66,699	2,000	43,763
Dale	76,268	48,500	45,699	0	79,069
Matoaca	53,604	48,500	40,057	875	61,171
Midlothian	67,198	38,500 ⁽³⁾	69,935	1,400	34,364
County Wide	-	13,500	0	0	13,500

⁽¹⁾ Includes cancelled projects or reduced costs projects

⁽²⁾ Includes an additional \$20,000 appropriation (\$5,000 from each of the other four districts) to replenish funds.

⁽³⁾ As part of the FY04 budget adoption, \$10,000 was appropriated to the Planning Department for specific land use plans from the Bermuda and Midlothian District Funds.

000150

Prepared by
Accounting Department
March 31, 2004

SCHEDULE OF CAPITALIZED LEASE PURCHASES

APPROVED AND EXECUTED

<u>Date Began</u>	<u>Description</u>	<u>Original Amount</u>	<u>Date Ends</u>	<u>Outstanding Balance 03/31/04</u>
04/99	Public Facility Lease – Juvenile Courts Project	\$16,100,000	11/19	\$12,880,000
06/99	School Copier Lease #1 – Manchester High School	43,587	05/04	2,617
1/01	Certificates of Participation - Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	13,725,000	11/21	11,885,000
03/01	Telephone System Upgrade	1,222,411	03/05	200,413
04/01	School Copier Lease #2 – Manchester High School	20,268	03/06	9,620
11/00	School Copier Lease #3 – Chester Middle School	20,268	09/05	7,482
09/01	School Server Lease	278,372	07/05	113,886
03/03	Certificates of Participation – Building Construction, Expansion and Renovation	6,100,000	11/23	6,100,000
03/04	Certificates of Participation – Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	<u>21,970,000</u>	11/24	<u>21,970,000</u>
TOTAL APPROVED AND EXECUTED		<u>\$37,509,906</u>		<u>\$31,199,018</u>

PENDING EXECUTION

<u>Description</u>	<u>Approved Amount</u>
None	

000151



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
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Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 10.C.

Subject:

Report of Planning Commission Substantial Accord Determination on Clover Hill High School - Cosby Site (Case 04PD0285) - Amendment to Substantial Accord (Case 04PD0188) Relative to Storm Water Best Management Practices

County Administrator's Comments: *Recommend acceptance of report*

County Administrator: *LJR*

Board Action Requested:

On March 16, 2004, the Planning Commission determined that Case 04PD0285 is in substantial accord with the Comprehensive Plan. Staff recommends no action.

Summary of Information:

The Commission voted unanimously to find this request substantially in accord with the Comprehensive Plan, subject to a condition (See attached map and condition). Specifically, the Commission amended the previously granted Substantial Accord relative to phosphorus runoff limitations.

State law provides that the Board may overrule the Planning Commission's determination or refer the matter back to the Planning Commission for an additional public hearing and decision. If the Board takes no action, the substantial accord determination will become final. Staff recommends no action.

Preparer: Thomas E. Jacobson

Title: Director of Planning
C:DATA/AGENDA/2004/APR14/SUBACC/gok

Attachments:



Yes



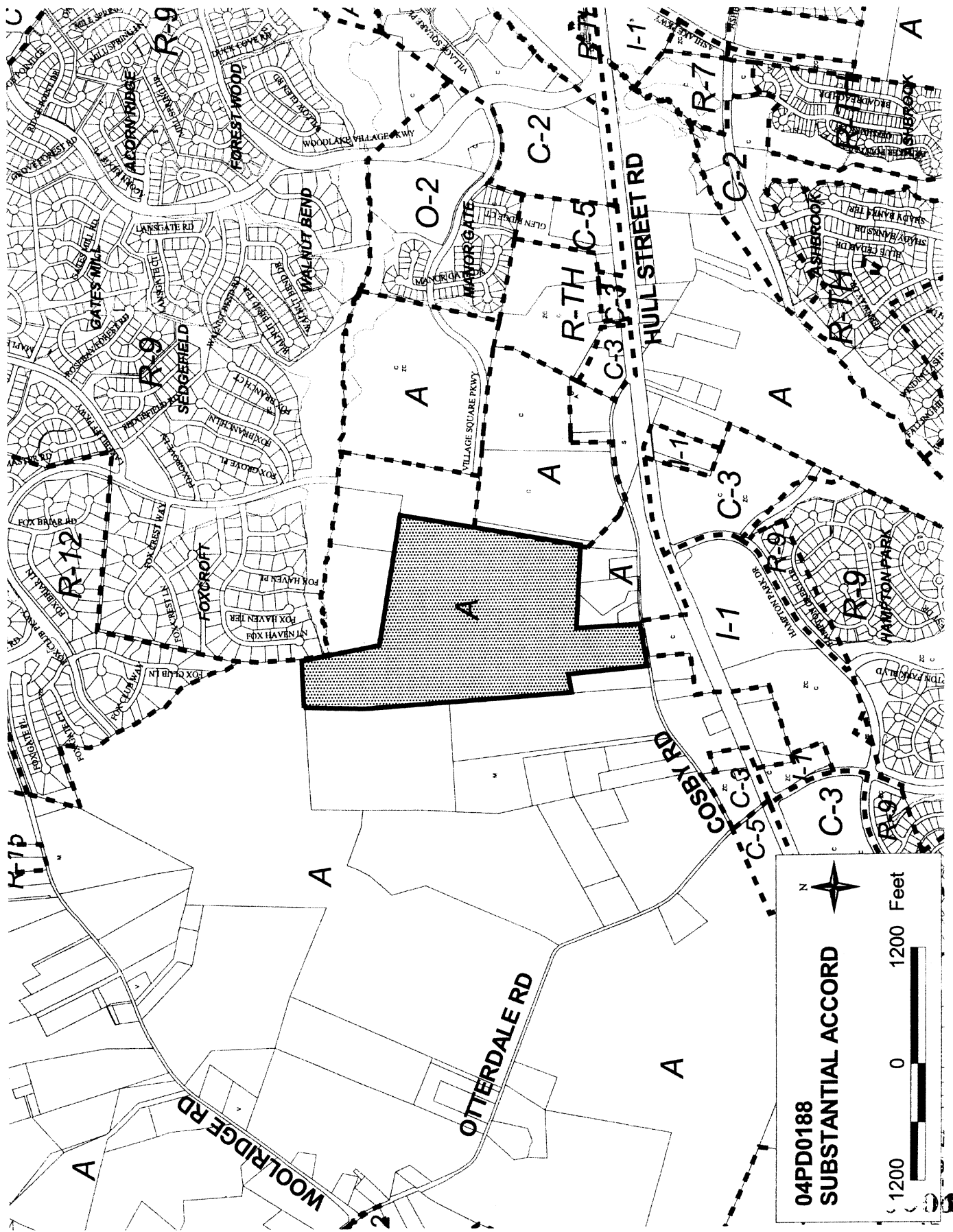
No

000152

CONDITION

A water quality best management facility shall be constructed on-site to achieve a maximum phosphorus runoff limit of .45 pounds per acre per year or a regional BMP shall be in place through which this site shall drain into.

(Note: This Condition supercedes Condition 7 of Case 04PD0188. All other conditions of Case 04PD0188 remain applicable.)



04PD0188
SUBSTANTIAL ACCORD

N

1200 0 1200 Feet



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1


Meeting Date: April 14, 2004

Item Number: 14.A.1.

Subject:

Resolution Recognizing Colonel Jesse J. Mayes

County Administrator's Comments:

County Administrator: _____ 

Board Action Requested:

Mr. Miller requested that the following resolution be adopted.

Summary of Information:

This resolution recognizes Colonel Jesse J. Mayes for supporting and honoring our nation's veterans.

Preparer: Donald J. Kappel

Title: Director, Public Affairs

Attachments:



Yes



No

000155

RECOGNIZING COLONEL JESSE J. MAYES
FOR HIS SUPPORT OF OUR NATION'S VETERANS

WHEREAS, Chesterfield County is committed to honoring and supporting the men and women who currently serve in the U. S. military; and

WHEREAS, Chesterfield County is also dedicated to honoring the memory of those who have served our nation honorably as members of the U. S. military; and

WHEREAS, Mr. Baxter Perkinson, Sr., is a Chesterfield County resident and World War II veteran of "the Battle of the Bulge"; and

WHEREAS, in 1983, Mr. Perkinson was also chairman of the Citizenship and Patriotism Committee of the South Chesterfield Ruritan Club, as well as past-president of that organization; and

WHEREAS, Mr. Perkinson had planned a July 4th ceremony at the county's Historic 1917 Courthouse; and

WHEREAS, Mr. Perkinson sought the approval of the Matoaca District Supervisor, Colonel Jesse J. Mayes; and

WHEREAS, Colonel Mayes was very supportive of Mr. Perkinson's plans to honor our nation's veterans with this 4th of July ceremony; and

WHEREAS, Colonel Mayes obtained the support of the Chesterfield County Board of Supervisors for this patriotic event; and

WHEREAS, this 1983 ceremony has grown into an annual event that draws visitors and veterans' organizations from throughout the region; and

WHEREAS, it is right to give our nation's veterans this well-earned respect and remembrance.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, publicly recognizes former Matoaca District Supervisor Colonel Jesse J. Mayes, and extends appreciation for his patriotic support of our nation's veterans and for his support of Mr. Perkinson's efforts to honor our nation's military, especially members who were residents of Chesterfield County.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 14.A.2.

Subject:

Resolution Recognizing the Honorable Judge Ernest P. Gates, Sr., (Retired)

County Administrator's Comments:

County Administrator: _____

A handwritten signature, likely "JBR", is written over the line for the County Administrator.

Board Action Requested:

Mr. Miller requested that the following resolution be adopted.

Summary of Information:

This resolution recognizes The Honorable Judge Ernest P. Gates, Sr. for supporting the memory of those who have served and are serving in the U.S. Military.

Preparer: Donald J. Kappel

Title: Director, Public Affairs

Attachments:



Yes



No

#

000157

RECOGNIZING THE HONORABLE JUDGE ERNEST P. GATES, SR., (RETIRED)

WHEREAS, Chesterfield County is committed to honoring and supporting the men and women who currently serve in the U. S. military; and

WHEREAS; Chesterfield County is also dedicated to honoring the memory of those who have served our nation honorably in the past as members of the U. S. military; and

WHEREAS, Mr. Baxter Perkinson, Sr., is a Chesterfield County resident and World War II veteran of "the Battle of the Bulge"; and

WHEREAS, in 1983, Mr. Perkinson was also chairman of the Citizenship and Patriotism Committee of the South Chesterfield Ruritan Club, as well as past-president of that organization; and

WHEREAS, Mr. Perkinson had planned a July 4th ceremony in 1983 at the county's Historic 1917 Courthouse; and

WHEREAS, Mr. Perkinson sought the approval of the Honorable Judge Ernest P., Gates, Sr., Circuit Court Judge, to use the courthouse for the ceremony in the event of inclement weather; and

WHEREAS, Judge Gates was very supportive of Mr. Perkinson's plans to honor our nation's veterans with this 4th of July ceremony; and

WHEREAS, Judge Gates also suggested that a Veterans Memorial Wall be constructed at the site of the historic courthouse to honor all military veterans, especially those who were residents of Chesterfield County; and

WHEREAS, this 1983 ceremony has grown into an annual event that draws visitors and veterans' organizations from throughout the region; and

WHEREAS, it is right to give our nation's veterans this well-earned respect and remembrance.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, publicly recognizes retired Judge Ernest P. Gates, Sr., and extends appreciation for his support for our nation's veterans, including those from Chesterfield County; gratitude for the innumerable other contributions he has made to the safety and quality of life of our county while serving on the bench; and wishes him continued success and happiness in his retirement.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
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Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 14.B.

Subject:

Resolution Recognizing Christopher L. Winstead for His Contributions as Resident Engineer to Chesterfield County

County Administrator's Comments:

County Administrator: _____

A handwritten signature, likely of the County Administrator, is written over the line.

Board Action Requested:

Mr. Ramsey requested that the following resolution be adopted.

Summary of Information:

This resolution recognizes Christopher L. Winstead for his five years of service as VDOT's Resident Engineer for Chesterfield County

Preparer: Donald J. Kappel

Title: Director, Public Affairs

Attachments:



Yes



No

000159

RECOGNIZING MR. CHRISTOPHER L. WINSTEAD FOR HIS
CONTRIBUTIONS AS RESIDENT ENGINEER TO CHESTERFIELD COUNTY

WHEREAS, Chesterfield County's roads are maintained by the Virginia Department of Transportation (VDOT); and

WHEREAS, VDOT provides a resident engineer who serves as a liaison between Chesterfield County and VDOT; and

WHEREAS, for the past five years, Mr. Christopher L. Winstead has been resident engineer for Chesterfield County; and

WHEREAS, Mr. Winstead is a licensed professional engineer; and

WHEREAS, Mr. Winstead is a graduate of Virginia Tech and also of VDOT's engineer training program; and

WHEREAS, Mr. Winstead has served as chairman of the Resident Engineers Committee; and

WHEREAS, Mr. Winstead has been named District Construction Engineer for VDOT's Richmond District.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, publicly recognizes Mr. Christopher L. Winstead, extends its appreciation for his professionalism during the past five years, and wishes him continued success in his new position as District Construction Engineer for the Richmond District.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
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Meeting Date: April 14, 2004

Item Number: 14.C.

Subject:

Resolution Recognizing the 30th Anniversary of the Brandermill Community

County Administrator's Comments:

County Administrator: _____ *LBK*

Board Action Requested:

Mr. Warren requested that the following resolution be adopted.

Summary of Information:

This resolution recognizes the 30th Anniversary of the Brandermill Community and it having provided an extraordinary quality of life for its residents.

Preparer: _____ Donald J. Kappel

Title: Director, Public Affairs

Attachments: ☒ Yes

☐ No

000161

RECOGNIZING THE 30TH ANNIVERSARY OF THE BRANDERMILL COMMUNITY

WHEREAS, Chesterfield County is committed to providing an extraordinary quality of life for its residents; and

WHEREAS, in 1974, the zoning of the 2,800-acre Brandermill community as Chesterfield County's first planned unit development added a significant and positive quality of life enhancement to the county; and

WHEREAS, located on the picturesque, 1,700-acre Swift Creek reservoir, Brandermill offers a lifestyle that is the envy of many other communities; and

WHEREAS, Brandermill has more than 75 miles of public roads, 15 miles of wooded bike trails, three swimming pools, a clubhouse, marina and sailing center, community gardens, open spaces and numerous parks and playgrounds; and

WHEREAS, this rustic and park-like setting has served as a model for many other environmentally-friendly communities; and

WHEREAS, Brandermill's first home was completed in 1976, and now the community boasts 4,000 homes, 150 businesses and more than 12,000 residents; and

WHEREAS, the Brandermill Community Association transitioned to citizen control in 1988; and

WHEREAS, the Brandermill Community Association has since set the standard for similar organizations, and has been responsible for the Brandermill community being named "Community of the Year" for 1998; 1999; 2001 and 2002 by the Community Association Institute; and

WHEREAS, the Brandermill community has been recognized as "the best planned community in the United States" by Better Homes and Gardens magazine and by the National Association of Homebuilders.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, hereby extends its congratulations and best wishes to the residents of the Brandermill community as Brandermill celebrates its 30th anniversary, thanks the community for the manner in which it has protected the environment, and wishes Brandermill many more years of well-deserved success.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

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Meeting Date: April 14, 2004

Item Number: 14.D.

Subject:

Recognizing the Contributions of County Administrative Professionals and Proclaiming the Week of April 18, 2004, as "Administrative Professionals Week" and April 21, 2004, as "Administrative Professionals Day"

County Administrator's Comments:

County Administrator: _____

ABR

Board Action Requested:

Adopt the "Administrative Professionals Week" resolution at the April 14, 2004, Board of Supervisors meeting.

Summary of Information:

The attached resolution is to recognize the vital contribution of county administrative professionals and to proclaim the week of April 18, 2004, as "Administrative Professionals Week" and April 21, 2004, as "Administrative Professionals Day" throughout Chesterfield County.

Preparer: Karla J. Gerner

Title: Director, HRM

Attachments:



Yes



No

000163

RECOGNIZING APRIL 18-24, 2004, AS
"ADMINISTRATIVE PROFESSIONALS WEEK"

WHEREAS, executive secretaries, administrative assistants, office managers, and other administrative professionals represent one of the largest segments of the labor force; and

WHEREAS, administrative professionals have increased their business contributions in recent years by mastering computer technology and taking vital information management roles; and

WHEREAS, a well-trained and fairly compensated administrative workforce is essential to economic success, both locally and nationally; and

WHEREAS, the purpose of the International Association of Administrative Professionals is to provide education and training and set standards of excellence; and

WHEREAS, the Old Dominion and Tri-Cities Chapters of the International Association of Administrative Professionals, which are active in Chesterfield County and include a number of county employees, support the mission of the national organization by emphasizing the importance of continuing education and building business networks.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, publicly recognizes April 18-24, 2004, as "Administrative Professionals Week" and encourages management everywhere to foster professional development opportunities for this critical group of employees.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
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Meeting Date: April 14, 2004

Item Number: 14.E.

Subject:

Resolution Recognizing Child Abuse/Neglect Prevention Month - April 2004

County Administrator's Comments:

County Administrator: _____

LBK

Board Action Requested:

Adopt the attached resolution proclaiming April as Child Abuse/Neglect Prevention Month by bringing focus to the growing issues of concern for children in our communities.

Summary of Information:

April is recognized nationally and in Virginia as Child Abuse/Neglect Prevention Month.

Preparer: Sarah C. Snead

Title: Director-Social Services

Attachments:



Yes



No

000165

RECOGNIZING APRIL 2004, AS "CHILD ABUSE/NEGLECT PREVENTION MONTH"

WHEREAS, children learn from both the strengths of their families and from their weaknesses; and

WHEREAS, the majority of families offer a safe and secure environment yet an increasing number of families are exposing children to family drug and domestic violence; and

WHEREAS, the increasing instances of drug use by parents and domestic violence between partners are stretching the ability of government systems to "protect" children at risk; and

WHEREAS, extended family, friends and neighbors are often the first to be aware of drug use and violence in a home; and

WHEREAS, professionals do not stand alone in their responsibility to help protect children and provide help to families; and

WHEREAS, there is no greater power than the power of family and a caring community; and

WHEREAS, making a difference in the life of a child requires whenever possible the community working in concert with social workers, school personnel, police and the courts.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, publicly recognizes April 2004, as "Child Abuse/Neglect Prevention Month," and encourages all citizens to help in this increasing challenge of protecting our communities' children.

000166



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

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Meeting Date: April 14, 2004

Item Number: 14.F.

Subject:

Resolution Recognizing the Coalition for Active Children

County Administrator's Comments:

County Administrator: _____

JBR

Board Action Requested:

Mr. Miller requested that the following resolution be adopted.

Summary of Information:

This resolution recognizes the Coalition for Active Children, which focuses on improving children's health by encouraging better nutrition and increased physical activity.

Preparer: Donald J. Kappel

Title: Director, Public Affairs

Attachments:



Yes



No

#000167

RECOGNIZING THE COALITION FOR ACTIVE CHILDREN (COACH)
FOR ITS' CONTRIBUTIONS TO THE HEALTH OF OUR YOUTH

WHEREAS, Chesterfield County recognizes that our young people are treasures that we hold dear; and

WHEREAS, Chesterfield County is committed to working to provide our young citizens with the best quality of life attainable; and

WHEREAS, the Chesterfield Coalition for Active Children (COACH) is a partnership that focuses on improving children's health by encouraging better nutrition and increased physical activity; and

WHEREAS, COACH members are from public and private organizations and include health, education, physical fitness and nutrition professionals; and

WHEREAS, nationally, 30 percent of children are overweight or at risk of being overweight, with serious implications for their health; and

WHEREAS, COACH provides information and resources to help young parents start, and keep, their children on the path to good health; and

WHEREAS, national studies have shown that children who are healthy have better self-esteem and self confidence; and

WHEREAS, healthy children also perform better in school; and

WHEREAS, changing eating habits and increasing physical activity are the keys to lifelong health.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, publicly recognizes the Coalition for Active Children, extends appreciation to all those involved for their work to assist Chesterfield County families with establishing healthy lifestyles for our young people, and encourages families to work together to develop and maintain good nutrition and active lifestyles that will foster lifelong health.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
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Meeting Date: April 14, 2004

Item Number: 14.6.

Subject:

Recognizing Michael Paul DeBiase, Troop 815, Sponsored by Chester United Methodist Church, Vincent Michael Sparzak and Brandon Noble Pierce, both from Troop 876, Sponsored by Mount Pisgah United Methodist Church, Brian Christopher Faulkner, Ryan Matthew Finnerty, Joseph Thomas Hubbard, and Daniel Frederick Shrom, all from Troop 806, Sponsored by Woodlake United Methodist Church, Upon Attaining Rank of Eagle Scout

County Administrator's Comments:

County Administrator: _____

Board Action Requested:

Adoption of attached resolutions.

Summary of Information:

Staff has received requests for the Board to adopt resolutions recognizing Michael Paul DeBiase, Troop 815, Vincent Michael Sparzak and Brandon Noble Pierce, both from Troop 876, Brian Christopher Faulkner, Ryan Matthew Finnerty, Joseph Thomas Hubbard, and Daniel Frederick Shrom, all from Troop 806, upon attaining the rank of Eagle Scout. All will be present at the meeting, accompanied by members of their family, to accept the resolutions.

Bermuda District

Michael Paul DeBiase
Parents: James and Elizabeth

Midlothian District

Vincent Michael Sparzak
Parents: Walter and Janet

Brandon Noble Pierce
Parents: Cliff and Cindy

Matoaca District

Brian Christopher Faulkner
Parents: David and Dalia

Ryan Matthew Finnerty

Parents: Patrick and Carol

Joseph Thomas Hubbard

Parents: Daniel and Sylvia

Daniel Frederick Shrom

Parents: Joseph and Susan

Preparer: Lisa H. Elko

Title: Clerk to the Board

Attachments:



Yes



No

#

000169

RECOGNIZING MR. MICHAEL PAUL DEBIASE UPON ATTAINING
THE RANK OF EAGLE SCOUT

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910, and was chartered by Congress in 1916; and

WHEREAS, the Boy Scouts of America was founded to build character, provide citizenship training and promote physical fitness; and

WHEREAS, after earning at least twenty-one merit badges in a wide variety of skills including leadership, service and outdoor life, serving in a leadership position in a troop, carrying out a service project beneficial to his community, being active in the troop, demonstrating Scout spirit, and living up to the Scout Oath and Law; and

WHEREAS, Mr. Michael Paul DeBiase, Troop 815, sponsored by Chester United Methodist Church, has accomplished those high standards of commitment and has reached the long-sought goal of Eagle Scout, which is earned by only four percent of those individuals entering the Scouting movement; and

WHEREAS, growing through his experiences in Scouting, learning the lessons of responsible citizenship, and endeavoring to prepare himself for a role as a leader in society, Michael has distinguished himself as a member of a new generation of prepared young citizens of whom we can all be very proud.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, recognizes Mr. Michael Paul DeBiase, extends congratulations on his attainment of Eagle Scout, and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

RECOGNIZING MR. VINCENT MICHAEL SPARZAK UPON ATTAINING
THE RANK OF EAGLE SCOUT

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910, and was chartered by Congress in 1916; and

WHEREAS, the Boy Scouts of America was founded to build character, provide citizenship training and promote physical fitness; and

WHEREAS, after earning at least twenty-one merit badges in a wide variety of skills including leadership, service and outdoor life, serving in a leadership position in a troop, carrying out a service project beneficial to his community, being active in the troop, demonstrating Scout spirit, and living up to the Scout Oath and Law; and

WHEREAS, Mr. Vincent Michael Sparzak, Troop 876, sponsored by Mount Pisgah United Methodist Church, has accomplished those high standards of commitment and has reached the long-sought goal of Eagle Scout, which is earned by only four percent of those individuals entering the Scouting movement; and

WHEREAS, growing through his experiences in Scouting, learning the lessons of responsible citizenship, and endeavoring to prepare himself for a role as a leader in society, Vince has distinguished himself as a member of a new generation of prepared young citizens of whom we can all be very proud.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, recognizes Mr. Vincent Michael Sparzak, extends congratulations on his attainment of Eagle Scout, and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

RECOGNIZING MR. BRANDON NOBLE PIERCE UPON ATTAINING
THE RANK OF EAGLE SCOUT

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910, and was chartered by Congress in 1916; and

WHEREAS, the Boy Scouts of America was founded to build character, provide citizenship training and promote physical fitness; and

WHEREAS, after earning at least twenty-one merit badges in a wide variety of skills including leadership, service and outdoor life, serving in a leadership position in a troop, carrying out a service project beneficial to his community, being active in the troop, demonstrating Scout spirit, and living up to the Scout Oath and Law; and

WHEREAS, Mr. Brandon Noble Pierce, Troop 876, sponsored by Mount Pisgah United Methodist Church, has accomplished those high standards of commitment and has reached the long-sought goal of Eagle Scout, which is earned by only four percent of those individuals entering the Scouting movement; and

WHEREAS, growing through his experiences in Scouting, learning the lessons of responsible citizenship, and endeavoring to prepare himself for a role as a leader in society, Brandon has distinguished himself as a member of a new generation of prepared young citizens of whom we can all be very proud.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, recognizes Mr. Brandon Noble Pierce, extends congratulations on his attainment of Eagle Scout, and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

RECOGNIZING MR. BRIAN CHRISTOPHER FAULKNER UPON ATTAINING
THE RANK OF EAGLE SCOUT

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910, and was chartered by Congress in 1916; and

WHEREAS, the Boy Scouts of America was founded to build character, provide citizenship training and promote physical fitness; and

WHEREAS, after earning at least twenty-one merit badges in a wide variety of skills including leadership, service and outdoor life, serving in a leadership position in a troop, carrying out a service project beneficial to his community, being active in the troop, demonstrating Scout spirit, and living up to the Scout Oath and Law; and

WHEREAS, Mr. Brian Christopher Faulkner, Troop 806, sponsored by Woodlake United Methodist Church, has accomplished those high standards of commitment and has reached the long-sought goal of Eagle Scout, which is earned by only four percent of those individuals entering the Scouting movement; and

WHEREAS, growing through his experiences in Scouting, learning the lessons of responsible citizenship, and endeavoring to prepare himself for a role as a leader in society, Brian has distinguished himself as a member of a new generation of prepared young citizens of whom we can all be very proud.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, recognizes Mr. Brian Christopher Faulkner, extends congratulations on his attainment of Eagle Scout, and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

RECOGNIZING MR. RYAN MATTHEW FINNERTY UPON ATTAINING
THE RANK OF EAGLE SCOUT

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910, and was chartered by Congress in 1916; and

WHEREAS, the Boy Scouts of America was founded to build character, provide citizenship training and promote physical fitness; and

WHEREAS, after earning at least twenty-one merit badges in a wide variety of skills including leadership, service and outdoor life, serving in a leadership position in a troop, carrying out a service project beneficial to his community, being active in the troop, demonstrating Scout spirit, and living up to the Scout Oath and Law; and

WHEREAS, Mr. Ryan Matthew Finnerty, Troop 806, sponsored by Woodlake United Methodist Church, has accomplished those high standards of commitment and has reached the long-sought goal of Eagle Scout, which is earned by only four percent of those individuals entering the Scouting movement; and

WHEREAS, growing through his experiences in Scouting, learning the lessons of responsible citizenship, and endeavoring to prepare himself for a role as a leader in society, Ryan has distinguished himself as a member of a new generation of prepared young citizens of whom we can all be very proud.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, recognizes Mr. Ryan Matthew Finnerty, extends congratulations on his attainment of Eagle Scout, and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

RECOGNIZING MR. JOSEPH THOMAS HUBBARD UPON ATTAINING
THE RANK OF EAGLE SCOUT

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910, and was chartered by Congress in 1916; and

WHEREAS, the Boy Scouts of America was founded to build character, provide citizenship training and promote physical fitness; and

WHEREAS, after earning at least twenty-one merit badges in a wide variety of skills including leadership, service and outdoor life, serving in a leadership position in a troop, carrying out a service project beneficial to his community, being active in the troop, demonstrating Scout spirit, and living up to the Scout Oath and Law; and

WHEREAS, Mr. Joseph Thomas Hubbard, Troop 806, sponsored by Woodlake United Methodist Church, has accomplished those high standards of commitment and has reached the long-sought goal of Eagle Scout, which is earned by only four percent of those individuals entering the Scouting movement; and

WHEREAS, growing through his experiences in Scouting, learning the lessons of responsible citizenship, and endeavoring to prepare himself for a role as a leader in society, J. T. has distinguished himself as a member of a new generation of prepared young citizens of whom we can all be very proud.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, recognizes Mr. Joseph Thomas Hubbard, extends congratulations on his attainment of Eagle Scout, and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

RECOGNIZING MR. DANIEL FREDERICK SHROM UPON ATTAINING
THE RANK OF EAGLE SCOUT

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910, and was chartered by Congress in 1916; and

WHEREAS, the Boy Scouts of America was founded to build character, provide citizenship training and promote physical fitness; and

WHEREAS, after earning at least twenty-one merit badges in a wide variety of skills including leadership, service and outdoor life, serving in a leadership position in a troop, carrying out a service project beneficial to his community, being active in the troop, demonstrating Scout spirit, and living up to the Scout Oath and Law; and

WHEREAS, Mr. Daniel Frederick Shrom, Troop 806, sponsored by Woodlake United Methodist Church, has accomplished those high standards of commitment and has reached the long-sought goal of Eagle Scout, which is earned by only four percent of those individuals entering the Scouting movement; and

WHEREAS, growing through his experiences in Scouting, learning the lessons of responsible citizenship, and endeavoring to prepare himself for a role as a leader in society, Daniel has distinguished himself as a member of a new generation of prepared young citizens of whom we can all be very proud.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14th day of April 2004, recognizes Mr. Daniel Frederick Shrom, extends congratulations on his attainment of Eagle Scout, and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: April 14, 2004

Item Number: 16.A.

Subject:

Public Hearing for Public Facilities Plan, an Amendment to The Plan for Chesterfield Relating to Public Facility Needs Through 2022

County Administrator's Comments: *Recommend approval with attached changes.*
LBK

County Administrator: _____

Board Action Requested:

The Planning Commission recommends the Board of Supervisors approve the Public Facilities Plan relating to public facility needs through 2022.

Summary of Information:

The Public Facilities Plan update began in 1999. The Planning Commission reviewed the draft plan at three work sessions and two public hearings. At a regular hearing on February 17, 2004, the Planning Commission recommended approval of the Public Facilities Plan amendment. This Plan amendment would replace the existing Public Facilities Plan that was adopted in 1995.

The Plan comprehensively assesses public facility needs. The principal goal of the Plan is to forecast when and where expanded and new facilities will be needed to most efficiently and conveniently serve county residents.

The Plan quantifies demands for fire/rescue stations, libraries, parks, police stations, and schools through a detailed analysis of current and projected service demands. The Plan recommends the following facilities by 2022:

Preparer: Thomas E. Jacobson

Title: Director of Planning
C:DATA/AGENDA/2004/APR/APR14/PUBFACPLAN/GOK

Attachments:



Yes



No

000177

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

-
- Six new and five expanded fire/rescue stations
 - Five new and one expanded elementary schools

 - Two new middle schools and one expanded middle school
 - Two new high schools (one of which is pending construction) and one expanded high school
 - Two new regional parks
 - Ten new community parks
 - 29 new neighborhood parks
 - Nine new special purpose parks
 - Four new and four expanded library branches
 - One new police station and three new community policing offices

The attached plan reflects changes recommended by the Planning Commission.

The Midlothian District Supervisor recommends greater locational flexibility for library facilities in the Robious Road area. See Attachment for recommended text amendment.

The County Administrator recommends text changes summarized below and provided on the attachment.

- Clover Hill High School Replacement in 2009 or later
- Flexibility to replace older school facilities
- Flexibility for Fire/EMS Response
- Note park projects can be met through public/private partnerships

000178

Attachment to April 14, 2004, Agenda Item for Public Facilities plan

County Administrator's Recommendations:

School recommendations (page 38) would not allow construction of a Clover Hill High School replacement school. To accomplish this goal, the following text changes would be necessary in the draft Plan:

- Add new bullet point to "Other Criteria" on page 37: "Existing schools may be converted from one school type to another, or replaced with a new school, provided that the converted school is consistent with the Locational and Other Criteria of this Plan, and is located within the same geographic area identified in Plan recommendations. Original student capacity displaced by school conversion or replacement may be assigned to a new school facility in the original school's geographic service area, subject to the Locational and Other Criteria of this Plan. Should the existing Clover Hill High School be replaced with a new school, the new school should be located in the area generally north of Hull Street Road and east of Old Hundred Road and open in 2009 or later."

Fire/EMS recommendations (page 9) include a specific recommended order of construction for each facility. This approach may not be fully responsive to evolving Fire/EMS service capabilities (such as use of "first response vehicles" and other non-facility solutions). To accomplish this goal, the following text changes would be necessary in the draft Plan:

- Amend recommendation preface text on page 9: "Construct new fire/rescue stations to serve existing service gaps. ~~Listed in order of priority...~~"
- "Improve fire/rescue stations to serve existing service gaps: ~~Listed in order of priority...~~."

Parks and Recreation recommendations (pages 18-20) are ambitious, reflecting the recently adopted Parks and Recreation Master Plan project list. To clarify that some future park needs may be met through partnerships between the private and public sectors, the following language should be added to the draft Plan:

- Add sentence at the bottom of the page 20: "Recommendations may be implemented through private/public sector partnerships for funding and developing future parks and recreational facilities."

Midlothian District Supervisor's Recommendations

Library recommendations (pages 12-13) include a Robious/Huguenot library branch. This recommendation should be more flexible to address land availability and changing needs for the optimum size of new libraries.

To accomplish these goals, the following text change would be necessary in the draft Plan:

- Amend recommendation text on page 13: "e. Robious/Huguenot: Construct a ~~new 12,000~~ 15,000 to 20,000 square foot branch library in the vicinity of Huguenot and Robious Roads. corridor from Huguenot Road to James River Road.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 16.B.

Subject:

Public Hearing to Consider Amending the Zoning Ordinance to Allow Single-family Residences as Uses Permitted with Certain Restrictions Within the Ettrick Village Core and Matoaca Village Core Village Commercial Areas

County Administrator's Comments:

Recommend Approval
JEP

County Administrator: _____

Board Action Requested:

The Planning Commission recommends the Board of Supervisors adopt the attached Zoning Ordinance amendment.

Summary of Information:

On February 17, 2004, the Planning Commission recommended approval of this ordinance amendment.

Allowing single-family residences as uses permitted with certain restrictions would further implement the goals and recommendations of the recently adopted Ettrick Village Plan and the Matoaca Village Plan, which encourage the maintenance of the existing mix of uses that identify the Ettrick and Matoaca Village Cores as traditional centers of the surrounding communities. (Please see the attached summary).

Preparer: Thomas E. Jacobson

Title: Director of Planning

A:DATA/AGENDA/2004/MAR10/ETTRICKVILLAGE/GOK

Attachments:



Yes



No

#

000181

Draft (amended 2/2/04)

Zoning Ordinance Amendment:

Allow single-family dwellings in 'O' and 'C' Districts as uses permitted with certain restrictions within the Ettrick Village Core and Matoaca Village Core village commercial areas

The recently adopted Matoaca Village Plan, as well as the recently adopted Ettrick Village Plan, identify the Matoaca and Ettrick Village Cores as traditional centers of the surrounding communities, each having a cohesive mix of existing residential, civic, religious, and commercial uses arranged along a main street and intersecting streets. Each Village Core, and in particular the village commercial area within the Core, possesses a unique character that has evolved over time, reflecting the community's economic, social and cultural heritage, and is defined by the mix of activities that take place there. As a consequence, in each of these villages, a viable mixed-use environment exists within the Village Core village commercial area, with single-family dwellings interspersed among, and in proximity to, commercial development and civic uses. This condition has existed for well over a hundred years, with no known detriment to the livability of either village.

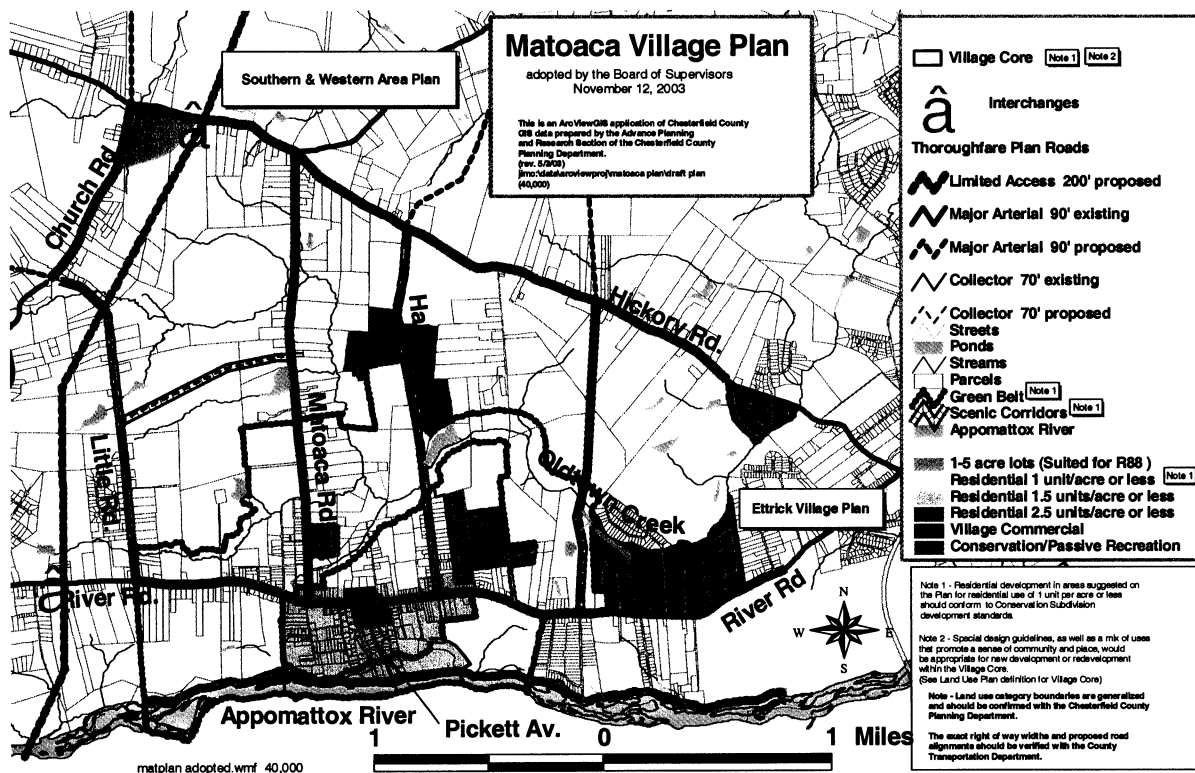
In some instances, existing dwellings within these Village Core village commercial areas were rezoned to commercial classifications (often without the property owner's knowledge or consent) through past countywide zoning initiatives, and are now classified by the zoning ordinance as non-conforming uses. This non-conforming status prevents the owners of some single-family dwellings from expanding their residential use (additions of rooms and decks, etc.). Given that the Village Core concept embraces the mix of uses that have evolved over time within the county's villages, single-family dwellings should be allowed as restricted uses in office and commercial districts within Village Core village commercial areas.

The following amendment to the Zoning Ordinance would allow single-family dwellings as restricted uses in office and commercial districts within the Matoaca Village Core and Ettrick Village Core village commercial areas. The restrictions would limit such dwellings to the village commercial area, would prescribe a minimum lot area and width for each dwelling, and would require the minimum setbacks and architectural treatment applicable to new office and commercial development to ensure compatibility with the existing pattern of development within the area. However, such dwellings would be exempt from other requirements for office and commercial uses, such as required lighting standards, screening of mechanical equipment and buffering. The allowance would pyramid from O-1 to O-2, and from C-1 through C-5.

It should be noted that properties within the Matoaca and Ettrick Village Core village commercial areas are currently zoned for a mix of residential, office and commercial uses. These Plans support additional commercial zoning within the Village Core village commercial areas, most likely C-2.

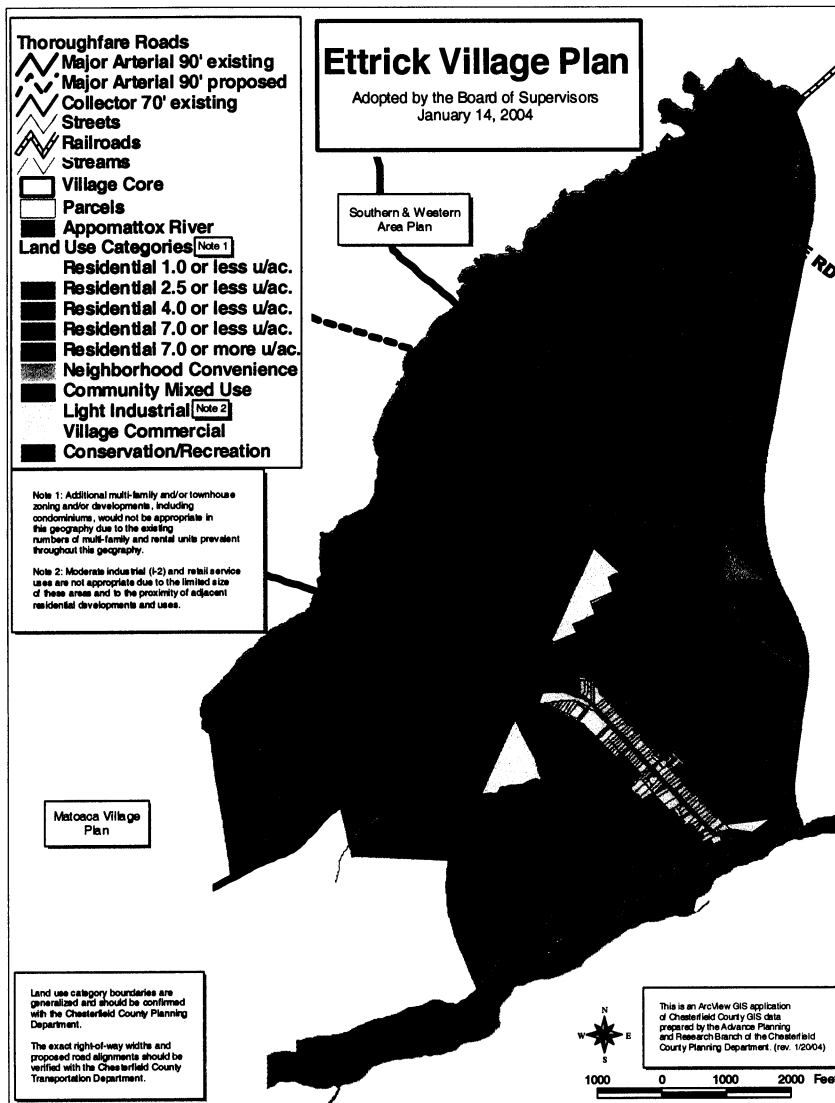
The zoning ordinance currently allows single-family dwellings as permitted uses by right in

commercial districts within the Ettrick Business Core. This amendment would make such dwellings restricted uses, subject to the restrictions noted above and specified in the amendment below. This change is recommended to promote consistency of regulation within Village Cores, to ensure that new dwellings have a minimum lot area and lot width consistent with single-family dwelling standards used throughout the county, to exclude single-family dwellings from having to comply with office and commercial standards such as lighting standards, screening of mechanical equipment and buffering, and to promote and enhance the existing pattern of development within the village.



Village Commercial

The traditional social and commercial center of a village, comprised of a mix of residential, civic, religious, and commercial uses arranged along a main street and intersecting streets. New development should reinforce the unique character of the village by preserving and maintaining the village's existing scale, appearance, form and function. (C-2)



Village Commercial

The traditional social and commercial center of a village, comprised of a mix of residential, civic, religious, and commercial uses arranged along a main street and intersecting streets. New development should reinforce the unique character of the village by preserving and maintaining the village's existing scale, appearance, form and function. (C-2)



Matoaca Village Core village commercial area



Ettrick Village Core village commercial area

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING
AND RE-ENACTING SECTIONS 19-131 AND 19-144 OF THE ZONING ORDINANCE
RELATING TO SINGLE FAMILY DWELLINGS IN O AND C DISTRICTS
IN THE ETTRICK VILLAGE CORE AND MATOACA VILLAGE CORE

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) *That Sections 19-131 and 19-144 of the Code of the County of Chesterfield, 1997, as amended, are amended and re-enacted to read as follows:*

DIVISION 16. O-1 NEIGHBORHOOD OFFICE DISTRICT

o o o

Sec. 19-131. Uses permitted with certain restrictions.

The following uses shall be permitted in the O-1 District subject to compliance with the following conditions and other applicable standards of this chapter. If the following restrictions cannot be met, these uses may be allowed by conditional use, subject to section 19-13:

o o o

(i) Single-family dwellings, provided that:

- (1) The dwellings are located in the Ettrick Village Core and Matoaca Village Core village commercial areas.
- (2) The dwellings are located on lots of not less than 7,000 square feet in area and not less than 50 feet in width.

These dwellings shall be exempt from Division 3, Development Requirements – Office, Commercial and Industrial, except for setback requirements, and except for architectural treatment (section 19-611).

o o o

DIVISION 18. C-1 CONVENIENCE BUSINESS DISTRICT

o o o

Sec. 19-144. Permitted uses by right.

Within any C-1 District, no buildings, structures or premises shall be used, arranged or designed to be used except for one or more of the following uses:

o o o

~~(m)~~ ~~Dwellings, single family within the Ettrick Village Core.~~

~~(n)~~ (m) Florist shop.

~~(o)~~ (n) Grocery store.

~~(p)~~ (o) Hardware store.

~~(q)~~ (p) Nursery schools and child or adult care centers and kindergartens.

~~(r)~~ (q) Offices.

~~(s)~~ (r) Restaurants, not including fast food or carry-out restaurants.

~~(t)~~ (s) Shoe repair shop.

~~(u)~~ (t) Shopping centers.

~~(v)~~ (u) Tailoring and dressmaking shops.

~~(w)~~ (v) Massage clinics.

~~(x)~~ (w) Underground utility uses when such uses are located in easements or in public road rights-of-way, except as provided in section 19-145(a).

~~(y)~~ (x) Video rental and sales store.

o o o

(2) *That this ordinance shall become effective immediately upon adoption.*



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 16.C.

Subject: PUBLIC HEARING: To Consider Leasing Space in the Fairgrounds
Exhibition Building

County Administrator's Comments: *Recommend Approval*

County Administrator: *[Signature]*

Board Action Requested: Approve the leasing of space in the Fairgrounds
Exhibition Building and authorize the Chairman of the Board and County
Administrator to execute the lease agreement.

Summary of Information:

Since 1996 Capital Area Soccer Association (CASA) has used the Fairgrounds
Exhibition Building to run an indoor adult soccer program from January
through mid-March. Due to the opening of the new RISE indoor soccer
facility, CASA has been unable to draw enough teams to continue their indoor
soccer program and has terminated the lease. F.C. Richmond Soccer Club would
now like to lease the Exhibition Building for youth soccer training and
clinics. The proposed lease would run five-years from January through mid-
March for \$2,500 per year. On March 24, 2004 the Board set this Public
Hearing to consider the lease.

Approval is recommended.

District: Dale

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

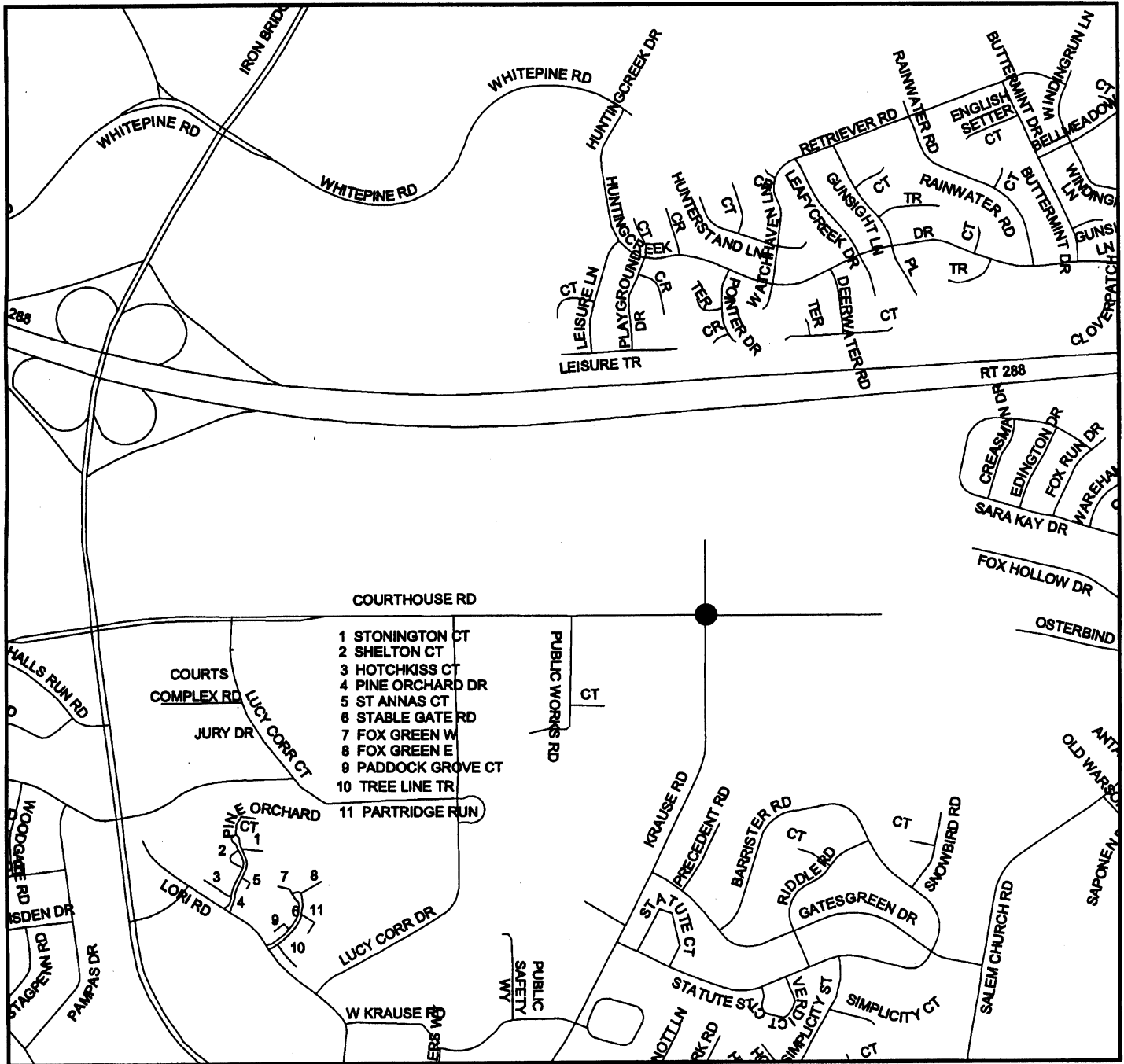


No

000188

VICINITY SKETCH

Public Hearing : To Consider Leasing Space
in the Fairgrounds Exhibition Building



Chesterfield County Department of Utilities
Right Of Way Office



000189



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 16.D.

Subject: PUBLIC HEARING: Ordinance to Vacate a Twenty-Foot Temporary Construction Easement, a Variable Width Temporary Construction Easement, a Virginia Department of Transportation Slope and Drainage Easement, and Portions of Fortenberry Drive, Within River's Trace, Sections B and C

County Administrator's Comments: *Recommend Approval*

County Administrator: *ABR*

Board Action Requested: Adopt an ordinance to vacate a 20' temporary construction easement, a variable width temporary construction easement, a VDOT slope and drainage easement, and portions of Fortenberry Drive, within River's Trace, Sections B and C.

Summary of Information:

Foxfield Construction, Inc. has submitted an application requesting the vacation of a 20' temporary construction easement, a variable width temporary construction easement, a VDOT slope and drainage easement, and portions of Fortenberry Drive, within River's Trace, Sections B and C. Staff has reviewed this request and approval is recommended.

District: Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

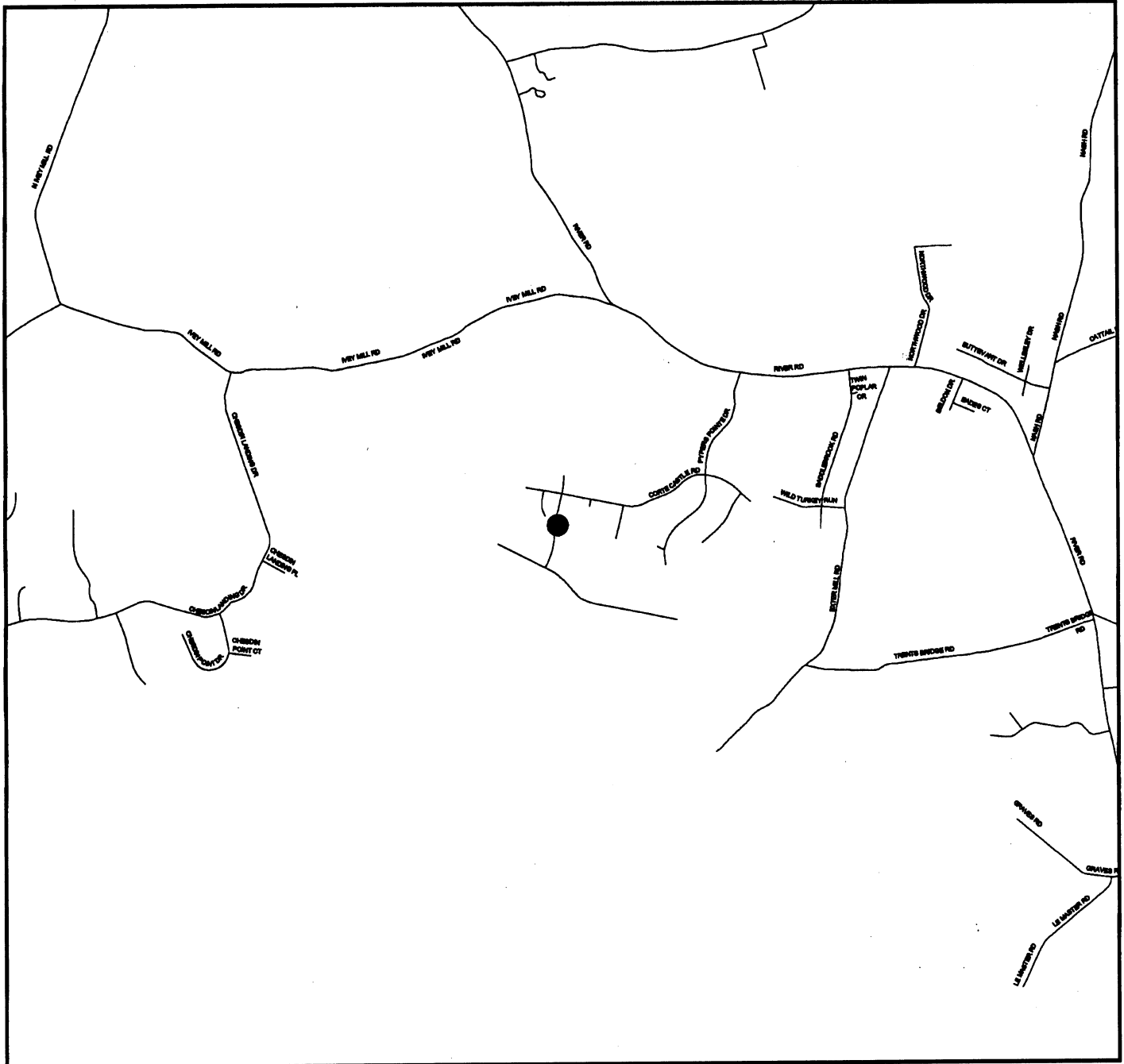


No

000190

VICINITY SKETCH

PUBLIC HEARING: ORDINANCE TO VACATE
A 20' TEMPORARY CONSTRUCTION EASE-
MENT, A VARIABLE WIDTH TEMPORARY
CONSTRUCTION EASEMENT, A VDOT SLOPE
& DRAINAGE EASEMENT, AND PORTIONS OF
FORTENBERRY DRIVE



Chesterfield County Department of Utilities
Right Of Way Office



000191

BAUTZ

1000 Corporate Center
Farmingdale, New York 11735
Tel: 516-241-1100
Fax: 516-241-1101

PLANNING • ARCHITECTURE
ENGINEERING • SURVEYING

881 Breckinridge Road
Richmond, Virginia 23260
Tel: 804-781-1100
Fax: 804-781-1101

1000 Corporate Center
Farmingdale, New York 11735
Tel: 516-241-1100
Fax: 516-241-1101

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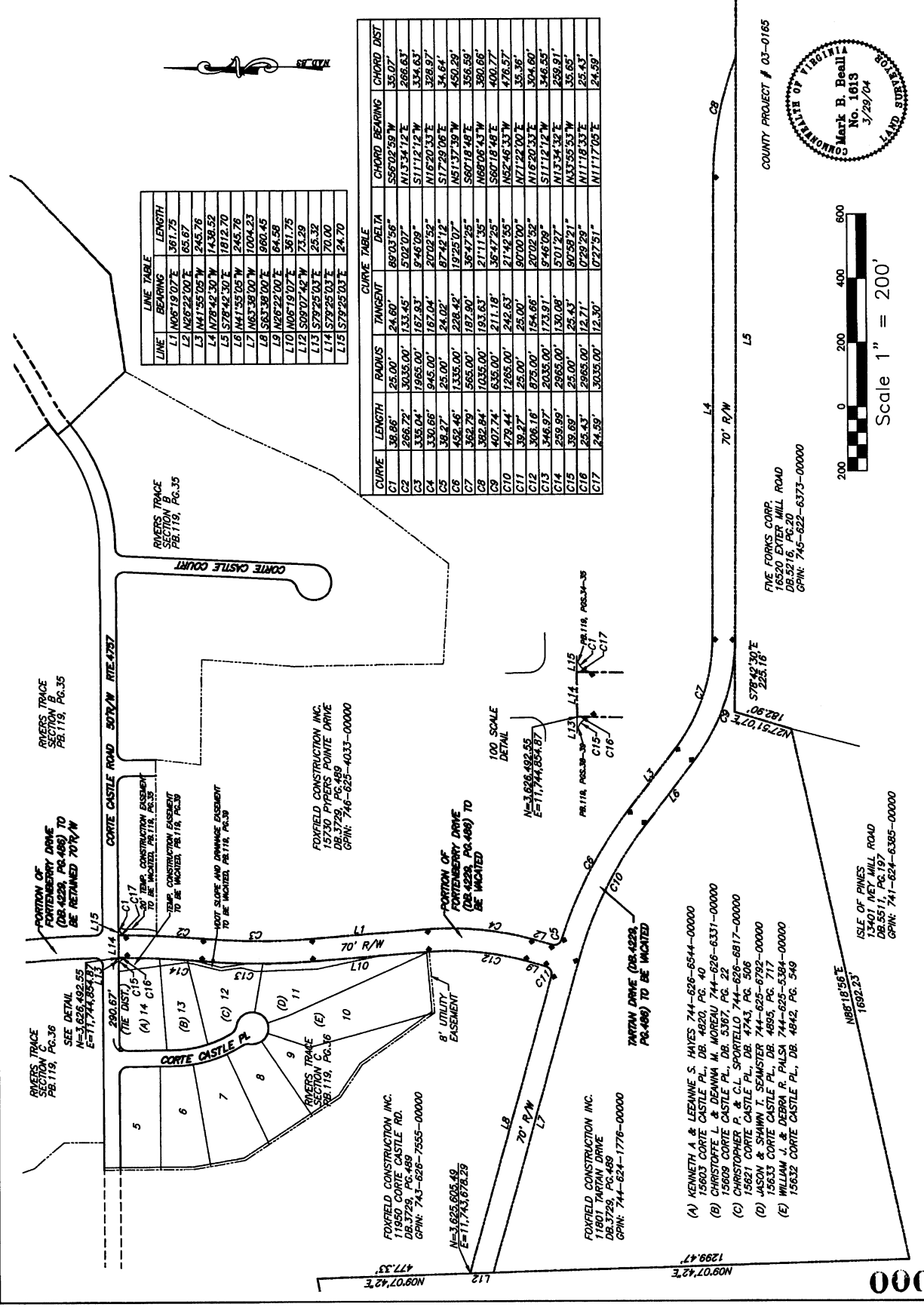
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Farmingdale, New York 11735
Tel: 516-241-1100
Fax: 516-241-1101

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Fax: 516-241-1101

PLAT SHOWING A PORTION OF FORTENBERRY DRIVE
SLOPE AND DRAINAGE EASEMENT, AND TARTAN
DRIVE TO BE VACATED
MATAPOCA DISTRICT
CHESTERFIELD COUNTY, VIRGINIA

DRAWN BY: JDB
DESIGNED BY:
CHECKED BY:
DATE: 2/20/04
REVISIONS:
3/29/04 (REV)

SCALE: 1" = 200'
SHEET NO.
1 OF 1
JOB NO.
C0300292.0
DEPT. 55



261000



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 16.E.

Subject: PUBLIC HEARING: Ordinance to Vacate a Fifteen-Foot Alley Within Block D, Village of Bensley

County Administrator's Comments: *Recommend Approval*

County Administrator: *JBR*

Board Action Requested: Staff recommends that the Board of Supervisors adopt an ordinance to vacate a 15' alley between Lots 1 thru 5 and Lot 6, Block D, Village of Bensley, as shown on the attached plat.

Summary of Information:

William T. Stubbs and Delvina R. Stubbs have submitted an application requesting the vacation of a 15' alley between Lots 1 thru 5 and Lot 6, Block D, Village of Bensley. This request has been reviewed by staff and approval is recommended.

District: Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



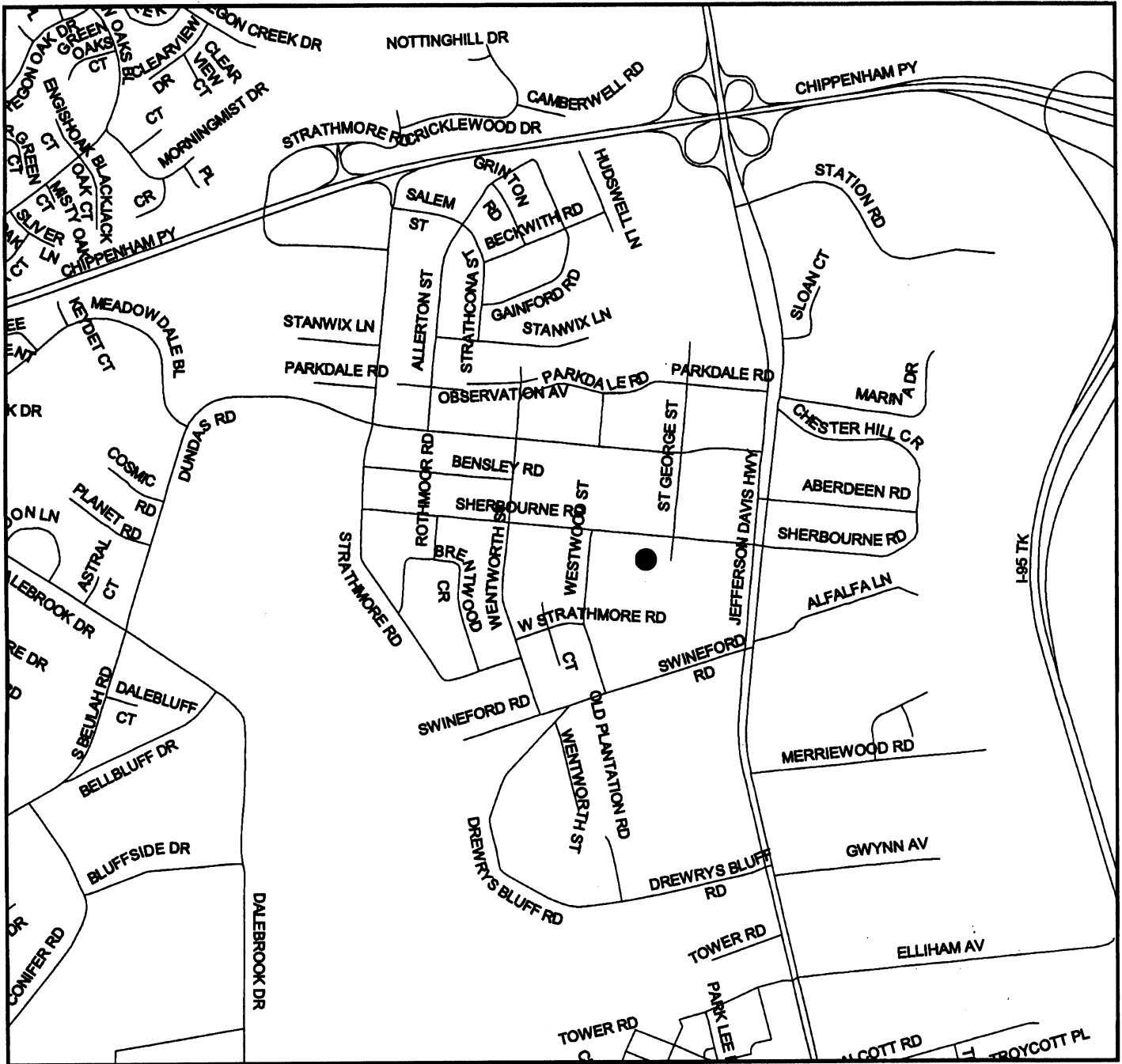
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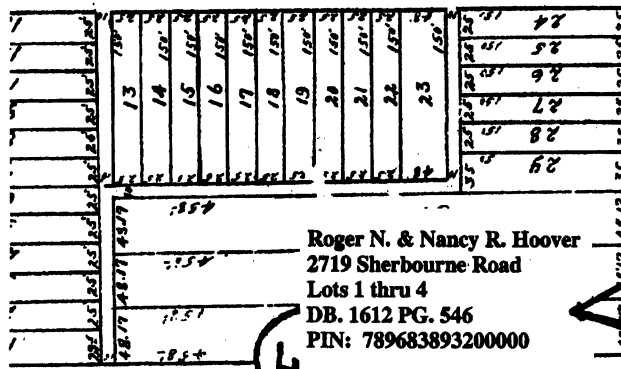
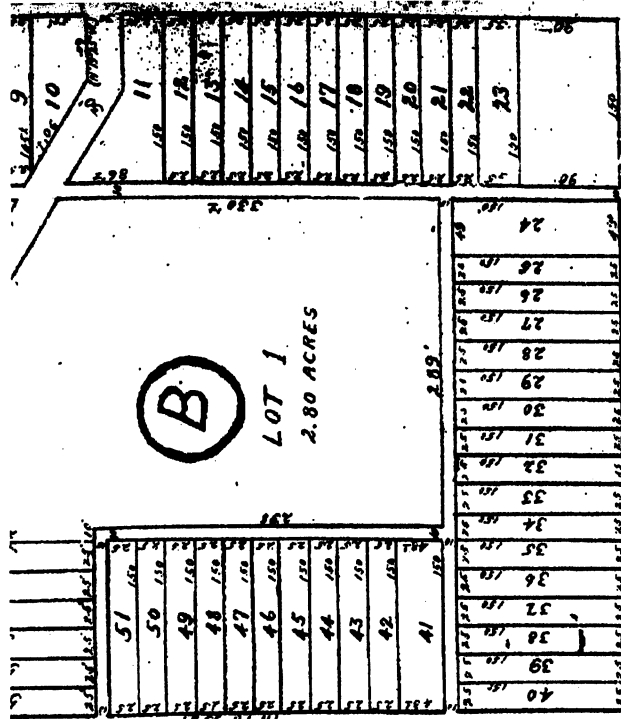
No

000193

**PUBLIC HEARING: ORDINANCE TO VACATE
A FIFTEEN FOOT ALLEY WITHIN VILLAGE OF
BENSLEY, BLOCK D**

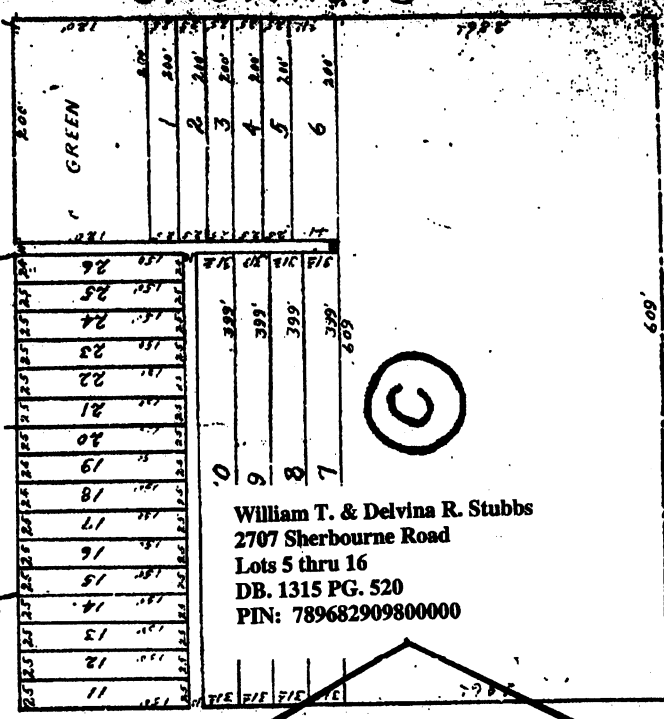


000194

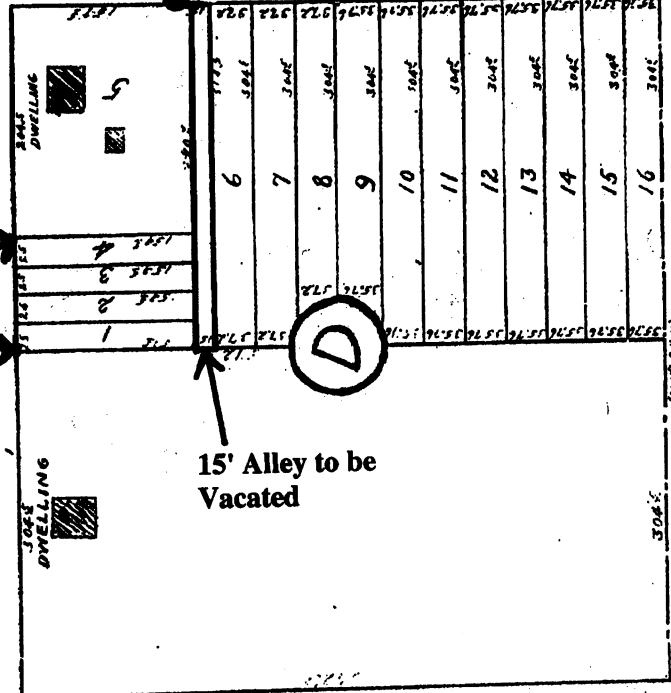


Roger N. & Nancy R. Hoover
2719 Sherbourne Road
Lots 1 thru 4
DB. 1612 PG. 546
PIN: 789683893200000

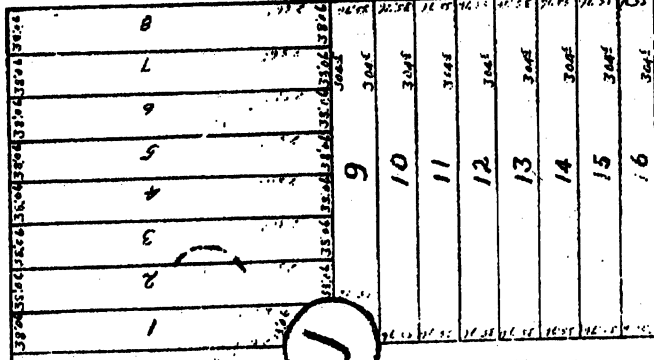
Road



William T. & Delvina R. Stubbs
2707 Sherbourne Road
Lots 5 thru 16
DB. 1315 PG. 520
PIN: 789682909800000



15' Alley to be Vacated





**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 16.F.

Subject: PUBLIC HEARING: Ordinance to Vacate a Portion of a Fifty-Foot Unimproved Right of Way Known as Knightsbridge Road and a Temporary Turnaround Easement with Shenandoah, Section A

County Administrator's Comments:

Recommend Approval

County Administrator: _____

JBR

Board Action Requested: Adopt an ordinance to vacate a portion of a 50' unimproved right of way known as Knightsbridge Road and a temporary turnaround easement within Shenandoah, Section A.

Summary of Information:

Church #9509 L.P., a Georgia limited partnership has submitted an application requesting the vacation of a portion of a 50' unimproved right of way known as Knightsbridge Road and a temporary turnaround easement within Shenandoah, Section A. Staff has reviewed this request and approval is recommended.

District: Clover Hill

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

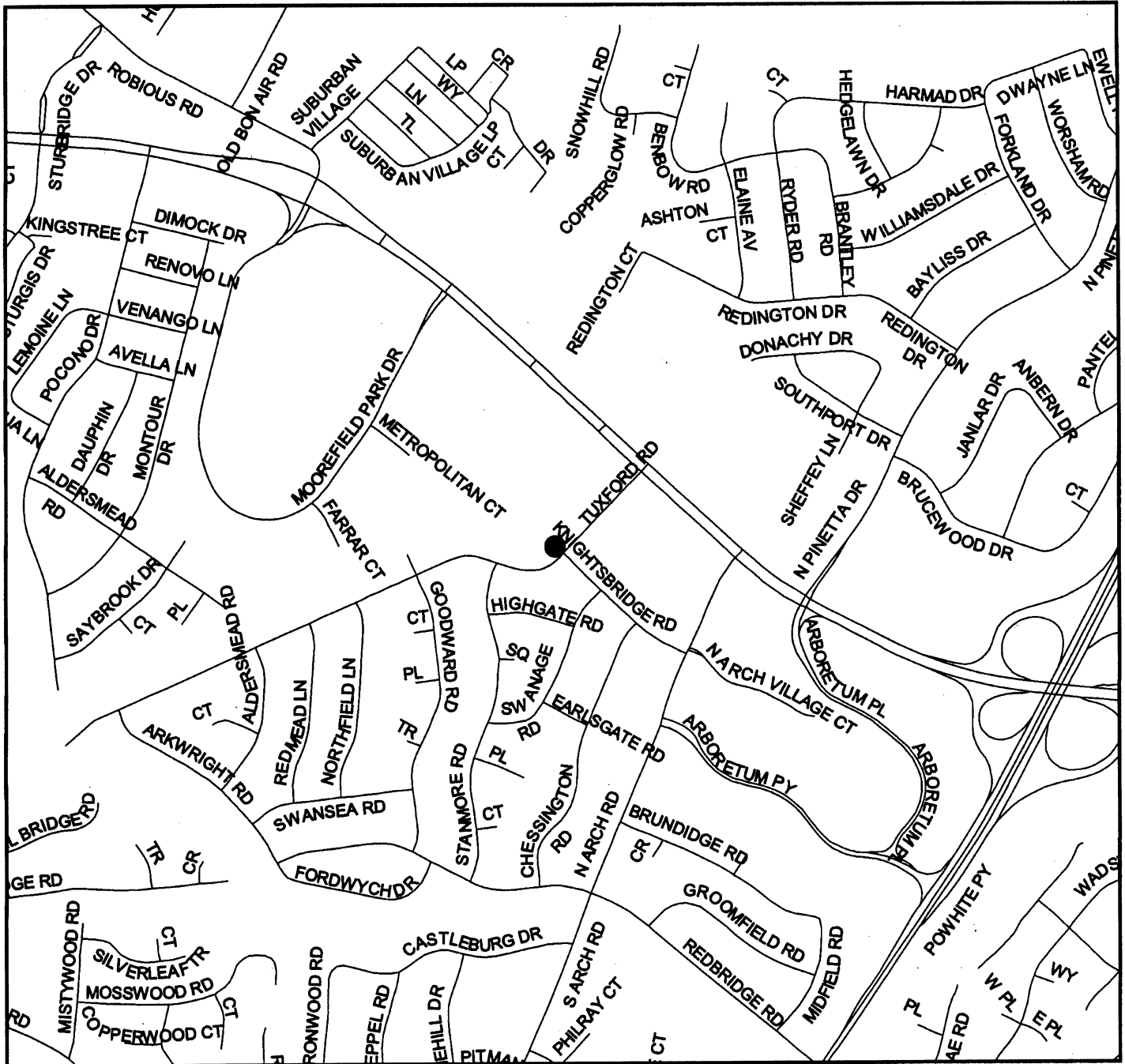


No

#000196

VICINITY SKETCH

PUBLIC HEARING: ORDINANCE TO VACATE
A PORTION OF A 50' UNIMPROVED RIGHT OF
WAY KNOWN AS KNIGHTSBRIDGE ROAD
AND A TEMPORARY TURNAROUND EASE-
MENT WITHIN SHENANDOAH, SECTION A



Chesterfield County Department of Utilities
Right Of Way Office



000197

CHURCH #9509 L.P. ET AL
7450 MIDLOTHIAN TNP.
751-706-3789
DB_4384 PG_367

WRIGHT WILLIAM B &
BARBARA J
9460 TUXFORD RD
751-706-6745
DB_4336 PG_739
LOT 7

.143
AC.

TO BE
VACATED

8' ALLEY
EASEMENT

TEMPORARY
TURNAROUND
EASEMENT

40' RADIUS

50' R/W

16' WATER
EASEMENT

119.41'

136.22'

70.40'

50.0'

105.00'

144.41'

119.41'

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95.00'

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**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 16.G.

Subject: PUBLIC HEARING: Ordinance to Vacate a Portion of Perdue Lumber Company Subdivision

County Administrator's Comments: *Recommend Approval*

County Administrator: *JSR*

Board Action Requested: Adopt an ordinance to vacate a portion of Perdue Lumber Company Subdivision.

Summary of Information:

NRP Holdings, LLC, has submitted an application requesting the vacation of a portion of Perdue Lumber Company Subdivision as shown on the attached plat. Staff has reviewed this request and approval is recommended.

District: Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes



No

000199

VICINITY SKETCH

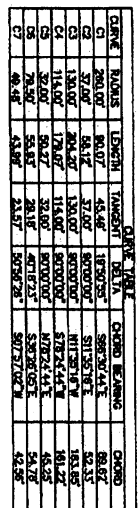
PUBLIC HEARING: ORDINANCE TO VACATE
A PORTION OF PERDUE LUMBER COMPANY
SUBDIVISION



Chesterfield County Department of Utilities
Right Of Way Office



000200



LINE	DIRECTION	DISTANCE
L1	N75°28.11'W	18.65'
L2	N65°35.16'W	95.14'
L3	N35°24.44'E	18.85'
L4	N58°29.16'W	188.52'
L5	N53°24.44'W	24.48'
L6	N64°29.16'W	41.05'
L7	N17°31.11'W	128.65'
L8	N35°24.44'E	148.25'
L9	S38°11.35'W	70.35'
L10	S53°04.38'E	40.01'

TIMMONS GROUP 



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 16.H.

Subject: PUBLIC HEARING: Request to Quitclaim Portions of Unimproved Rights of Way Known as Fortenberry Drive and Tartan Drive

County Administrator's Comments: *Recommend Approval*

County Administrator: *LBK*

Board Action Requested: Authorize the Chairman of the Board of Supervisors and the County Administrator to execute a quitclaim deed to vacate portions of unimproved rights of way known as Fortenberry Drive and Tartan Drive.

Summary of Information:

Balzer and Associates, Inc. has requested the quitclaim of 8.986 acres of unimproved 70' county rights of way known as Fortenberry Drive and Tartan Drive which are no longer needed for development, as shown on the attached plat. Staff has reviewed the request and recommends approval.

District: Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes



No

000202

VICINITY SKETCH

PUBLIC HEARING: REQUEST TO QUITCLAIM
PORTIONS OF UNIMPROVED RIGHTS OF WAY
KNOWN AS FORTENBERRY DRIVE AND
TARTAN DRIVE



Chesterfield County Department of Utilities
Right Of Way Office



000203



BAITZ & ASSOCIATES
PLANNING • ARCHITECTURE
ENGINEERING • SURVEYING
1801 Blueberry Road
Farmingdale, Virginia 22039
Phone: 540-744-6200
Fax: 540-744-6201
www.baitz.com

1500 Corporate Center
Farmingdale, Virginia 22038
Phone: 540-744-6200
Fax: 540-744-6201

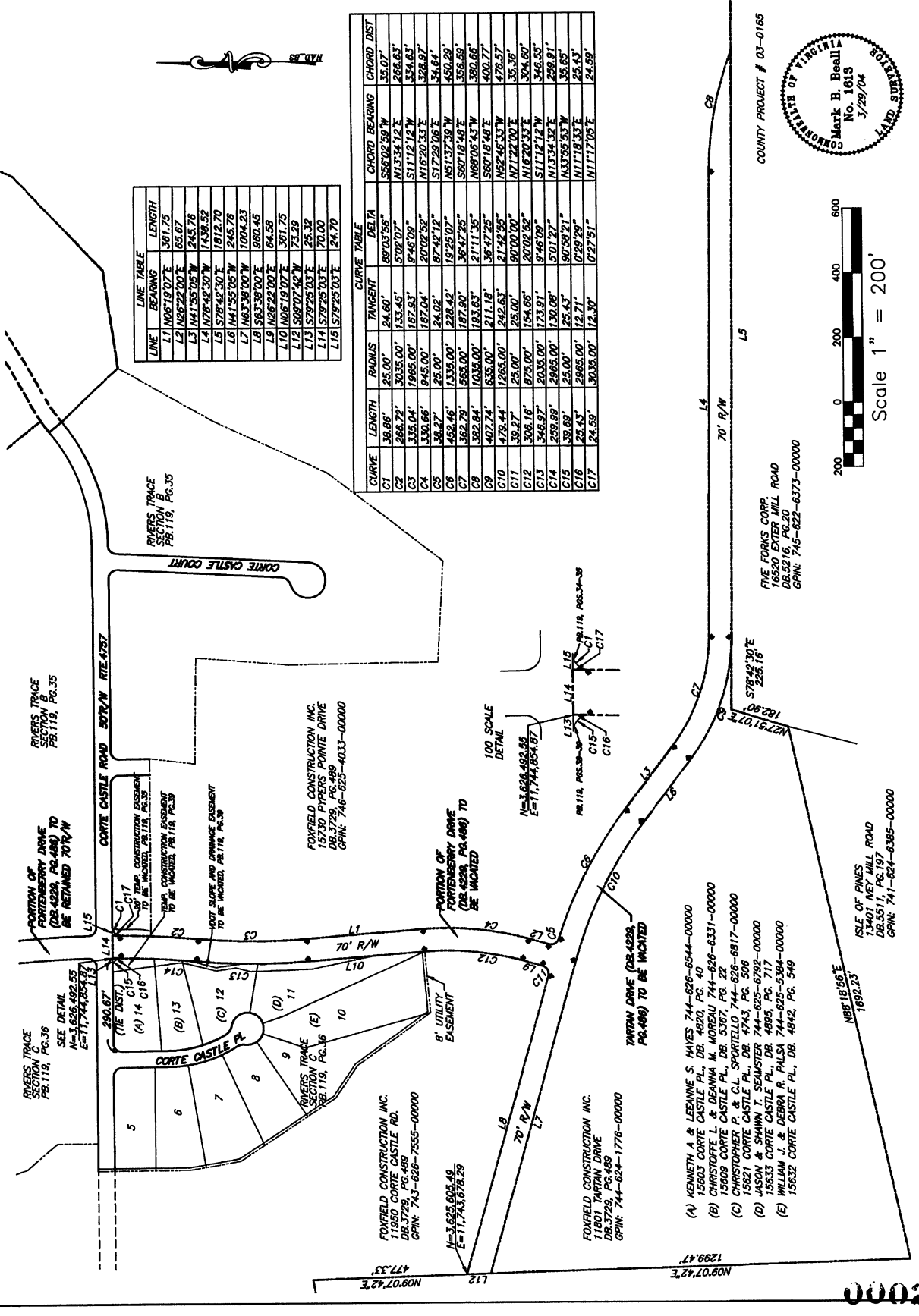
1000 Technology Park Drive
Farmingdale, Virginia 22039
Phone: 540-744-6200
Fax: 540-744-6201

1000 Industrial Road
Farmingdale, Virginia 22039
Phone: 540-744-6200
Fax: 540-744-6201

1000 Corporate Avenue
Farmingdale, Virginia 22039
Phone: 540-744-6200
Fax: 540-744-6201

PLAT SHOWING A PORTION OF FORTENBERRY DRIVE
SLOPE AND DRAINAGE EASEMENT, AND TARTAN
DRIVE TO BE VACATED
MATAOCHA DISTRICT
CHESTERFIELD COUNTY, VIRGINIA

DRAWN BY: JDB
DESIGNED BY:
CHECKED BY:
DATE: 2/26/04
REVISIONS:
3/29/04 (REV)
SCALE: 1" = 200'
SHEET NO.
1 OF 1
JOB NO.
C0300292.0
DEPT. 56



LINE	BEARING	LENGTH
L1	N05°19'07"E	361.75
L2	N26°22'00"E	65.67
L3	N41°55'05"W	245.76
L4	N78°42'30"W	1436.52
L5	S78°42'30"E	1812.70
L6	N47°53'03"W	245.78
L7	N63°38'00"W	1004.23
L8	S63°38'00"E	860.45
L9	N26°22'00"E	64.59
L10	N05°19'07"E	361.75
L12	S09°07'42"W	73.29
L13	S79°25'03"E	25.32
L14	S79°25'03"E	70.00
L15	S79°25'03"E	24.70

CURVE	LENGTH	RADIUS	TANGENT	DELTA	CHORD BEARING	CHORD DIST
C1	38.86'	25.00'	24.60'	89°03'56"	S56°02'58"W	35.07'
C2	268.72'	3035.00'	133.45'	5°02'07"	N13°34'12"E	286.63'
C3	335.04'	1965.00'	167.83'	8°46'09"	S11°12'12"W	334.63'
C4	330.66'	945.00'	167.04'	2°02'52"	N16°20'33"E	328.97'
C5	38.27'	25.00'	34.02'	87°42'12"	S17°29'06"E	34.64'
C6	462.46'	1355.00'	228.43'	19°25'07"	N51°37'39"W	450.29'
C7	562.78'	955.00'	183.63'	35°47'25"	S60°18'48"E	356.59'
C8	562.84'	1035.00'	193.63'	21°11'35"	N65°06'43"W	390.66'
C9	478.44'	1265.00'	211.18'	36°47'25"	S62°18'48"E	400.27'
C10	39.27'	25.00'	24.63'	21°42'55"	N52°46'33"E	478.57'
C11	306.16'	875.00'	154.66'	20°02'52"	N16°20'33"E	304.80'
C12	346.97'	2035.00'	173.91'	8°46'09"	S11°12'12"W	348.59'
C13	259.99'	2965.00'	130.08'	5°01'27"	N13°34'12"E	288.91'
C15	39.69'	25.00'	25.43'	90°59'21"	N33°55'53"W	35.65'
C16	25.43'	2965.00'	12.71'	07°29'29"	N11°18'33"E	25.43'
C17	24.59'	3035.00'	12.30'	07°27'51"	N11°17'05"E	24.59'



Scale 1" = 200'

- (A) KENNETH A. & LEANNE S. HAYES 744-626-6544-00000
- (B) CHRISTOPHER L. & DEANNA M. MOREAU 744-626-6331-00000
- (C) CHRISTOPHER P. & C.L. SPORTELO 744-626-6817-00000
- (D) JASON & SHAWN T. SEAMSTER 744-626-6792-00000
- (E) WILLIAM J. & DEBRA R. PALSA 744-626-5384-00000

ISLE OF PINES
13401 MEY MILL ROAD
DB.5511, PG.197
GPN: 741-624-6385-00000

N88°15'56"E
1692.23'

FINE FORKS CORP
16520 EXETER MILL ROAD
DB.5216, PG.20
GPN: 745-622-6373-00000

COUNTY PROJECT # 03-0165



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: April 14, 2004

Item Number: 18.

Subject:

Adjournment and Notice of Next Scheduled Meeting of the Board
of Supervisors

County Administrator's Comments:

County Administrator: _____ *LBR*

Board Action Requested:

Summary of Information:

Motion of adjournment and notice of a regularly scheduled meeting to be
held on April 28, 2004 at 4:00 p.m.

Preparer: Lisa H. Elko

Title: Clerk to the Board

Attachments:

☐

Yes

☒

No

#000205